



**ANDHRA MAHILA SABHA  
ARTS & SCIENCE COLLEGE FOR WOMEN**

Autonomous - NAAC Re-Accredited), O.U. Campus, Hyderabad - 500 007



**Proof related to Mechanisms for submission  
of  
online/offline students' grievances**



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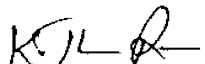


### **Mechanisms for submission of online/offline students' grievances**

The Grievance Redressal Mechanism is constituted to be implemented in the institute to address the grievance related to students, women harassment, ragging, maintenance and other related issues. The grievance committee members investigate the cases through following mechanism:

- 1 An individual has to submit a grievance form.
- 2 The submitted form is reported to the IQAC.
- 3 The IQAC then review the grievance and forward to Principal office or concerned Department/HOD.
- 4 The concerned section will then takes action and submit the report to the grievance committee for the closure of grievance within stipulated time.
- 5 The information about the action taken is communicated to the individual who has put up the grievance.



  
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Suggestion / complaint Box have been installed in all the department blocks in which the Students, drop their grievances and their suggestions for improving the Academics /Administration in the college.



*K. J. R.*  
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