



Apprenticeship Report

BBA – Healthcare Management Apprenticeship

Organization : Apollo Hospitals, Jubilee Hills (Check Post)

1. Introduction

This report outlines the commencement and initial phase of the apprenticeship program for students of BBA Healthcare Management at Apollo Hospitals, Jubilee Hills (Check Post). The program is designed to provide practical exposure, organisational orientation, and hands-on training within a leading healthcare organization.

2. Joining and Onboarding Details

The students officially joined the institution on **1st January 2026**. As part of the onboarding process, the following activities were conducted:

- On **1st and 2nd January**, the students underwent mandatory **pre-employment medical check-ups** in accordance with institutional and regulatory requirements.
- During this period, students **submitted all required documents**, including the **application letter**, for verification and record purposes.

3. Induction Program

The formal induction program commenced on **5th January 2026** and was scheduled for a duration of **three days**.

The induction program was structured to:

- Familiarize students with Apollo Hospitals' policies, values, and organizational structure.
- Introduce hospital protocols, workplace ethics, and safety guidelines.
- Provide an overview of departmental functions relevant to healthcare management.

4. Training Allocation

Initially, the students will undergo **practical training at the Apollo Hospitals, Jubilee Hills branch**. This phase aims to strengthen their understanding of hospital operations, administrative workflows, and healthcare management practices.

After completing training at the Jubilee Hills branch, the students will subsequently be **deployed to the Apollo Hospitals Financial District branch** for further exposure and advanced training as part of the apprenticeship program.

5. Conclusion

The apprenticeship program for BBA Healthcare Management students has been systematically initiated with proper onboarding, medical clearance, documentation, and induction. The phased training approach across the Jubilee Hills and Financial District branches is expected to enhance students' practical competencies and prepare them for professional roles in healthcare management.



