

**ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE FOR WOMEN
(Autonomous) NAAC Re-Accredited
O.U Campus, Hyderabad – 07.**

The 39th meeting of IQAC held on 25th February, 2025 in a hybrid mode.

Agenda

39.1 Confirmation of the 38th Meeting Minutes and Action taken on the minutes of the previous meeting

39.2 NAAC 4th Cycle Report & Submission of AQAR

39.3 Teaching Methodologies

39.4 Swayam/MOOCs Courses

39.5 Best practices

39.6 Educational/field visits

39.7 FDPs, Workshops, Seminars

39.8 Any other matter with the permission of the Chair

Agenda Notes

Welcome by Dr.A.Pramila IQAC Coordinator, Andhra Mahila Sabha Arts & Science College for Women

39.1 Confirmation of the 38th Meeting Minutes and Action taken on the minutes of the previous Meeting

Action Taken on the Minutes of 38th IQAC Meeting

S.NO	AGENDA	ACTION TAKEN REPORT	WORK DONE
38.1	Confirmation of the 37 th meeting minutes and action taken on the minutes of the previous meeting	The improvisations were noted by the faculty for implementation.	It was implemented

38.2	NAAC visit preparation	The criteria coordinators were assigned the deadlines for work submission. Mock visit was scheduled. NAAC guidelines were followed and everything was made ready for peer team visit .	Supporting Documents submitted and the work was completed. Mock visit completed. NAAC Peer team visit successfully completed.
38.3	Campus maintenance	Naming of Plant species was taken up, placing of tags and boards is in process. Information board set up is in process. Hostel maintenance was reviewed and repair work is taken up.	The plant species of the college campus were named and tagged. All college boards, name boards, sign boards and information boards set up completed. With utmost priority the repair work was completed.
38.4	To strengthen Alumni and organize alumni meet and Parent Teacher meeting in view of upcoming NAAC visit	Alumni Meet and Parent Teacher Meeting were scheduled	Alumni and parent Teacher meeting were organized and were informed about the NAAC Peer Team Visit. Alumni and Parents interacted with the NAAC Peer team visit. Interaction with parents and alumni was fruitful. The Peer Team was satisfied by the responses given by parents and alumni. The feedback from them was appreciated by the peer team.
38.5	Any other matter with the permission of the chair	Powerpoint Presentation guidelines were given to the departments and the work is in progress.	All the PPTs were collected and crosschecked by the Principal, Academic Coordinator and IQAC Coordinator . The PPTs were ready for presentation at the time of Mock Visit.

39.2 NAAC 4th Cycle Report & Submission of AQAR

- a) NAAC IV Cycle Peer Team Visit Report Enclosed for Discussion
- b) Comprehensive Report from Central Office on NAAC IVth Cycle Peer Team Visit report for Discussion.

39.3 Teaching Methodologies

Emphasizing Outcome Based Education (OBE) to align its Academic Programmes with clear objectives and measurable outcome. Mapping of Programme Outcomes (POS) & Course Outcomes (CO's) to be discussed.

39.4 Swayam/MOOCs Courses

As suggested by NAAC Peer Team attended SWAYAM Workshop. Encouraging Staff & Students to Participate for SWAYAM Certificate Course to be discussed.

39.5 Best practices

In the SSR of IV Cycle and in AQAR 2023-24 Two Best Practices were focused

1. Certified Voluntary Engagement (CVE)
2. Inter Unit Collaborative Skill Development Programme
3. Any other Best Practices to be Discussed

39.6 Educational/field visits

From each Department semester wise Educational/field visits are mandatory.

39.7 FDPs, Workshops, Seminars

As we are lacking the score in Criteria III, the faculty should be encouraged to participate more number in FDPs, Workshops, Seminars, Paper Presentations and to publish the papers in reputed journals.

39.8 Any other matter with the permission of the Chair

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Minutes of the Meeting

The 39th meeting of IQAC held on 25th February, 2025 in a hybrid mode.

The following members were present

S. No	Name	Designation
1	Dr.K.Karuna Devi, Principal I/c	Chairperson
2	Dr.Y.Vasundhara, Vice Principal	Member
3	Dr.K.Kiranmai, Controller of Examinations	Member
4	Prof.B.Sireesha, IQAC Director, Osmania University	Member
5	S.V.Rao, Chairman, DDMS Hospital, Obul Reddy Society	Member
6	Dr.G.L.K Durga, Vice president AMS, President of Alumni Association, Former Principal AMSASCW.	Member
7	Dr D Thiruvengala Chary, MHRD, Hyderabad	Member
8	Sr.Velangini, Principal, St Pious Degree college For Women	Member
9	Dr.Neeraja, IQAC, Coordinator, Govt City College	Member
10	Mrs.G.Himabindu, Assistant Professor of Economics	Criteria –I Convener
11	Dr.J.Saritha, Head Department of Commerce	Criteria –II Convener
12	Mrs.Ramya Sree, Lecturer in Management	Criteria -III Convener
13	Dr.M.Sridevi, Head, Department of Physical Education	Criteria -IV Convener
14	Smt.P.Sandhya Rani Assistant Professor, Department of Biotechnology	Criteria –V Convener
15	Smt.P.Sarada, Head, Department of Mathematics	Criteria- VI Convener
16	Mrs.B.Ramani, Assistant Professor in Computer Science	Criteria-VII Convener
17	Dr.P.Rajya lakhmi, Head, Department of English	Member

18	Smt.A.Vijaya Lakshmi, Librarian	Member
19	Mrs. B.Ramani. Head, Department of Computer Science	Member
20	Satyanarayana, Senior Accountant	Member
21	Sanskriti Sinha	Student Representative
22	Ch.Vaishnavi	Student Representative
23	Sri.D.Chakrapani, Chairman,IAS (Retd), AMSASCW	Special Invitee
24	Dr.P.Rajani; Hon.Secretary & Correspondent, AMSASCW	Special Invitee
25	Dr. Anuradha, Deputy DMHO	Special Invitee
26	Dr. Mamatha Raghuveer, Founder Director of Tharuni, NGO and Chairperson, Child Welfare Committee, District Warangal, Andhra Pradesh	Special Invitee
27	Dr. A. Pramila, Associate Professor, Head Department of Botany.	IQAC Coordinator

Members Could not attend the meeting

1	Dr.Rama, State Leader, CRISP Telangana	Member
2	Prof. Rajashekhar, School of Management, Central University, Hyderabad	Member
3	Mrs Veda kumari, Former Indian Accounts and Audit Service (IAAS, Retd) Director, Hyderabad Study Circle	Member Alumni
4	Dr.E Murali Dharshan ,Committee Chairman Foreign Affairs and Investments, Telangana Chambers of Commerce and Industry	Member Industrialist
5	Prof. Sudhakar, Chairman, AMS, College of Teacher Education	Special Invitee
6	Dr. Mahender Dewal USA Head of R&D at Expansion Technologies Inc.	Special Invitee
7	Sri.Kondal Rao, Advisor, Govt. of Telangana	Special Invitee

Dr.A.Pramila IQAC Coordinator, Andhra Mahila Sabha Arts & Science College for Women, welcomed all the dignitaries to the meeting and introduced them.

39.1 Confirmation of the 38th Meeting Minutes and Action taken on the minutes of the previous Meeting.

The Meeting minutes of 38th IQAC Meeting were confirmed.

39.2 NAAC 4th Cycle Report & Submission of AQAR

- c) NAAC IV Cycle Peer Team Visit Report Enclosed for Discussion
- d) Comprehensive Report from Central Office on NAAC IV Cycle Peer Team Visit report for Discussion.

The report was reviewed and the B++ Grade was appreciated by all the members. It was suggested to follow the recommendations of the NAAC peer Team and make the improvisations where ever necessary for further good grade. Keeping in view of the college legacy and reputation it was suggested to keep up the efforts to reach a higher level in Maturity Based Level (MBL) of NAAC Accreditation.

39.3 Teaching Methodologies

It was discussed to emphasize the Outcome Based Education (OBE) to align its Academic Programmes with clear objectives and measurable outcome. It was suggested by Prof.Sireesha to have a Mapping of the Programme Outcomes (POS) & Course Outcomes (CO's).

It was also suggested to follow the 70 + 30 question paper pattern as per NEP and Osmania University. It was discussed by Shri.D. Chakrapani, Chairman, AMS ASCW. And encouraged by Prof. Sireesha that the addition of extracurricular achievement of students should be reflected in 20% of assessment.

The student study hour conduction was appreciated by the members and the continuation of the same was suggested.

It was resolved to enhance the student centric activities, inculcate the ideas with reference to Indian Knowledge System and IPR.

39.4 Swayam/MOOCs Courses

It was advised by Shri.D.Chakrapani, Chairman, AMS ASCW that the students need to be aware about the Swayam and MOOCs courses, their importance. In regard with this it was suggested to conduct a lecture to the students and bring awareness on these courses.

As suggested by NAAC Peer Team attended SWAYAM Workshop. Encouraging Staff & Students to Participate for SWAYAM Certificate Course was discussed.

It was suggested to have a monthly report on SWAYAM Courses enrollment and progress and also discussed to encourage student participation in Certificate Courses. It was suggested by the Prof.Sireesha and Dr.Velangini that policy discussions are to be taken up by the administration and introduce certificate courses and award credits to that course in the student marks memos.

In order to encourage students, it was suggested that the college can bear the MOOCs Certification Course Fee in return of regular attendance at study hours.

Shri.D.Chakrapani, Chairman, AMSASCW emphasized the enrollment of Commerce and Social Science Students in Open Network Data Certification (ONDC) and the faculty were advised to encourage the students for the same and collect student databases.

39.5 Best practices

In the SSR of IV Cycle and in AQAR 2023-24 Two Best Practices were focused

1. Certified Voluntary Engagement (CVE)
2. Inter Unit Collaborative Skill Development Programme.

It was advised to inculcate ONDC as a best practice. Best Practices from each department were to be maintained and have them for a long run basis.

It was suggested that Entrepreneur Leadership Development Programme under S2Tech run by Mr.Day Veerlapati (CEO) can be taken into best practices of AMSASCW.

It was advised to include study hours to day scholars and include it in the Best Practices of the college.

39.6 Educational/field visits

It was suggested by the members that from each Department semester wise Educational/field visits are mandatory.

It was suggested by the members to check upon their MoUs with esteemed institutions and carryout educational visits and collaborative activities to widen the exposure to the students.

39.7 FDPs, Workshops, Seminars

It was resolved to encouraged to participate more number in FDPs, Workshops, Seminars, Paper Presentations and to publish the papers in reputed journals.

The members suggested to plan and organize FDPs, Workshops and Seminars and the same was approved.

It was suggested to have seed money for the faculty to write and publish papers in reputed journals.

39.8 Any other matter with the permission of the Chair

It was advised by Dr. Mamatha Raghuvver, Founder Director of Tharuni, NGO that students can participate in any voluntary service in collaboration with their NGO. The students can be engaged as volunteers/ interns in rehabilitation centers under Tharuni Foundation.

Prof. Sireesha advised to follow Indian Knowledge System, IPR, Research Methodology, E-Content in the curriculum as per the New norms and NEP Guidelines. It was suggested that the student Club activities are to be intensified.

Academic and Administrative Calendar should be designed at the commencement of every academic year. It was advised to have a psychological club for the students and video lectures should be made available to the students in the absence of the teacher.

Dr.G.L.K Durga advised to follow 70+30 Question Paper Pattern. Mentoring the students for video lessons is necessary.

Dr.Tiruvengala Chary stressed to have a mandatory continuous academic audit and discussed the benchmarks for paper publications

Dr.Velangini suggested to enhance student activities and skill development programmes were to be developed, Incorporation of Indian Knowledge System was seconded.

Dr.Anuradha advised to bring awareness on health activities. It was advised that students may be encouraged utilize free checkup. Shri.D.Chakrapani, Chairman, suggested that these free checkups can be collaborated with at AIG, NIMS, NIMHANS, IIT Madras, IIT Chennai, and to continue and enhance the internship programmes with various organizations.

All the members agreed to the suggestions and advises given by the experts. Dr.K.Karuna Devi, Principal I/c, Dr.A.Pramila IQAC Coordinator conveyed a formal vote of thanks to all the members.
