

ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE FOR WOMEN
(Autonomous - NAAC Re-Accredited)
O.U. Campus, Hyderabad – 500 007

IQAC- Internal Quality Assurance Cell
Minutes of the 24th IQAC Meeting

The 24th IQAC meeting was held on 14th Dec'18 at 02:30 PM .
Prof. M. Usha, Chairperson of the college presided over the meeting.

The following members were present to the meeting:

- Dr.D.Rajeswari (Principal)
- Prof.M.Srinivas, Hon. Secretary & Correspondent
- Dr.G.L.K Durga, Vice-Chairperson
- Prof.Sreeram Venkatesh, Director, IQAC, O U
- Dr.Smitha Asthana, Coordinator, IQAC, St.Anns College for Women
- Dr.A.Pramila, HoD, Botany, Convenor Criteria-I
- Dr.J.Saritha, HoD, Commerce, Convenor Criteria – II
- Dr.M.Sridevi, HoD, Physical Education, Convenor Criteria – IV
- Ms.Srilatha, , Criteria Convenor –V
- Dr.K.Jhansi Rani, HoD, Public Administration, Convenor Criteria - VI
- Ms.Y.Vasundhara, HoD, Convenor Criteria - VII
- Ms.Vijayalakshmi, Librarian
- Ms.Syeda Tahniyat Muqtadi, (BA EPJ) Ist yr
- Ms.Epistha Gunti, (BA EPJ) Ist yr
- Ms.Shriya Rao, (BBA Ist yr)
- Ms.Maithri, B.Sc B.Z.C
- Ms.Keerthi, B A (IInd yr)
- Dr.K.Karuna Devi, (IQAC Coordinator)

Members who did not attend the meeting

- Prof. P S N. Reddy
- Ms.Pushpa Bhaskar
- Dr.K.Kiranmai, HoD, Chemistry, Convenor Criteria – III
- Dr.K B Shanthi Sudha
- Mr.K.Satyanarayana

The following are the recommendations made by the members:

- The minutes of the 23rd meeting were confirmed.
- To apply for National Institute Ranking Framework (NIRF) this year.

- The IQAC should have 7 to 8 members in the execution of its work.
- Dr.Smitha Astana suggested to show the documents of the work done from the next meeting in the form of Reports, Photographs etc.
- All the members suggested to look into the strengths & weakness of each Criteria from the NAAC report and chalk out an action plan for the overall development of the institution.
- Prof.Sriram Venkatesh suggested to have a Quality Monitoring Cell (QMC) where the heads of the departments have to work out on organizing conferences, workshops and to include Add- on or diploma courses and also department documentation.
- The members suggested to have new add-on courses for employability and model courses like: Social media, NGO media, Telangana culture, E-Commerce, Foreign language like Germany, French etc, Insurance, International accounting & finance. They also suggested tapping funding from various agencies.
- Prof.Srinivas, suggested that each department should plan and give the proposal in a format which has to be thoroughly done.
- The students representatives recommended to have a students' council for which the members accepted and suggested of how to go about to select the students for the posts. CV's of interested students can be collected and scrutiny should be done through interview by a committee and judge them. It has to be transparent in finalizing the list and a report has to be submitted.
- Documentation from Dean Administration, Dean Academics, Dean Students Affairs and Controller of Examinations has to be collected at regular intervals.
- Students suggested to start AMS radio station. The members welcomed the idea and the Management representatives promised to take up this proposal.

Sd-

Dr.K.Karuna Devi

IQAC Coordinator

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IQAC- Internal Quality Assurance Cell
Minutes of the 25th IQAC Meeting

The 25th IQAC meeting was held on 16th April'19 at 11:00 AM.
Dr.D.Rajeswari, Principal of the college presided over the meeting.

The following members were present to the meeting:

- Dr.D.Rajeswari, Principal
- Prof.R.Nageshwar Rao, Director, IQAC , OU
- Prof. P S N. Reddy, Member, Governing Body
- Ch.S.Arvind Sharma, Industrialist
- Dr.P.Rajyalakshmi, Vice – Principal
- Dr.A.Pramila, HoD, Botany, Convenor Criteria-I
- Dr.J.Saritha, HoD, Commerce, Convenor Criteria - II
- Dr.K.Kiranmai, HoD, Chemistry, Convenor Criteria - III
- Dr.M.Sridevi, HoD, Physical Education, Convenor Criteria – IV
- Ms.T.Radha , Convenor Criteria – V
- Dr.K.Jhansi Rani, HoD, Public Administration, Convenor Criteria - VI
- Ms.Y.Vasundhara, HoD, Political Science, Convenor Criteria - VII
- Mr.K.Satyanarayana , Office Representative
- Ms.M.Maithri, Student
- Ms.Epitha Gunti, Student
- Ms.Syeda Tahniyat Muqtadir, Student
- Dr.K.Karuna Devi, (IQAC Coordinator)

Special Invitees:

- Prof.M.Usha, Chairperson
- Prof.M.Srinivas, Hon. Secretary & Correspondent
- Dr.G.L.K.Durga

Members who did not attend the meeting

- Dr.Smitha Asthana, Coordinator, IQAC, St.Anns College for Women
- Ms.Pushpa Bhaskar, Alumini

25.1 Confirmation of the minutes of the 24th IQAC meeting

The Minutes of the 24th IQAC meeting held on 14th December 2018 were confirmed.

25.2 Action taken on the minutes of the previous meeting:

The members have gone through the action taken on previous minutes of IQAC meeting on 14th December 2018, expressed their satisfaction and gave few suggestions.

- Prof.P.S.N.Reddy suggested to once check the NAAC's recent constitution of IQAC.
- Student Executive Body and Quality Monitoring Cell should be formed separately benchmarks should be set.
- All the formal documentation should be maintained by IQAC.

25.3 Activities of the college since previous meeting:

The activities of the college have been presented in detail in the agenda notes circulated and the members noted it and congratulated the students who represented Telangana State National Level. Special appreciation to National Level participants. *should be given*

25.4 Items for Information

Golden Jubilee Year – Valedictory will be in the month of July.

25.5 Any other matter

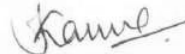
The IQAC Coordinator sought the suggestions of the members for the quality improvement of the institution. The following are the suggestion from the members.

- Prof.P.S.N.Reddy suggested automation of the examination branch is a must in the college to maintain the quality.
He also suggested to have the mapping of the courses and program outcomes.
Workshop for lecturers on Blooms Taxonomy.
Introduce MOOC's and start at least one course in the college in 2019-20 academic year.
He also suggested to start a student's bank.
- Prof.R.Nageshwar Rao suggested to prepare an action plan by each department before the start of the academic year and follow it.
He also suggested to have a breakage of program objectives and outcomes.

- Mr.Ch.Aravind Sharma suggested to look into the Peoples software for automation of administration.
He also suggested that students must plan for a few activities which contribute to the society.*as a part of giving back to the Society.*
- Prof.M.Usha suggested to have Google classrooms.
She also suggested to strengthen Criteria I, II, III in the academic year 2019-20.

Students:

- The students suggested to have a Wall of Gratitude in the college campus.
- Continuation of Inter Collegiate Competitions, Fete and Open House.
- Up gradation of Awaaz (literary club)
- AMS radio station.
- One day seminar conducted by students (By the students, for the students).



Dr.K.Karuna Devi
IQAC Coordinator

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**ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE for WOMEN**

Members present for the 25th IQAC Meeting held on 16th April '2019 at 11:00 am in Board room

S.no	Names	Designation	Signature
1	Dr.D.Rajeswari Principal	Chairperson	D. Rangh
2	Prof.R.Nageshwar Rao Director, IQAC, OU	Member	R. Nageshwar
3	Prof. P S N. Reddy Governing Body	Member	P. S. N. Reddy
4	Ch.S.Arvind Sharma Industrialist	Member	Ch. S. Arvind Sharma
5	Ms.Pushpa Bhaskar Alumini	Member	Ms. Pushpa Bhaskar
6	Dr.P.Rajyalakshmi	Vice - Principal	Dr. P. Rajyalakshmi
7	Dr.A.Pramila	Criteria-I	Dr. A. Pramila
8	Dr.J.Saritha	Criteria - II	Dr. J. Saritha
9	Dr.K.Kiranmai	Criteria - III	Dr. K. Kiranmai
10	Dr.M.Sridevi	Criteria - IV	Dr. M. Sridevi
11	Ms.Radha	Criteria - V	Ms. Radha
12	Dr.K.Jhansi Rani	Criteria - VI	Dr. K. Jhansi Rani
13	Ms.Y.Vasundhara	Criteria - VII	Ms. Y. Vasundhara
14	Mr.K.Satyanarayana	Member	Mr. K. Satyanarayana
15	Prof.M.Usha Chairperson	Special Invitee	Prof. M. Usha
16	Prof.M.Srinivas Hon. Secretary & Correspondent	Special Invitee	Prof. M. Srinivas
17	Dr.G.L.K Durga Vice-Chairperson	Special Invitee	Dr. G. L. K. Durga
18	Dr.K.Karuna Devi	IQAC Coordinator	Dr. K. Karuna Devi
19	Ms.Syed Tahniyat Muqtadin	(BA EPJ) 1 st Yr	Ms. Syed Tahniyat Muqtadin
20	Ms.Epistha Gunti	(BA EPJ) 1 st Yr	Ms. Epistha Gunti
21	Ms.Shriya Rao	(BBA 1 st yr)	Ms. Shriya Rao
22	Ms.Maithri	B.Sc (B.Z.C)	Ms. Maithri