

**ANDHRA MAHILA SABHA**  
**Arts and Science College for Women**  
 (Autonomous) NAAC ACCREDITED  
 O.U. Campus, Hyderabad – 500007

**SCHEME OF INSTRUCTION AND EVALUATION**  
**B.A. (EPP) & (EPPsy)**  
**I Year I Semester & II Semester**

| Subject               | Course Title                           | Hours / Week |  | Exam Duration | Marks |          |       | No Of Credits |
|-----------------------|--|--------------|--|---------------|-------|----------|-------|---------------|
|                       |  | Theory       |  |               | Sem   | Internal | Total |               |
| Public Administration | Basics of Public Administration        | 5 Hrs        |  | 3 Hrs         | 80    | 20       | 100   | 5             |
| Public Administration | Development Dynamics & Emerging Trends | 5 Hrs        |  | 3 Hrs         | 80    | 20       | 100   | 5             |

*K. Chandan Reddy*

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**Department of Public Administration**

**B.A. I yr: Semester - I: Paper- I: Basics of Public Administration (DSC)**

**Credits: 5**

**Objectives:**

1. Understand the meaning, nature, scope and evolution of Public Administration and its role in political systems
2. Examine key contributions from Kautilya, Sun Tzu, and Fayol in shaping administrative thought.
3. Explore classical administrative theories of Gulick and Urwick, the bureaucratic model of Weber, and the human relations school led by Elton Mayo
4. Analyse behavioural theories by Simon, McGregor's humanistic management concepts, and Maslow's motivation hierarchy in public organisations.
5. Understand fundamental organizational principles such as division of work, hierarchy, coordination, delegation and control mechanisms.

**Unit- I: Introduction to Public Administration**

1. Meaning, Definition, Nature, Scope and Significance of Public Administration
2. Evolution and States of Public Administration
3. Politics - Administration Dichotomy - Woodrow Wilson

**Unit- II: Oriental & Classical Approaches**

4. Oriental Approach - Kautilya's Saptanga Theory
5. Oriental Approach - Sun Tzu - The Art of War
6. Classical Approach - Administrative Management - Henri Fayol

**Unit - III: Classical & Bureaucratic Approaches and Human Relations**

7. Classical Approach - Science of Administration: Luther Gulick and Lyndall Urwick

8. Bureaucratic Approach - Max Weber
9. Human Relations Theory: Elton Mayo

**Unit- IV: Behavioural, Motivational and Social Justice Approaches**

10. Behaviouralism and Decision- Making - Herbert A. Simon
11. Organizational Humanism- Theory 'X' & Theory 'Y' - Douglas McGregor
12. Motivation Theory - 'Needs Hierarchy' - Abraham Maslow

**Unit - V: Principles and Concepts of Administration**

13. Division of Work and Coordination
14. Hierarchy, Unity of Command and Span of Control
15. Delegation, Centralization and Decentralization

**Key textbooks and Authors Recommended**

1. "Public administration" by Avasthi & Maheshwari
2. "Administrative Thinkers" by Prasad & Prasad
3. "Administrative Theory: Basic Premises" by Mohit Bhattacharya
4. "Public Administration and Public Affairs" by Nicholas Henry
5. "Public Administration in Theory and Practice" by M.P Sharma & B.L. Sadana

*K. Sharma*

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**Department of Public Administration**

**B.A. I yr: Semester - II: Paper- II: Development Dynamics & Emerging Trends**

**Credits: 5**

**Objectives:**

1. To explain the nature, scope, and evolution of comparative and development administration.
2. To understand and evaluate the principles and themes of New Public Administration.
3. To examine market-based approaches and their influence on public governance.
4. To explore the evolving concept of public policy, governance, and good governance.
5. To analyze the impact of globalization and technological innovations, including AI, on public administration.

**Unit- I: Comparative & Development Administration**

1. Comparative Public Administration:
  - a. Nature, Scope, Characteristics and Significance of Comparative Public Administration
  - b. Riggarian Models of Administration
2. Development Administration: Nature, Scope and Elements of Development Administration
3. Bureaucracy and Development

**Unit- II: New Public Administration**

4. New Public Administration: Key concepts and Major themes
5. Minnowbrook conference - I & II
6. Minnowbrook conference - III

**Unit- III: Market Theories**

7. Public Choice Approach, Voting Behaviour, Government Regulation and Public Goal
8. New Public Management and Public Service Efficiency: Objectives, Goals, Themes and Principles

## 9. New Public Service and Post Modernism

### **Unit -IV: Emerging Trends - I**

10. Public Policy and Governance: Nature, Scope and Importance
11. Good Governance: Concepts, Origin, Elements, Objectives and Growth
12. From Government to Governance

### **Unit- V: Emerging Trends - II**

13. Globalisation and Public Administration
14. Public Administration and Artificial Intelligence

### **Pedagogy Strategies**

1. Board and chalk lecture
2. Powerpoint slide presentation
3. Quiz
4. Lecturing
5. Assignment
6. Classroom discussion
7. Class test
8. Seminars

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