



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	ANDHRA MAHILA SABHA ARTS & SCIENCE COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.K.JHANSI RANI
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	040-27070471
• Alternate phone No.	9494098811
• Mobile No. (Principal)	6303428413
• Registered e-mail ID (Principal)	ascwams@yahoo.co.in/amsnaac2023@gmail.com
• Address	OSMANIA UNIVERSITY CAMPUS
• City/Town	Hyderabad
• State/UT	TELANGANA
• Pin Code	500007
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	20/11/2006
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr.P.RAJYA LAKSHMI				
• Phone No.	04027098811				
• Mobile No:	9908349903				
• IQAC e-mail ID	amsascwiqac@gmail.com/ amsnaac2023@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://amsascw.org.in/aqar2019-2020.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://amsascw.org.in/documents/activitycalender2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.65	2005	28/02/2005	27/02/2010
Cycle 2	B	2.93	2013	23/03/2013	22/03/2018
Cycle 3	B	2.21	2018	02/11/2018	02/12/2022
6.Date of Establishment of IQAC			06/09/2005		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Not Applicable	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Reviving Canteen		
Students amenities - Xerox Machine for students		
Knowledge Hub for capacity building		
Certificate Courses		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
<p>For the Academic Year 2020 - 21. The following programmes are proposed to be introduced. 1) Three year B.com Business Analytics programme 2) Add one additional section in B.com Computer Applications and to start new UG programme B.Com(Tax Procedure) 3) Certificate course in life skills covering spoken English, soft skills, resume preparation and other interview skills 4) Certificate course in Anchoring, Event Management. 5) Certificate courses in Python, Machine learning, Internet of</p>	<p>1)We introduced B.com Business Analytics with 60 students sanctioned strength as intake w.e.f. 2020 21. 2) We introduced one additional section in B.Com Computer Applications with 60 students , and started a new UG Programme B.Com(Tax procedure) with 60 students in 2020 21. 3) Under process 4) Under Process 5) Under Process 6) Under Process 7) We constituted e-learning team and conducted Professional Training and Development program. In May 2020 the e -learning team conducted a</p>	

Things (IOT) , Artificial Intelligence 6) To promote professional learning opportunity for students opting for value added courses by offering fee concession of 30 percent through the e Scholarship Program for meritorious students based on their academic performance in internals and continuous assessment. 7) To constitute Professional e learning team for training staff and students in e learning tools. 8) We propose for publication of electronic news letters. Topics on emerging educational technologies and their pedagogical applications will be selected to raise awareness and stimulate interest among staff. Typically a member of the e -learning team volunteers to draft a News letter on a topic of interest, and the document will be developed collaboratively. We constituted a team for Professional development under the facility. We already created in 2018 as Knowledge Hub for Capacity Building of staff and students 9) Start Digital Library

number of training sessions for staff and students to enhance technical skills and improve confidence regarding the use of online technologies in teaching, learning and even in conducting online examinations. Training sessions completed so far covered topics such as "Uploading of student assignments/presentations" (file size issues) and "Blackboard analytics". 8) Published one e - newsletter in the month of August 2020. 9) Digital library has been set up with a separate server which will be a repository of all notes, ppts prepared by staff for the use by students and curate articles for reference purpose also

13. Was the AQAR placed before the statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	30/06/2021

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
20/09/2021	20/09/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 22

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 1760

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 454

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1691

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 337

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 8

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1
Number of programmes offered during the year: 22

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1
Total number of students during the year: 1760

File Description	Documents
Institutional data in Prescribed format	View File

2.2
Number of outgoing / final year students during the year: 454

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3
Number of students who appeared for the examinations conducted by the institution during the year: 1691

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1
Number of courses in all programmes during the year: 337

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	8
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	zero
Number of sanctioned posts for the year:	

4. Institution

4.1	629
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	29
Total number of Classrooms and Seminar halls	

4.3	147
Total number of computers on campus for academic purposes	

4.4	28,48,581.61
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The courses in all the programmes of the college are designed and implemented having relevance to local, national and global developmental needs. Each department which offers any programme has a Board of studies comprising the faculty members, subject experts, university nominee and student representatives.

The proposed curriculum is discussed in the department and is put

forth to Board of Studies where experts from Academia, Industry , Alumni & Senior faculty members offer their suggestions keeping in view the outcome based education as per the guidelines issued by UGC and University norms. The outcome of any degree programme is expected to be three-folded namely employment fetching, enhancement of domain knowledge and general skills & promotion of entrepreneurship. To ensure that students acquire sufficient knowledge ,emphasis is given to analytical, logical thinking, writing ability and communication skills . In addition emphasis is laid on acquiring global competencies and inculcating leadership abilities.

The Board of Studies of each department oversees the relevance and requirements of any course in the programmes that the department offers. As Board of Studies meetings is conducted every year, it revises courses as per market needs.

programme outcomes, programme specific outcomes and course outcomes are specified for every course link :http://amsascw.org.in/wp-content/uploads/2022/01/Pscos_1.1.1pdf.pdf

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://amsascw.org.in/wp-content/uploads/2022/01/Pscos_1.1.1pdf.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

07

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

337

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

85

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

22

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

All the first semester students of all faculties are offered

environmental studies Ability Enhancement Compulsory Course(AECC). Universal human values paper was offered as UGC proposed Skill Enhancement Course(SEC-II) for the IV semester students of all faculties. In order to ensure environmental consciousness among staff and students several activities were taken up by the college through various programmes. Green landscaping with trees and plants. The campus is lush green with trees, including 24 varieties of trees with medicinal values such as Aloe vera (Aloe), Bryophyllum (Ranapala), etc. .The College implements several other green practices to make the students conscious of environmental sustainability. The Eco club creates awareness among students about the importance of a clean, green and sustainable environment through its activities like for instance organizing an exhibition and sale of eco-friendly biodegradable Ganesh idols etc. The management encourages the students and staff to regularly participate in tree plantation programmes on the campus on a regular basis. Govt of Telangana's initiative "HARITHA HAARAM" is observed every year by planting variety of tree saplings. The Dept of Botany of the college brings out a newsletter "Ankura". Started 'Energy conservation Club' in collaboration with Institute of Engineers, Hyd. Students participate in energy runs, seminars, workshops organized by IOE.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

28

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1606

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

117

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2022/01/Feed-Back-1.4.1-1.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2022/01/Feedback-1.4.2-1.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

734

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

439

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

To identify slow learners:

Performance score of the students is considered if it is below 40% in internal assessment, semester end exam, then the student is considered as a slow learner.

Faculty and mentors continuously take care and monitor the performance of slow learners and have periodic interaction with parents .Special coaching classes for slow learners are arranged

.Notes for easy understanding is provided .

The students securing marks above 70% are identified as advance learners.

They are motivated to participate in various technical events, online courses, Industrial/ Field visits, value added course etc; which are held both within and outside the institution. Students are encouraged to take up competitive exams training programmes. Placement opportunities are offered. They are encouraged to participate in group discussions, quizetc;. Various activities are conducted by all the departments in the respective areas to mould the students. Students are also provided opportunities to develop their creativity by participating in and organizing intercollegiate competitions. Students are motivated and inspired to get highest marks with certificates, cash prizes, gold and silver medals. The college management took a decision to encourage meritorious students to take up value added courses by offering 50% concession.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
18/12/2021	733	43

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Debates , Discussions are encouraged in all subjects , practical's are conducted for all programs which are part of the curriculum, students are encouraged to participate in inter college activities organized by other colleges. Alahomora an inter collegiate

competitions are organized by our students.

Laboratory experiential learning: Presentday Technology Education is justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like physics, chemistry and English. Later from their second year, students related to the core department are given an exposure to pure coding languages to depth based on the potential of the student so that the student can learn it by experience.

File Description	Documents
Upload any additional information	View File
Link for additional Information	NIL

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

As we all know the academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the college conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. Teachers also attended several refresher courses and faculty Development Programmes. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

Thus the college is following ICT enabled teaching in addition to the traditional classroom education. All efforts are made by the college to provide e-learning atmosphere in the classroom: In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Digital library has been created for students to have access any time from any where.

College premises is Wi-Fi enabled

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar: The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops and industrial visits holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the director and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects. Academic diaries are maintained by all faculty members. The diaries are cross checked by HODs, Academic coordinator, Director and principal, Workdone statements are submitted by the faculty every month to the director. These plans are made in

advance and serves as guide for conducting sessions. The director and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

43

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

6

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

305

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Separate examination branch was established in 2007 headed by a senior faculty member as controller of examinations and three additional controllers representing three faculties. Examination branch is following all the rules and regulations as prescribed by the parent university (Osmania University) as far as conduct of annual exams, paper setting, paper valuation, revaluation, remuneration for paper setting, valuation etc. Periodical circulars/notices are sent by COE and principal. Meetings are held

frequently to decide the schedule of exams . Semester end examswere conducted online in collaboration with Code Tantra organization due to pandemic. Internal exams are conducted online .Evaluation was done on-line. Examination results are approved and declared by the COE-OU. Question paper auditing is undertaken by external faculties. Exam branch is fully equipped with computers ,printers, scanners, photocopy etc. Separate accountant, programmer, record assistant and sub staff assist the COE. MOU with Arrow Computer Services(ACS) is entered for processing results, moderation, TRs, Provisional certificates, Memos. MOU with extereme Informatics Pvt Limited is entered for issue of hall tickets etc. Every effort is made to declare the result with in stipulated time. It is proposed have Spot evaluation toreduce the valuation time. Around 100 gold medals sponsored by stake holders for meritorious students for all faculties given on the occasion of convocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

- The students are also made aware of the same through class counselors& Subject teacher
- Extension lectures are conducted for developing the Programme Educational Objectives and Learning outcomes at college level
- The institution is running Under Graduate B.A, B.sc, B. Com, BBA and post Graduate courses for the students.
- There are 18 subjects in the college viz. English, Hindi,Telugu, Arabic, Sanskrit, Political Science,

Economics, Public administration ,Chemistry, Botany, Zoology ,Bio technology. Mathematics, statistics, computer science, Psychology ,mass communication , Journalism and Commerce, Marketing management and Business management.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	NIL

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Our college evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal semester exam., end-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback by the students, parents, teachers, employees and the alumni.

Methodology to measure the COs is under process. Proposed to organize a work shop exclusively for this purpose but could not materialize due to pandemic crisis.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

451

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://amsascw.org.in/wp-content/uploads/2022/01/2.7.1feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

1. Started Research Training Consultancy Cell (RTCC) to encourage staff and students to write papers in UGC notified journals.

2. Management has announced an incentive of Rs.2000/ through RTCC for publishing papers as a token of appreciation.

3. SAMANVAY half yearly journal is brought out to encourage staff and students to publish their articles.

4. The Vision and Mission of the Research, Training and Consultancy Cell is to provide not only a forum for sharing research ideas on important topics and policy issues of national and international interest but also to stimulate interdisciplinary discussion to build capacities of the faculty in order to empower them to take up training as well as consultancy services across disciplines. All the Heads of departments are members of the cell who guide other faculty and students by their suggestions / inputs in carrying out research work in the college.

5. with the objective of promoting research culture, the practice of vision circle started in 2009 and continued up to 2014 and has been revived . The objective of vision circle was to provide a platform for the faculty members to re-present the research papers

already presented in various seminars and papers published . Mrs.G.Himabindu , Assistant Professor , Department of Economics,whose paper was published on the topic women Employment Generation under MGNREGA in Telangana - A study of Rangareddy District on December,2020. And she presented in the Vision circle in the month of January, 2021.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	NIL
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

For transfer of knowledge the Department of chemistry has an understanding with Dr.MAC's Bio-Pharma private limited, Hyderabad. and students are sent for field visit to acquire practical knowledge. One visit has been organized so far. This year due to pandemic field visit cancelled.

The Department of Botany entered into MOU with URBAN REBOX IT, Private Limited, an authorized agency of ITC for disposing of dry recyclable waste generated in the college .

The Department of Mathematics entered into MOU with SIKSHA SAMSKRUTHI Utthanyas for jointly running of academic programmes. in this connection a 4 day international workshop was organized from 13th July to 16th July ,2020.

The Department of Commerce & Business management have organized programs on entrepreneurship in collaboration with NIMSME (National Institute of Micro small and medium enterprises), Hyd.

Sharat Chandra Foundation organized a community orientation programme with our college students to Govt. Schools to offer different voluntary services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The AMS Arts & Science College for Women young NSS Volunteers are leading the way in the battle against COVID-19 through heroic acts of goodwill and support in their family and communities. Through some of the harshest times, these young champions have stepped up as researchers, advocates, innovators and communicators on the frontline, promoting health and safety. Their courage and relentless determination to help those around them is a reminder of how we can achieve a healthier, safe and equal world.

NSS organized several activities which were carried out by NSS volunteers addressing social issues cleanliness, tree plantation, Social interaction, Environmental awareness, National Integrity, Aids awareness, , etc. Under Swatch Bharat mission Gandhagi Mukthi Bharat students participated by cleaning the surroundings at their own homes and colonies to create awareness in the locality to keep our surroundings clean in this pandemic situation. And also created awareness on the importance Yoga in their places with family members created videos and posted in the group. NSS volunteers also participated webinars on suicide prevention, Unnat Bharat Abhiyan under national education policy Govt. Of India. Students also rendered their services in packing food and groceries to the needy flood affected areas organized by akshaya

patra Govt. of Telangana

As a part of Azadi Ki Amrit Mahosthav college organized Poshan Mahaan, NSS volunteers involved in the tree plantation programme where medicinal plants were planted in the nearby angan wadi , Govt.schools and created awareness on malnutrition in the nearby schools by taking classes and distributed millet recipes prepared by them. Under clean India programmes students participated by cleaning the campus, botanical garden and collected the plastic waste.

All these activities have positive impact on the students and it developed student community relationship, leadership skills and self confidence of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1050

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has well-furnished and spacious physical infrastructure as it is critically linked to the vision of the

college.

The details of the physical facilities are given below:

- Class rooms - 29
- Laboratory rooms- 21
- Computers Labs - 4
- Language Lab-1
- Seminar Halls -1

- Auditorium-1
- Smart class rooms -7
- Class rooms and seminar halls with ICT facilities-16
- Classrooms with Wi-Fi/LAN facilities -1
- Computers available in the institution -147
- Available bandwidth of internet connection in the institution - >500 MBPS Act Fiber Net
- Girls' Hostel
- Games and Sports
- Canteen
- Parking
- Drinking Water
- Photo Copying Facility

- Reading Room
- OHPs- 2, K-yaan -2
- Public address system- 2
- Digital board- 1
- UPS - 10
- RO(Reverse Osmosis)- 1
- Rest Rooms for students -1
- Staff Rooms- 6
- Wash Rooms- 31

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education provides excellent sports facilities and fully equipped Gym, fitness zone for the all-round

development of the students. Gymnasium houses modern equipments like Treadmill, , Weighing Machine, Elliptical Cycle , Recumbent Bike Cycle, Multipurpose Bench, four Station multi gym etc. in its Fitness Zone. Students are given training in sports games to take part in collegiate, inter-collegiate, inter-zonal, inter university all India inter-University, State, and National level competitions.

Department of Physical Education has been providing opportunity for the all-round development of students. The department has specific plans for creating awareness about health and fitness. Students of this institution are provided opportunities for participating/conducting competitions. The teaching-learning process is mainly focused on how to perform exercise, role of exercise, acquisition of skill in a game, how to approach a competition etc

The College has ground Facilities, Students to play Outdoor Games like Tennikoit, VolleyBall, Kho-Kho, Kabaddi, Throw Ball, Indoor Games like Chess, Carroms, Table-Tennis, etc. A well Equipped Gym is established by the UGC Funds. The college has Basket Ball Court funded by UGC.

From 2016 onwards three months Certificate courses in Yoga and Marshal Arts of karate & taekwondo are offered to students which received good response from them.

Auditorium (M.V.Hall):

Open air theatre:

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

16

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3,43,845.50

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software: NewGenLib Software

Nature of automation: Full Automated

Version:3.1.5Year Automatiom:17.03.2011

The college has one main Library and 14 Departmental Libraries. There is an Open Access Catalogue for students and staff.

A computer in the reference section is provided to monitor the status of the books for issue in the library.

NewGenLibis an integrated library management system that makes our library visible in web. A Library Management System is Software that uses to maintain the record of the library, help to maintain a database that is useful to enter new books and record books borrowed by the members with the respective submission dates.

Here are the top use cases of the Library Management System:

- **Add/Remove/Edit book:** To add, remove or modify a book or book item.
- **Search Catalogue:** To search books by title, author, subject or publication date.
- **Register new account/cancel membership:** To add a new member or cancel the membership of an existing member.
- **Check-out book:** To borrow a book from the library.
- **Reserve book:** To reserve a book which is not currently available
- **Renew a book:** To return a book to the library which was issued to a member

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

20,160.00

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

120

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an integrated Wi-Fi facility accessible to students and faculty. Staff members and students can access through their mobile phone, tablet or laptop in the College campus. Information about upcoming events will be posted on the website. The technology at college is constantly updated.

- IT facilities are provided for teaching, evaluation, research and administration.
 - 80 computers were equipped with LAN facilities.
 - Beam ACT Fibre Net from 2015 to till date. Available bandwidth of internet connection speed 500 MBPS.
 - Wi-Fi is provided in MSCS lab, Block I (Office Building), Commerce lab, English lab. It is accessible to students & staff.
1. Upgraded software systems having configuration Dell I.3 .
 2. Upgraded software systems having configuration Acer i.3
 3. Commerce Lab: Thin client (1 Server,30 Clients) without CPU .Installed in 2020-2021 network connectivity is through LAN. It is accessible to students & staff.

Propriety Software:

- Oracle 8i
- MS- Office 2007
- MS-Office 2019
- Turbo C++
- JAVA
- SPSS Software
- Norton Antivirus
- MAT LAB
- Tally

Open Source Software:

- Tomcat Web Server
- Redhat Linux
- Open office
- Image Editing software
- PHP
- Python
- Mysql

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1160	85

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3597922.88

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a set procedure to purchase any item. Class rooms are adequate with staggered timings.7 class rooms are equipped with projector facilities.

Labs are well equipped with necessary facilities and are upgraded annually . Library of the college is well equipped E-Resource Centre and an extended reading lounge with the support of leased line. The library software NEW GEN LIB is active. A well equipped

multi gym and indoor games like Table tennis, Caroms, Chess etc. facilities are provided. The college has basket ball court and open play ground for various games and sports. A sports room is maintained providing indoor games. All Computer Labs ensures availability of ICT facilities to students and staff. Wi-Fi is available .

Airy and well spaced classrooms are optimally utilized to provide healthy and hygienic study conditions to students and they remain occupied throughout the working hours for studies and related activities.

There are many other support facilities in the college, namely, a well furnished centrally located Auditorium with good audio-visual facility, a well equipped Conference-cum-Board Room, Girls' Hostel and Canteen. There are separate committees for maintaining these facilities and they are optimally used for the benefit of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1226

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above
--	------------------------------

File Description	Documents
Link to Institutional website	http://amsascw.org.in/ncc-sports/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year
--

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances	B. Any 3 of the above
--	------------------------------

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- The college has an active Student Executive Body that comprises of students from each class B.A, B.Com, BBA & B.Sc. The Principal is the chairperson of this body along with the coordinator of IQAC and six other teachers are included as members to guide the proceedings. In the meetings, students participate actively and express their views on the agenda items thereby helping in the governance of the college. The SEB is constituted annually and meets at frequent intervals to discuss the issues pertaining to the students. One important outcome of the SEB meeting conducted on 06.12.2021 is to initiate the online payment of college fees as requested by student representatives as during the pandemic period majority of the parents & the students requested cashless fee payment. The following list depicts the participation of student members in various councils/committees for the year 2020-21:
- **Academic Council:** The Academic Council of the college consists of two student representatives Ms Durga from BBA Final Year and Ms Sahana, B.Com Final year as special invitees for the academic year 2020-21. They were encouraged to participate in the discussions and their opinions were sought on the agenda items concerning academics.

- **Boards of Studies (BoS):** This statutory body from the teaching fraternity is vested with the authority to design the curriculum, and an alumnus of the department concerned is a member. The College has also included a Final Year student of the current batch as a special invitee in order to obtain the student input on the course design and deliverance.
- **Anti- ragging Committee:** The student members are all involved in the efforts of preventing ragging and discipline related issues, if any, in the college premises.
- **T.Srija, BBA III year (senior student) and Ms.B.Yamuna, B Com I Year (junior student)** are the members of Anti-ragging committee during the year 2020-21.However we are happy to say that our college is ragging-free campus. Students are also members of several other committees such as (i) CGPC (Career Guidance and Placement Cell) (ii) Disciplinary Committee (iii) Students' Editorial Board of the College Magazine Srujana (iv) Canteen Committee (v) Sports Committee (vi) Entrepreneurial Development Cell (vii) Student Clubs like Eco Club, Energy Conservation Club, RTCC, Women Cell etc . These committees/clubs help the college administration in organizing all events including academic, campus placement, magazine publication, sports, cultural and literary activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an active Alumni Association. Alumni meetings are held annually in the college premises to discuss how best to help the alma mater academically and in other ways. The members of the alumni association held an executive committee meeting on 6th Aug 2021 & 15th Oct 2021. They have framed the - plan of action for conducting the annual meeting for certain decisions like alumni fete, create facebook page for admin association to work online as it was pandemic period. The committee even concluded to have a website link to make alumni networking more reachable to the association even in absentia. The college improves its standards by taking the help of the alumni in enhancing quality both in curricular and extra- curricular areas. Alumni members even render their financial assistance too. Alumni contributions for the year 2020-2021 include the following: (i) The college invites alumni to give a talk to the new students and share their experiences in the Induction Programme conducted every year in the month of June. The college induction program held for 05 days from 15th July to 20th July 2021 for the benefit of all the new Under Graduate entrants. Apart from this, the respective departments invite alumni to share their thoughts during their departmental induction programs. This provides motivation and inspiration to the new entrants and prepares them for a fruitful and productive college life. (ii) The college had a rich practice of arranging the guest lectures by our alumni members from the industry create awareness about recent break throughs and current trends prevailing in the industry. Our alumnus of Commerce department spoke on the scope of commerce and its importance in the present competitive world.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The basic precept of the institution's vision strives to achieve "Women empowerment". Empowerment is a holistic process which can be realized not just by imparting traditional education but requires efforts for the enhancement of overall personality. The college proudly claims that we leave no stone unturned in reaching the penultimate goal of our Vision i.e., 'building better lives for women through empowerment'. Towards this end, besides academics, the college focuses on building synergy by offering many courses for the overall personality development and encouraging students to participate in various activities to instil confidence in the young women. We believe that yoga, karate, taekwondo, sports, value based education which includes a course on Gandhian studies, Certified Voluntary work with the motto "We Serve, We Gain" are an integral part of the college experience for a student to strengthen their body and mind. Thus achieving women empowerment through education, skills enhancement, physical fitness, mental happiness and harmony of body and mind is taken up as a mission to reach the vision. We are conscious of the dire need to expand by introducing more courses, new programmes, and enhanced research facilities of contemporary relevance.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

College practices decentralisation and participative management in all the major policy matters for achieving the objective set for every academic year.

Preparation and Implementation of the College Almanac. The Academic Coordinator of the college initiates the process by preparing a draft of academic almanac at the beginning of the year. The Principal conducts meetings with the HoDs and coordinators of various committees to discuss the proposed

schedule of academic activities like admissions, commencement of class work, continuous internal assessment tests, last instruction day, practical examination schedule, semester-end examinations, vacation, national and international seminars, inter and intra-collegiate fests, workshops, annual day, fresher's day and farewell day celebrations and extra curricular activities. A draft is prepared. Once approved by all, the Almanac is displayed on the college website and a copy is circulated to all the HoDs. The responsibility of implementing the events precisely as per the schedule mentioned in the Almanac rests with the concerned HoDs / Coordinators. An internal academic committee monitors periodically the progress of implementation.

We are proud to say we uphold the rich values promoted by our founder promoter Padma Vibhushan Dr. Durgabai Deshmukh in empathising with the needy. We believe that sharing is caring, united we stand and divided we fall.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	NIL

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The basic precept of the institution's vision strives to achieve "Women empowerment". Towards this end, besides academics, the college focuses on building synergy by offering many courses for the overall personality development and encouraging students to participate in various activities to instil confidence in the young women. We believe that yoga, karate, taekwondo, sports, value based education which includes a course on Gandhian studies, Certified Voluntary work with the motto "We serve , We gain" are an integral part of the college experience for a student to strengthen their body and mind. Environmental Studies, Durgabai studies, Light music, Open office-I & II , EDP-I and II , vedic mathematics, Aqua culture -I, gender sensitization, Report writing, Folk dance, Law and Ethics in Governance , Big data Analysis, Aqua culture-II, Hindi to English translation, Durgs,

Web Designing, Disaster management, Indian Constitution-I and II , Banking, Financial Accounting -I and II , Nature cure, Soap and detergents, Basics of marketing, Human values and Professional Ethics, Applications of Bio Technology, Arithmetic mental ability, Consumer behaviour,, Economic issues of telangana, Good governance, Python Programming ,Statistics in Psychology, General studies are the courses offered across different semesters to help all round development of students which will go a long way in achieving our vision of Women empowerment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The administrative and management hierarchy of the college is maintained with utmost simple structure. The Objective is good governance which ensures transparency and accountability. Service motive of the parent body DDMS is the back bone for all the decisions. The hierarchy is shown in the link attached.

The Administrative committee of the college is responsible for the smooth functioning of the college .It reviews periodically the performance of the college .

Governing body guides the college on matters related to autonomy, approval of new programmes /Courses, recruitment of staff and consider other functions as may be necessary and deemed fit for the proper functioning of the college.

The Honorary posts of Chairperson and Correspondent are filled by DDMS for a term of one year subject to renewal. Chairperson is responsible to ensure good governance of the institution.

The Secretary of the college is the executive head of the College. The Secretary is the liaison between Central office and the college. Mainly he/she ensures discipline and smooth functioning of the employees of the institution.

Principal of the college : coordinates the day to day functioning of the college , conducts meetings and ensures implementation of decisions taken in various meetings, initiates all developmental activities, monitor the progress and report to the management.

File Description	Documents
Paste link to Organogram on the institution webpage	http://amsascw.org.in/orgonagram2021.pdf
Upload any additional information	View File
Paste link for additional Information	NIL

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

C. Any two of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching

Non-teaching

Students

Maternity leave, Annual and special increments

for NET/SLET/SET for Ph.D awardees, Financial support to faculty members for presenting papers

Employees Provident Fund, Paternity and Maternity Leave, Festival

Gifts in kind and cash

Gold medals for merit students, Few Teachers

sponsor fee for Economically backward students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

6

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits regularly for Aided, unaided sections and examination branch

1. The Institution is under the management of the parent Institution i.e., Andhra Mahila Sabha trust board which arranges for both internal and external audit periodically and annually.
2. Internal audit are done four quarters for the financial year 2020-21 i.e., for the accounts of April to June, July-September, Oct - December , January- March 2020-21
3. There are three accounts for aided section via general, special and UGC Auditor General (AG) Audit was conducted in March 2021 for the financial year 2020-21.. The Statutory audit conducted in September, 2021.4. There are four accounts under unaided section i.e., for UG,PG & hostel separate accounts are being maintained in Andhra bank which is now merged into union bank separate account is maintained as SBI Bank for provident fund and professional tax.
4. Examination branch is having 3 accounts
5. Convocation accounts - 2 1. Canara Bank 2. Union Bank
6. Examination fees - 1 account with Union Bank

All the budget approaches were placed before finance committee, governing body & administrative committee for 2020-21.

Capital expenditure will be approved by statutory bodies.

Salaries are paid regularly on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

2

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial prudence is given utmost priority, In fact we proudly claim that the fee collected by the college is the lowest for all programmes compared to other private colleges, our main objective being service to society and empowermeant of girl students. Fees are collected as per the norms prescribed by State Government of Telangana. We ensure that students are given all facilities without burdening them financially. Optimal utilization of funds is ensured by statutory committees such as Administrative Committee, Finance Committee and Governing Body.

The college has the following revenue sources.

Mainly, fee collected from the students and limited Donations.

The administrative committee of the college is responsible for the smooth functioning of the college. 12 members of Administrative committee are Chairperson, Correspondent and 10 members nominated by the DDMS. Administrative Committee meetings are conducted at least twice in a year and also as and when deemed necessary.

Functions of Administrative committee are over all supervision of the functioning of the college , approve income and expenditure of the college. Annual budget of the college for final submission to

central office, review periodically the performance of the college, take appropriate decisions in case of any emergency.

Governing body guides the college on matters related to autonomy, approval of new programmes /Courses, recruitment of staff. Approval of the annual budget and consider other functions as may be necessary and deemed fit for the proper functioning of the college.

Finance committee meetings are convened twice a year to consider and approve budget estimates, income from fee etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1st Cycle:

First women's college to introduce B.Com Course .Autonomy was conferred in 2007. NEWGENLIB software was installed in 2011.The institution has developed linkage with INFLIBNET - 2012 having access to e-books and journals .To give retail business management skills a Students management canteen is functioning .

A well equipped Gymnasium was established in the 2010-2011.CBCS was introduced in the academic year 2011-12.Gandhian and Durgabai studies were offered as an Add on Course to all the first year UG Students.

2nd cycle:

Automation software installed in the examination branch and office.Biometric systems and CCTV installed for the staff and students attendance.CVW was introduced in 2011.

3rd Cycle:

We introduced B.Com (Business Analytics) with 60 students sanctioned strength as in take w.e.f 2020-2021. We started an additional section in B.Com Computer applications and a new UG programme B.Com (Tax procedures) with 60 students w.e.f 2020-2021. In May, 2020 due to Corona the e-learning team conducted a number of training sessions for staff and students to enhance academic skills and improve the confidence regarding the use of on-line technologies in teaching, learning and even in conducting on line examinations. Digital library has been set up as repository of material for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Apart from traditional teaching methods, we use internet for project works and PowerPoint presentations. Students are encouraged to present papers in Seminars. Through Knowledge Hub we provide e-book, e-journal facility. Students are taken on Field trips, visit to the Industries, Exhibitions, Historical places to expose them to the practical knowledge. Enhancement of learning skills of the Students through participation in different seminars. Learning through group discussions, quiz, debates etc are organized for latest updating. Knowledge Hub is an ecosystem created by the college to facilitate both faculty and students in their capacity building. The hub has facilities like access to internet, head phones etc. Knowledge hub enables students to register for online courses and learn through Audio and Video lectures of eminent resource persons. From this academic year remedial classes were taken for below average students and it was noticed that this process helped the students to do better in the examinations. Staff and students are encouraged to publish refresh/concept based papers in Samanvey in house Journal introduced by the RCTC in 2018-19. Staff encouraged to re-present their research papers in the vision circle meetings to share knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	C. Any 2 of the above
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File Description	Documents
Paste the web link of annual reports of the Institution	NIL
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For promotion of gender equity the department of Journalism conducted webinars.

Title of the programme

Period from

Period To

Number of Participants

Female

Male

Empowerment of women in the Globalization era-Road Ahead

08/02/2021

08/02/2021

150

Nil

Gender Sensatization and equality

201/12/2021

21/12/2021

120

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

Plastic free campus: Use of plastic bags below 50 microns is banned in the campus. Messages related to important meetings, dates, unexpected holidays, and any other related information are sent to all the members of the college through WhatsApp. The college website is updated with latest information pertaining to academics, examinations, seminars workshops field trips, competitions and activity reports. A photo gallery is also available on the website. Whatsapp and emails are used for official communication. Green landscaping with trees and plants: The campus is lush green with trees, including 24 varieties of trees with medicinal values .The Eco club creates awareness among students about the importance of a clean, green and sustainable environment through its activities. Govt of Telangana's initiative "HARITHA HAARAM" is observed every year by planting variety of tree saplings. The Dept of Botany of the college brings out a newsletter 'Ankura'. Started 'Energy conservation Club' in collaboration with Institute of Engineers, Hyd. Students participate in energy runs, seminars, workshops organized by IOE. The college uses different dustbins (green and blue) identified and setup for solid and liquid waste disposal respectively. Hazardous chemicals like concentrated acids and bases are drained through water out flow.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to

different caste, religion, regions are studying without any discrimination.

The institution has diverse socio-cultural background and different linguistics .We do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries of great Indian personalities like Duraga Bai Deshmukh, Mahatma Gandhi ,sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan are celebrated.

Institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. NSS wing of our college allot 1 credit to the first and second years and also allot grades for the final year volunteers . NSS students participated in national integration programs. Our students participate in intercollegiate Competitions also .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. Every second Friday of every month Gandhi Bhavan meetings are organized in rotation by every Department to inculcate Gandhian Values. Awareness lectures and rallies are organized on Aids Day on 1st December. The college celebrates Independence Day on 15th August, Republic Day on 26th January, 2nd June Telangana formation day, 2nd October Gandhi Jayanti, 30th January Martyrs Day, 26th November on Constitution Day 15th July Durgabai Deshmukh Jayanti to mark the importance of freedom and the glory of Indian freedom struggle. NSS students participate in national integration programmes. Every year 3rd January Savitribai Phule and 11th April Jyotirao Govindrao Phule

birthdays are also celebrated . On 5th September teachers day is celebrated. The college celebrates World Environment Day on 5th June to ensure that environmental concern is addressed and also Swatch Bharat Abhiyan to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural legacy among students..

The events and festivals organized at college are often celebrate with great pomp and gaiety. We celebrate& organizes the birth

anniversaries of national eminent personalities and important Days. We celebrate various important days like World Environment Day, International Yoga Day, Independence Day, Republic Day, , International Women's Day. We also celebrated Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Smt. Savitribai Phule, Swami Vivekananda, Smt. Durga Bai Deshmukh.

The college also believes that education will allow the students to evolve by giving them the right platform where they will work towards becoming a responsible citizen.

LIST OF THE ACTIVITIES

sno

Event day

date

1

Birth Anniversary of Durga Bai Deshmukh

15th July

2

Birth Anniversary of Savitribai Phule

3rd January

3

National Youth Day

12th January

4

Republic Day

26th January

5

Martyrs Day

30th January

6

International Women's Day

8th March

7

Ambedkar Jayanthi

14th April

8

Environment Day

5th June

9

International Yoga

21st June

10

Independence Day

15th August

11

Birth Anniversary of Dr. Sarvapalli

Radhakrishnan

5th September

12

Gandhi Jayanthi

2nd October

13

Mathubhasha Dinosthvam

9th October

14

Aids Day

1 December

15

Ramanujan Birth Day

22nd December

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice -1 Promotion of 'knowledge hub/ Clubs' in the college

The Context: the college recognizes the fact that all students possess some innate talent / skill inherited from the environment in which she has grown up. The college believes in nurturing that talent / skill, and helping in honing and sharing it with peers. It is achieved by encouraging interaction among the students at two levels - interclass (at the college level) and intra class (at the department level). Several 'Student Clubs' have been formed for this purpose, specializing in different activities.

Knowledge hub is a facility created for capacity building by

acquiring additional skills in cross disciplines too.

Best Practice- 2

Title of the practice:

The Entrepreneur Development Cell of the college motivates students to explore self employment by organizing awareness lectures.

Objective is to empower the students in developing and strengthening entrepreneurial qualities and augmenting self-employment opportunities.

The EDP cell aims at overall personality development and enhancement of employability skills, analytical skills and subject knowledge of the students through various academic and non academic activities. The students started a canteen by preparing homemade food using organic cereals, fruits and vegetables, ragi malt, lemon juice, butter milk etc and by turns sell them for nominal rates during lunch and short interval.

File Description	Documents
Best practices in the Institutional website	http://amsascw.org.in/7.2.pdf
Any other relevant information	<u>NIL</u>

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Higher education has been key to Indias growth in the last seven decades. We proudly claim for having been partners in that process with a humble beginning in 1968 by our Founder mother Padma Vibhushan Dr. (Smt). Durgabai Deshmukh who recognized the role, higher education would play in empowering women. We are at a juncture where a chapter closes and a new one begins. It is over whelming that we count 52 years from the inception of the college in 1968 in Hyderabad. The college proudly claims that we leave no stone unturned in reaching the penultimate goal of our Vision i.e., 'building better lives for women through empowerment'.

Towards this end, besides academics, the college focuses on building synergy by offering many courses for the overall personality development and encouraging students to participate in various activities to instil confidence in the young women. We believe that yoga, karate, taekwondo, sports, value based education which includes a course on Gandhian studies, Certified Voluntary work with the motto "We Serve, We Gain" are an integral part of the college experience for a student to strengthen their body and mind.

File Description	Documents
Appropriate link in the institutional website	NIL
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC started two Whatsapp groups are for criterion heads and one for IQAC committee for regular interaction and updation/ feedback. IQAC assigned the task of monitoring updates on college website to two faculty members. IQAC developed KPIs to assess the performance of faculty and students.

1. We propose to introduce B.Com(Vocational Programme) and BBA(Business Analytics) three year degree programme in 2022-23.

2. We propose to introduce M.A. Public Policy and Governance a two - years Post Graduate programme . Admission are through PG CET conducted by OU in 2022-23.

3. We propose to introduce Diploma in Retail Management in 2022-23(One year Programme).

4. Proposed to strengthen EDP Cell by assigning mentors from Industry

5. Propose to conduct FDPs for staff in all new subjects UG/PG programme.

6. We propose to introduce 2 certificates courses 1. MSOffice 2. HTML for students of all faculties.

7. We propose to have MOU with NIMSME for training in various

skill oriented courses

8. IQAC proposes to conduct a state level discussion on New Education Policy with special reference to autonomous colleges.

9. IQAC proposes to conduct Donors meet

10. IQAC proposes to conduct workshop on COs , PO's (Course outcomes and programme outcomes)

11. IQAC proposes to conduct a workshop on Documentation criterion wise for proper storage and dissemination of information.