



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	ANDHRA MAHILA SABHA ARTS & SCIENCE COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.K.JHANSI RANI
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	040-27070471
• Alternate phone No.	9494098811
• Mobile No. (Principal)	6303428413
• Registered e-mail ID (Principal)	ascwams@yahoo.co.in / amsnaac@gmail.com
• Address	OSMANIA UNIVERSITY CAMPUS
• City/Town	Hyderabad
• State/UT	Telangana (Southern Region)
• Pin Code	500007
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	20/11/2006
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Ms .P.RAJYA LAKSHMI				
• Phone No.	04027098811				
• Mobile No:	9908349903				
• IQAC e-mail ID	amsnaac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://amsascw.org.in/wp-content/uploads/2023/02/agar2020-21.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://amsascw.org.in/wp-content/uploads/2023/02/academiccalander.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.65	2005	28/02/2005	27/02/2010
Cycle 2	B	2.93	2013	23/03/2013	22/03/2018
Cycle 3	B	2.21	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			06/09/2005		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Not Applicable	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Sunshine Academy Planted 50 saplings in collaboration with AMSArts and Science College for Women Premises on 15th Feb 2022 for beautification of the campus. The Department of Business Management organised an industrial training programme for developing employability skills of the students by Mr. CA Jaywant HMA on 15th Feb 2022. The Department of Commerce and Management organised a training programme in the name of SC /ST Hub in collaboration with MSME Hyderabad for communication and soft skills certification programs for free of cost from 15th Feb to 28th Feb 2022 in NIMSME Yusufguda Hyderabad. 120 students received certificates. 5 days FDP program conducted to the B.com Business Analytics students from 11th May to 15th May. The Department of Commerce organised a guest lecture on GST and its Impact in five years by Dr. Satyamurthy on 20th May 2022. 14 students attended interactive session and Mock interview with the Director Mrs Veda Kumari and faculty of Hyderabad Study Circle on 20th May, 2022 Career Guidance programme was conducted to the students by the Hyderabad Study Circle on 25th May, 2022 280 students participated Sunshine Academy Planted 50 saplings in collaboration with AMSArts and Science College for Women Premises on 15th Feb 2022 for beautification of the campus. The Department of Business Management organised an industrial training programme for developing employability skills of the students by Mr. CA Jaywant HMA on 15th Feb 2022. The Department of Commerce and Management organised a training programme in the name of SC /ST Hub in collaboration with MSME Hyderabad for communication and soft skills certification programs for free of cost from 15th Feb to 28th Feb</p>		

2022 in NIMSMEYusufguda Hyderabad. 120 students received certificates. 5 days FDP program conducted to the B.com Business Analytics students from 11th May to 15th May. The Department of Commerce organised a guest lecture on GST and its Impact in five years by Dr. Satyamurthy on 20th May 2022. 14 students attended interactive session and Mock interview with the Director Mrs Veda Kumari and faculty of Hyderabad Study Circle on 20th May, 2022 Career Guidance programme was conducted to the students by the Hyderabad Study Circle on 25th May, 2022 280 students participated

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1) Three year B.com Business Analytics programme	1) We introduced B.com Business Analytics with 60 students sanctioned strength as intake w.e.f. 2021 - 22
2 Certificate courses in Python, Machine learning, Internet of Things (IOT) , Artificial Intelligence	2 .Program will initiated in the 2023-24
3 To promote professional learning opportunity for students opting for value added courses by offering fee concession of 30 percent through the e Scholarship Program for meritorious students based on their academic performance in internals and continuous assessment.	3 Program will initiated in the 2023-24
4 .To constitute Professional e-learning team for training staff and students in e -learning tools	4. We constituted e- learning team and conducted Professional Training and Development program. In May 2020 the e -learning team conducted a number of training sessions for staff and students to enhance technical skills and improve confidence regarding the use of online technologies in teaching, learning and even in conducting online examinations. training

	sessions completed so far covered topics such a Uploading of student assignments/presentations" (file size issues) and "Blackboard
5.We propose for publication of electronic news letters.	5.Two e-news letters published in the year 2021-2022
6.Start Digital Library	6.We subscribed the National Digital Library. The access to books in national digital library is available to staff and students.The index to all the books in the library has been digitised
7.To add one additional section in B.Com Computer Application and tot start new UG programme B.Com(Tax Procedure)	7 We introduced one additional section in B.Com Computer Applications with 60 students, and started a new UG Programme B.Com(Tax Procedure) with 60 students in 2021-22
8 Certificate Course in life skills covering spoken English, Soft Skills, Resume preparation and other interview skills	8. offered to all final year students of UG-628
9 Certificate course in Anchoring, Event Management, Classical dance,Dubbing	9. Offered by our sister institutions College of Fine Arts and Literacy House to our students
10 Certificate courses HTML and MS-Office	10 Started-one batch completed
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	21/03/2022
14.Was the institutional data submitted to	Yes

AISHE ?	
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
5/7/22	05/07/2022
15.Multidisciplinary / interdisciplinary	
<p>The Institution has Vision, Perspective Planning and Strategic Planning, Goals and Objectives. The Institution has Vision, Perspective Planning and Strategic Planning, Goals and Objectives. Further Goals and Objectives drawn from Strategic Planning are having holistic Multidisciplinary approach.</p> <p>The following are the Multidisciplinary and interdisciplinary courses offered in the college during 2021-2022</p> <ol style="list-style-type: none"> 1. Environmental Studies, 2. Basic Computer Skills, 3. Professional Skills, 4. Human Values, 5. Rural Development 6. Applications of Psychology in Professional Settings 7. Forms of journalistic writing 8. Basic Quality management 9. Principles of Insurance 10. Rules in Chemistry laboratory 11. Apiculture 12. Data Collection (MSCs) 13. Python (MSCs) 14. Legislative Practices and Procedures 15. Public relation and event management 16. Stress Management and well Being 17. Start up Management 18. Practice of life and general insurance 19. Mushroom Culture Technology 20. Public Health and Hygiene 21. Chemistry of Cosmetics and Food Processing 22. Python II 23. Data Scaling Techniques and Report writing 	

16.Academic bank of credits (ABC):

Academic Bank of Credits - still to be implement by the Telangana state Government .

17.Skill development:

(a). The institution offers Professional skills certification programmes as an augmentation to the curriculum through Career Guidance and Placement Cell of the college which enhances the knowledge, skills and aptitude of the students. Placement cell of the college conducts professional Skills to prepare students for placements

(b). Various Skill enhancement courses are being offered in the college. Andhra mahila sabha facilitates various Internship programs for commerce & Management students , Personality development programs, hands on training, certificate programs to develop workplace related skills and attitudes to students. The institution has MoU's with National institutes like Urban Rebox IT Private Limited , Siksha Sanskruthi Utthanyas, Center for Human Security Studies(Hyderabad) which collaborate to provide various laboratory and Entrepreneurship skills to students. EDP cell association with MSME.

Skill Enhancement Courses offered in the college

1. Rural Development
2. Applications of Psychology in Professional Settings
3. Forms of journalistic writing
4. Basic Quality management
5. Principles of Insurance
6. Rules in Chemistry laboratory
7. Apiculture
8. Data Collection (MSCs)
9. Python (MSCs)
10. Legislative Practices and Procedures
11. Public relation and event management
12. Stress Management and well Being
13. Start up Management
14. Practice of life and general insurance
15. Mushroom Culture Technology
16. Public Health and Hygiene
17. Chemistry of Cosmetics and Food Processing
18. Python II

19. Data Scaling Techniques and Report writing

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college strives to integrate Indian Knowledge System into the teaching learning system by adopting various means of delivery. The curriculum offers Indian languages like Hindi, Telugu and Sanskrit as second language course for offering degree with credits Also the college conducts language day celebrations, These are supplemented by competitions, guest lectures, seminars etc. At the time of pandemic the students were imparted skills in drama, writting small stories.

They were also encouraged to write their experiences during pandemic. A book has also been released during 2021-22

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College has followed Outcome Based Education since 2017 and there is a mechanism to measure COs, PSOs and Pos. the College adopts PDCA (Plan, Do, Check, Action) model for Outcome Based Education.

Plan: Programme Outcomes, Programme Specific Outcomes, Course Outcomes.

Do: Preparation of Academic Organizer, Planning of teaching methods and teaching aids. Check: Assessments, Continuous Internal Assessment, Semester End Examinations, Seminars, Quizzes, Assignments.

Action: Continuous Improvement, Revision of Curriculum, Change of Teaching methodology,time to time self checking and evaluation.

20.Distance education/online education:

We are not offering Distance education courses. However the College has conducted online clases since March 2020.

The IQAC immediately designed strategies, systems, structures and methodologies for switching over completely online teaching and assessment. An effective 'Learning Management System (LMS)' was brought in place for technology integration, in virtual methods of teaching, evaluation and scaling and an interoperable digital infrastructure base was developed. The faculty members were trained on various platforms for online teaching, e-learning and evaluation; the students were advised on the use of gadgets; the efficacy of online teaching was evaluated and methods were standardized based on the feedback.. During pandemic time the college teaching is a blend of the conventional 'chalk and duster' method and technology driven online method. Blended learning was introduced by inclusion of online courses from MOOCs in the curriculum.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	14
--	----

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	1874
--	------

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	590
--	-----

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1874
---	------

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	345
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	36
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	36
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	420
4.2 Total number of Classrooms and Seminar halls	29
4.3 Total number of computers on campus for academic purposes	149
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	28,48,581.61

Part B**CURRICULAR ASPECTS**

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All courses and programmes in our college are designed and implemented in such a manner that they are relevant to local, national and global developmental needs. The Boards of study of all departments comprise of faculty members, subject experts, Osmania University nominee and Alumni representatives. The proposed curriculum is discussed in the department and is put forth to Board of Studies where experts from Academia, Industry, Alumni and senior faculty members offer their suggestions keeping in view the outcome based education as per guidelines issued by UGC and University norms. As Board of studies meeting is conducted every year, it revises the courses as per market needs and also in tune with latest national and international changes in the curriculum. Programme outcomes, Programme specific outcomes and course outcomes are specified for every course. In examinations and evaluation the concepts of Blooms Taxonomy are practiced. The outcome of any degree programme is three fold viz., Employment orientation, Enhancement of Domain knowledge and General skills and promotion of Entrepreneurship. Students are advised to take up projects, internships, certificate courses. In addition the syllabus is framed taking into account the national and international practices. Such a methodology enables the students to face national and global competitions. link : http://amsascw.org.in/wp-content/uploads/2022/01/Pscos_1.1.1.pdf.pdf

File Description	Documents
Upload additional information, if any	View File
Link for additional information	:http://amsascw.org.in/wp-content/uploads/2023/02/1.1-Pos-and-Cos-Criteria.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

345

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

30

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The departments in the institution have courses and activities in their curriculum which relate to the cross cutting issues relevant to Human values, Gender, Environment Sustainability and Professional ethics.

- First Semester students are offered Environmental Studies & Gender Sensitization under Ability Enhancement Compulsory Course (AECC)
- Second year Students are offered Professional Ethics and Universal Human Values paper under UGC proposed Skill Enhancement Courses (SEC)
- Apart from this the college takes up various awareness programmes through their cells and clubs.
- Eco-Club - Environment Awareness, News letter - ANKURA.
- Women's Cell - Gender Sensitization
- EDP Cell - Professional Skills & Corporate Human Values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1148

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

374

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2023/05/feedback-students-employers-alumni-teachers-1.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2023/05/Feed-BACK-Report-2022-1.docx
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

736

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

599

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

AMS ASCW College assess the learning levels by various methods and provides need-based education to all students which includes regional medium students, slow learners, and advanced learners

ASSESSMENT Levels

1. knowledge
2. The Academic Performance of the students is assessed through Continuous Internal Assessment
3. Viva-voce

Special programs for Slow Learners:

1. Individual Academic Counselling by a concerned subject teacher.
2. Special session for doubts clarifications
3. Repetition of difficult topics
4. Remedial classes for clear understanding of the concepts.
5. Mentoring classes
6. Multilingual explanation and Discussions

Self Study Report

1. Provision for Lecture notes/Course Material
- 2 Audio and Videos are played

Advanced Learners:

1. Student Projects (Industry/Academia).
2. Enrollment of online certificate courses such as NPTEL, SWAYAM

3. Provision of Reference Material, Books, Review Articles, e-resources (NLIST, EPG-PATASHALA, DELNET).
4. Organizing activities through Clubs/Centres
5. Training on using the latest ICT technology (zoom,google meet,free conference)
6. Student Seminars
7. Field Visits

Students are also provided opportunities to develop their creativity by participating in and organizing intercollegiate competitions. Students are motivated and inspired to get highest marks with certificates, cash prizes, gold and silver medals. The college management took a decision to encourage meritorious students to take up value added courses by offering 50% concession.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/08/2022	1874	36

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty of AMS ASCW College is well trained to adopt the student-centric approach in their classrooms. Some of the Student Centric Methods used are listed below: **Experiential learning:** Industrial visits, Field visits, Field projects ,Internships, Real-time projects, Hands-on Training, To prepare and compare the company Balance Sheets ,Video making, Content & report writing, Model making, Exhibitions, Calculation of Insurance Premium, creating own resumes Business Fairs & Exhibitions **Participative Learning:** Group Discussions,Quiz, sharing ideas, Self Study Report of students of AMSASCW College surveys, Debates, Oral & poster presentations Club activities-Blogs writing, Real-life learning in teams, Article writing in magazines Brainstorming sessions, Role plays for understanding concepts **Participative e-learning,** Meet with an Industry expert(MIE),Meet with Academic expert(MAE),. Student Seminars

Problem-Solving Methodologies: Case Studies Data analysis through Logical thinking Mind Mapping, Aptitude Tests, Self-learning Online Tests, Quiz Competitions, Mock interview,

. Alahomora an inter collegiate competitions are organized by our students. Laboratory experiential learning:Presentday Technology Education is justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible

beginning from the first year labs like chemistry . Later from their second year, students related to the core department are given an exposure to pure coding languages to depth based on the potential of the student so that the student can learn it by experience.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/05/2.3.1link.doc

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the college conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. Teachers also attended several refresher courses and faculty Development Programmes. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

Thus the college is following ICT enabled teaching in addition to the traditional classroom education. All efforts are made by the college to provide e-learning atmosphere in the classroom: In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Digital library has been created for students to have access any time from any where.

College premises is Wi-Fi enabled

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://amsascw.org.in/wp-content/uploads/2023/05/ict.doc
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar: The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops and industrial visits holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the director and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects. Academic diaries are maintained by all faculty members. The diaries are cross checked by HODs, Academic coordinator, Director and principal, Workdone statements are submitted by the faculty every month to the director. These plans are made in advance and serves as guide for conducting sessions. The director and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend

of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

36

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

299

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

12

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Separate examination branch was established in 2007 headed by a senior faculty member as controller of examinations and three additional controllers representing three faculties. Examination branch is following all the rules and regulations as prescribed by the parent university (Osmania University) as far as conduct of annual exams, paper setting, paper valuation, revaluation, remuneration for paper setting, valuation etc. Periodical circulars/notices are sent by COE and principal. Meetings are held frequently to decide the schedule of exams. Semester end exams were conducted online in collaboration with Code Tantra organization due to pandemic. Internal exams are conducted online. Evaluation was done on-line. Examination results are approved and declared by the COE-OU. Question paper auditing is undertaken by external faculties. Exam branch is fully equipped with computers, printers, scanners, photocopy etc. Separate accountant, programmer, record assistant and

sub staff assist the COE. MOU with Arrow Computer Services(ACS) is entered for processing results, moderation, TRs, Provisional certificates, Memos. MOU with extreme Informatics Pvt Limited is entered for issue of hall tickets etc. Every effort is made to declare the result with in stipulated time. It is proposed have Spot evaluation to reduce the valuation time. Around 100 gold medals sponsored by stake holders for meritorious students for all faculties given on the occasion of convocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/examinationreforms-1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students The students are also made aware of the same through class counsellors & Subject teacher

Extension lectures are conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate B.A, B.Sc, B. Com, BBA and post Graduate courses for the students.

There are 18 subjects in the college viz. English, Hindi, Telugu, Sanskrit, Political Science, Economics, Public administration, Chemistry, Botany, Zoology, Bio technology. Mathematics, statistics, computer science, Psychology, mass communication, Journalism and Commerce, Marketing management and Business management.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://amsascw.org.in/cos&pos.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Our college evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal semester exam., end-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback by the students, parents, teachers, employees and the alumni.

Methodology to measure the COs is under process. Proposed to organize a work shop exclusively for this purpose

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/cos&pos.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

428

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://amsascw.org.in/wp-content/uploads/2023/05/UG-Result-analysis-33RD-result-commite-Report-APRIL-2022additional.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://amsascw.org.in/wp-content/uploads/2023/02/Feed-Back-Report-2022recent-1.docx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

1. Started Research Training Consultancy Cell (RTCC) to encourage staff and students to write papers in UGC notified journals.
2. Management has announced an incentive of Rs.2000/ through RTCC for publishing papers as a token of appreciation.
3. SAMANVAY half yearly journal is brought out to encourage staff and students to publish their articles.
4. The Vision and Mission of the Research, Training and Consultancy Cell is to provide not only a forum for sharing research ideas on important topics and policy issues of national and international interest but also to stimulate interdisciplinary discussion to build capacities of the faculty in order to empower them to take up training as well as consultancy services across disciplines. All the Heads of departments are members of the cell who guide other faculty and students by their suggestions / inputs in carrying out research work in the college.
5. with the objective of promoting research culture, the practice of vision circle started in 2009 and continued up to 2014 and has been revived . The objective of vision circle was to provide a platform for the faculty members to re-present the research papers already presented in various seminars and papers published .

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	nil
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Department of Botany entered into MOU with Earth box IT, Private Limited, an authorized agency of ITC for disposing of dry recyclable waste generated in the college .

The Department of Mathematics entered into MOU with SIKSHA SAMSKRUTHI Utthanyas for jointly running of academic programmes.

The Department of Commerce & Business management have organized programs on entrepreneurship in collaboration with NIMSME (National Institute of Micro small and medium enterprises), Hyd.

Sharat Chandra Foundation organized a community orientation programme with our college studentst o Govt.Schools to offer different voluntary services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/02/3.4.4add.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

178

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. NSS organized several activities which were carried out by NSS

volunteers addressing social issues cleanliness, tree plantation ,Social interaction, Environmental awareness, National Integrity, Aids awareness, , etc. Under Swatch Bharat mission students participated by cleaning the surroundings at their own homes and colonies to create awareness in the locality to keep our surroundings clean in this pandemic situation. And also created awareness on the importance Yoga in their places with family members created videos and posted in the group. NSS volunteers also participated webinars on suicide prevention, Unnat bharat Abhiyan under national education policy Govt. Of India. As a part of Azadi Ki Amrit Mahosthav college organized Poshan Mahaan, NSS volunteers involved in the tree plantation programme where medicinal plants were planted in the nearby angan wadi , Govt.schools and created awareness on malnutrition in the nearby schools by taking classes and distributed millet recipes prepared by them. Under clean India programmes students participated by cleaning the campus, botanical garden and collected the plastic waste.All these activities have positive impact on the students and it developed student community relationship, leadership skills and self confidence of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/02/3.6.3add.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1554

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing courses. The college has a built up area covering approximately 4.11 acres of land in the prime area in the city of Hyderabad. During the last 55 years, the Andhra Mahila Sabha Trust, which has started the college has developed well defined infrastructure facilities for the college such as Classrooms, Library, Laboratories, Hostel and other amenities like first aid room, counseling room, auditorium, Canteen, sports facilities, Hostel and restrooms. The main building has space earmarked and is being used for administration like the office, principal's chamber, placement and career counseling cell, well designed committee hall, with AC and mounted LCD Projector connected facility, special rooms for chairperson and secretary separately and the examination branch

The details of the physical facilities are given below:

- Class rooms - 28 Laboratory Rooms- 21 Computers Labs - 4
Language Lab-1 Seminar Halls -1
- Auditorium-1 Smart Class Rooms -7 Class rooms and seminar halls with ICT facilities-14 Computers available in the institution -147 Available bandwidth of internet connection in the institution - >500 MBPS Act Fiber Net
- Girls' Hostel Canteen: Drinking Water: Xerox Point: Reading Room:
- OHPs- 2, K-yaan -2 Public address system- 2 Digital board- 1 UPS - 10 RO (Reverse Osmosis)- 1
- Rest Rooms for students -1 Staff Rooms- 6 Wash Rooms- 31

Link: <http://amsascw.org.in/wp-content/uploads/2023/04/4.1.1additionalinfo.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.1.1additionalinfo.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education provides excellent sports facilities and fully equipped Gym, fitness zone for the all-round development of the students. Modern equipments like Treadmill, , Weighing Machine, Elliptical Cycle , Recumbent Bike Cycle, Multipurpose Bench, four Station multi gym etc. in its Fitness Zone. Students are given training in sports games to take part in college annual competitions, inter-collegiate, inter-zonal, inter university All India Interuniversity, State, and National level competitions.

Department of Physical Education has been providing opportunity for the all-round development of students. The department has specific plans for creating awareness about health and fitness. Students of this institution are provided opportunities for participating/conducting competitions. The teaching-learning process is mainly focused on how to perform exercise, role of exercise, acquisition of skill in a game, how to approach a competition etc

The College has ground Facilities, Students to play Outdoor Games like Tennis, VolleyBall, Kho-Kho, Kabaddi, Throw Ball, Indoor Games like Chess, Carroms, Table-Tennis, etc. A well Equipped Gym is established by the UGC Funds. The college has Basket Ball Court funded by UGC.

From 2016 onwards the Department of Physical Education offering Free three months Certificate courses in Yoga and Marshal Arts of Karate & Taekwondo to all the students.

Auditorium (M.V.Hall): Open air theatre:

<http://amsascw.org.in/wp-content/uploads/2023/04/Link4.1.2.doc>

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/Link4.1.2.doc

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

14

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1,34,199.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software: NewGenLib Software Nature of automation: Full Automated Version:3.1.5Year Automiom:17.03.2011

The college has one main Library and 14 Departmental Libraries. There is an Open Access Catalogue for students and staff.

A computer in the reference section is provided to monitor the status of the books for issue in the library.

NewGenLibis an integrated library management system that makes our library visible in web. A Library Management System is Software that uses to maintain the record of the library, help to maintain a database that is useful to enter new books and record books borrowed by the members with the respective submission dates.

OPAC: The library has developed the database of its own collection through the library software. Library is fully computerized with

barcode-based issue-and return process, online public access catalogue (OPAC) facility is made available in the library. OPAC which is used students and faculty member for search of books by Title, Author, Subject name etc.

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.

<http://amsascw.org.in/wp-content/uploads/2023/04/linklibrary.doc>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/linklibrary.doc

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

57,578.00

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

223

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an integrated Wi-Fi facility accessible to students and faculty. Staff members and students can access through their mobile phone, tablet or laptop in the College campus. Information about upcoming events will be posted on the website. The technology at college is constantly updated.

IT facilities are provided for teaching, evaluation, research and administration.

80 computers were equipped with LAN facilities.

Beam ACT Fibre Net from 2015 to till date. Available bandwidth of internet connection speed 500 MBPS.

Wi-Fi is provided in MSCS lab, Block I (Office Building), Commerce lab, English lab. It is accessible to students & staff.

1. Upgraded software systems having configuration Dell I.3 .
2. Upgraded software systems having configuration Acer i.3

3. Commerce Lab: Thin client (1 Server,30 Clients) without CPU

.Installed in 2020-2021 network connectivity is through LAN. It is accessible to students & staff.

Propriety Software:

1. Oracle 8i
2. MS- Office 2007
3. MS-Office 2019 Turbo C++
4. JAVA
5. SPSS Software Norton Antivirus MAT LAB
6. Tally

Open Source Software:

1. Tomcat Web Server Redhat Linux
2. Open office
3. Image Editing software PHP
4. Python Mysql

Link: <http://amsascw.org.in/wp-content/uploads/2023/04/4.3.3.docx>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.3.3.docx

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1874	149

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on A. ?50 Mbps

campus

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11,56,304.79

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

AMS, Arts & Science College for Women has an extensive infrastructure for teaching, learning and research programs. The Institute has an established system for the maintenance and utilization of computers, classrooms, equipment and laboratories. Diagrammatic representations of a procedure for the maintenance of various infrastructural facilities are presented here.

Maintenance of Physical Facilities

The physical facilities are maintained by the Institution's Infrastructure Committee. The services of plumbers, electricians, and others are there in the campus. Electrician is responsible for the uninterrupted power supply and maintenance of equipment like inverters, general lighting, power distribution system etc. Maintenance of water plumbing plants, sewage and drainage is undertaken by support staff. The civil and electrical complaints are handled by Infrastructure Committee which is under the supervision of the coordinator and maintenance staff. The complaints can be registered through the Principal or complaint box. Care takers and supervisors with a team of members monitor the maintenance and cleanliness of the buildings, classrooms, labs, furniture, campus ground, sports facilities, staff and students amenity areas, cafeteria. Housekeeping services are outsourced on annual contract basis and are made available during day time.

Maintenance of Classrooms, Furniture and Laboratories

Maintenance of Facilities in the Computer Centre

Maintenance of Sports and Games Facility

Maintenance of Campus Cleanliness

Annual Stock Checking

Replacement of Equipment/ Electronics /Computers

Day to Day Emergency Maintenance

<http://amsascw.org.in/wp-content/uploads/2023/04/4.4.2-maintenance-campus-infrastructure.docx>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.4.2-maintenance-campus-infrastructure.docx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1363

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://amsascw.org.in/wp-content/uploads/2023/06/5.1.3.docx
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

98

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

42

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

27

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active Student Executive Body that comprises of students from each class B.A, B.Com, BBA & B.Sc. The Principal is the chairperson of this body along with the coordinator of IQAC and six other teachers are included as members to guide the proceedings.

In the meetings, students participate actively and express their views on the agenda items thereby helping in the governance of the college. The SEB is constituted annually and meets at frequent intervals to discuss the issues pertaining to the students. One important outcome of the SEB meeting conducted on 06.12.2021 is to initiate the online payment of the course fees as requested by student representatives. The following list depicts the participation of student members in various councils/committees for the year 2021-22:

Academic Council: The Academic Council of the college consists of two student representatives Ms Vaishavi from BA III Year and Ms Sahata, B.Com Final year as special invitees for the academic year 2021-22. They participated in the discussions and their opinions were sought on the agenda items concerning academics.

Anti- ragging Committee: The student members are all involved in the efforts of preventing ragging and discipline related issues, if any, in the college premises.

Maheshwri , BBA III year & Ms.B.Yamuna, B Com II Year were the members of Anti-ragging committee during the year 2021-22.However we are happy to say that our college is ragging-free campus. Students are also members of several other committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/student-council-1.docx

5.3.3 - Number of sports and cultural events / competitions organised by the institution

04

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association of Andhra Mahila Sabha Arts & Science College (Women) was registered on 25th march 2004 bearing Registration No .547 under Society Registration Act ,2001.

The members of Alumni Association conducted executive committee meeting on 29th August 2022. They have formulated the plan of action, to create a software /portal /application for centralization of database of alumni with software development cell organizations.

To connect with the Alumni Google form in coordination with computer science department is been created and uploaded in college website link.

Alumni Association also conducted and awareness talk on

" Management models approach to career guidance "on 7th April 2022 and Guest speaker was D Asha Prakash Founder CEO SM Consulting Services and Jaya B.Paniharam consultant Strategies Lnd &OD both are meritorious Former Alumni students of our college.

As per the past practice Alumni Association has celebrated Teachers Day on 5th September 2022 and the chief guest for the program is Dr. Durga president of Alumni Association, 12 former students of the batch 1990 and the present faculty members were felicitated and honored.

As per the past practice alumni meets are conducted department wise in the month of November 2022.

To enrich the student learning experience a distinct set of activities are planned for the overall personality development of the students .The activities are planned in a place to manner of ensuring quality and ensuring the capability of the students and requirements during the different semesters without disturbing the academic routine.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/alumni.pdf

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution dedicated to the upliftment of the women and the vision is to provide education which is enriching, challenging and innovative to the deprived sections of the society with special emphasis on adolescent girls. It is the unique voluntary organization established by the great social worker and the founder president, Padma Vibhushan Dr.(Smt.) Durgabai Deshmukh with the mission of ''Building better lives for women''.The college is constantly guided and supported by eminent personalities of the Trust Board of AMS President Smt.Usha Reddy (Philanthropist) ,Dr.G.L.K.Durga Vice President,Dr.M.Lalitha Kameshwari general secretary ,Justice Jeevan Reddy, Dr.Mohan Kanda,Justice L.Narsimha Reddy, Sri.N.krishna.

To instill Confidence and Strengthen students body and Mind ,we offer courses like Yoga, Karate, Taekwondo, Sports and value based education which includes human values and professional skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/about-us/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Autonomous status of the college allows us decentralisation, in Academic and Administrative procedures and functions of the college. The institution is supported by the University Professors who are

members of various committees like the Academic Council and Governing Body. The University Heads of departments are ex-officio members in the Boards of study.

The Governance of the college rests with the Governing body nominated by the parent organisation the Chairman and secretary are main functionaries.

The Principal works in the day to day administration of the college with the guidance of the chairman and secretary and conducts various staff meetings related to academic admissions, examination, internals, workshops, seminars, celebrations and periodically monitors the progress of implementation. The Academic Coordinator looks after the academic issues like preparation and implementation of academic schedules like Almanac, provide guidance to students on academic goals and educational issues and monitors the activities under the guidance of principal and periodically checks the progress of implementation of Almanac and academic calendar.

The Management, Principal, Staff (teaching and non teaching) and Students are inclusive of participatory management of various capacities.

Various Committees in participatory management are:

1. Governing Body
2. Academic Council
3. Administrative Committee
4. Finance Committee
5. Student Counsellors
6. Staff Participation in various Committees and cells
7. Examination Committee
8. Students Executive Body

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/documents/activitycalendar2021-2022.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The basic precept of the institution's vision strives to achieve "Women empowerment". Towards this end, besides academics, the college focuses on building synergy by offering many courses for the overall personality development and encouraging students to participate in various activities to instil confidence in the young women. We believe that yoga, karate, taekwondo, sports, value based education which includes a course on Gandhian studies, Certified Voluntary work with the motto "We serve , We gain" are an integral part of the college experience for a student to strengthen their body and mind. Environmental Studies, Durgabai studies, Light music, Open office-I & II , EDP-I and II , vedic mathematics, Aqua culture -I, gender sensitization, Report writing, Folk dance, Law and Ethics in Governance , Big data Analysis, Aqua culture-II, Hindi to English translation, Durgs,

Web Designing, Disaster management, Indian Constitution-I and II , Banking, Financial Accounting -I and II , Nature cure, Soap and detergents, Basics of marketing, Human values and Professional Ethics, Applications of Bio Technology, Arithmetic mental ability, Consumer behaviour,, Economic issues of telangana, Good governance, Python Programming ,Statistics in Psychology, General studies are the courses offered across different semesters to help all round development of students which will go a long way in achieving our vision of Women empowerment. The institution is applied for green ranking and NIRF.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://amsascw.org.in/documents/strategydevelopmentanddeployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The administrative and management hierarchy of the college is maintained with utmost simple structure. The Objective is good governance which ensures transparency and accountability. Service motive of the parent body DDMS is the back bone for all the decisions. The hierarchy is shown in the link attached.

The Administrative committee of the college is responsible for the smooth functioning of the college .It reviews periodically the performance of the college .

Governing body guides the college on matters related to autonomy, approval of new programmes /Courses, recruitment of staff and consider other functions as may be necessary and deemed fit for the proper functioning of the college.

The Honorary posts of Chairperson and Correspondent are filled by DDMS for a term of two year subject to renewal. Chairperson is responsible to ensure good governance of the institution.

The Secretary of the college is the executive head of the College. The Secretary is the liaison between Central office ,University ,Government (TSCHE) and college. Mainly he/she ensures discipline and smooth functioning of the employees of the institution.

Principal of the college : coordinates the day to day functioning of the college , conducts meetings and ensures implementation of decisions taken in various meetings, initiates all developmental activities, monitor the progress and report to the management.

File Description	Documents
Paste link to Organogram on the institution webpage	http://amsascw.org.in/documents/ORGONOGRAMrecent.pdf
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/documents/ORGONOGRAMrecent.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and Non-teaching staff

1. Maternity leave

2 Annual and special increments

3. For NET/SLET/SET for Ph.D awardees

4. Financial support to faculty members for presenting papers

5. Employees Provident Fund, Paternity and Maternity Leave

6. Festival advances Gifts in kind and cash

7. Gold medals for merit students

8. Few Teachers sponsor fee for Economically backward students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/welfaremeasures.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

1

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits regularly for Aided, unaided sections and examination branch.

1. The Institution is under the management of the parent Institution i.e., Andhra Mahila Sabha trust board which arranges for both internal and external audit periodically and annually.

2. Internal audits are done four quarters for the financial year 202-22 i.e., for the accounts of April to June, July September, Oct - December, January- March 2021-22

3. There are three accounts for aided section via general, special and UGC Auditor General (AG) Audit was conducted in the year therefore for the financial year 2021-22. The Statutory audit conducted in September, 2021.

4. There are four accounts under unaided section i.e., for UG, PG & hostel separate accounts are being maintained in Andhra bank which is now merged into union bank separate account is maintained as SBI Bank for provident fund and professional tax.

5. Examination branch is having 3 accounts

6. Convocation accounts - 2 (1. Canara Bank 2. Union Bank)

7. Examination fees - 1 account with Union Bank

All the budget approaches were placed before finance committee, governing body & administrative committee for 2021-2022.

Capital expenditure will be approved by statutory bodies.

Salaries are paid regularly on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/PDFGallery_20230614_131550.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1,32,000.00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The sources of revenue are the following

1, Grant in aid received for salaries of aided staff.

2, Fee collected from students.

3, Donations from Philanthropists.

The funds received are utilised in the most optimal manner by following the Governance processes laid down by the Andhra Mahila Sabha Trust Board. The utilisation of funds is subject to clearance by various committees like finance committee, Governing Body and Administrative Committee

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/6.4.3mobile.docx

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1st Cycle:

First women's college to introduce B.Com Course .Autonomy was conferred in 2007. NEWGENLIB software was installed in 2011.The institution has developed linkage with INFLIBNET - 2012 having access to e-books and journals .To give retail business management skills a Students management canteen is functioning .

A well equipped Gymnasium was established in the 2010-2011.CBCS was introduced in the academic year 2011-12.Gandhian and Durgabai studies were offered as anAdd on Course to all the first year UG Students.

2nd cycle:

Automation software installed in the examination branch and office.Biometric systems and CCTV installed for the staff and students attendance.Certified Voluntary Work (CVW) was introduced in 2011.

3rd Cycle:

In B.A.,nine self financing programmes, B.Com (Business Analytics), B.Com (Computer applications),Additional sectionB.Com(Tax procedures),initiated w.e.f 2020-2021.

Online examinations and evaluation system was implemented.

In May,2020 due to COVIDthe e-learning team conducted a number of training sessions for staff and students to enhance academic skills and improve the confidence regarding the use of online technologies in teaching , learning and even in conducting online examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/6.5.1additional.docx

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Reviews are carried out periodically through the following methods

1. BOS review meetings
2. IQAC review meetings
3. Regular feed back from students
4. Feed back from Alumni

keeping in view the present market demands IQAC initiated new programs B.Com(Business Analytics), B.Com(Tax Procedures), M.A(Economics), nine Self Finance Courses in B.A

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/6.5.2.docx

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://amsascw.org.in/wp-content/uploads/2023/06/principal-report.docx
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is basically catering to the needs of the women. We consider that gender equity can be achieved to the following areas like Political empowerment, Education attainment, Management leadership Qualities, Health checkup etc. To extent we are offering courses in social science like Political Science, Public Administration, Psychology, Journalism, Commerce and Management, entrepreneurship, leadership qualities are inculcated through NSS and NCC. Enhancement of physical and mental ability through Sports. Creating social and legal awareness to fight for equal rights and also to stand for themselves. Women empowerment awareness on women problems and solutions, Legal awareness regarding sexual harassment and domestic violence, anti-dowry.

S.No

Title of the Programme

Period (from - to)

No.of Participants

Date

1

International Yoga Day

10-1.00pm

12

14th May,2022

2

Work shop on Wellness Program Stress Management

10- 5 pm

60

6,7,8/6/22

3

International Yoga Day

10.00- .2.00 pm

50

21st June , 2022

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/05/27728_294_672.doc

7.1.2 - The Institution has facilities for

D. Any 1of the above

**alternate sources of energy and energy conservation: Solar energy Biogas plant
Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Plastic free campus: Use of plastic bags below 50 microns is banned in the campus. Green landscaping with trees and plants: The campus is lush green with trees, including 24 varieties of trees with medicinal values .The Eco club creates awareness among students about the importance of a clean, green and sustainable environment through its activities.Govt of Telangana initiative "HARITHA HAARAM" is observed every year by planting variety of tree saplings. The Dept of Botany of the college brings out a newsletter 'Ankura'. Started 'Energy conservation Club' in collaboration with Institute of Engineers, Hyd. Students participate in energy runs, seminars, workshops organized by IOE. The college uses different dustbins (green and blue) identified and setup for solid and liquid waste disposal respectively.

Hazardous chemicals like concentrated acids and bases are drained through water out flow.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the **C. Any 2 of the above**

campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

The institution has diverse socio-cultural background and different linguistics .We do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great favourthe national festivals, Birth Anniversaries of great Indian personalities like Duragabai Deshmukh, Mahatma Gandhi ,Sardar Vallabhbai Patel, Pandit Jawaharlal Nehru, Dr. B.R.Ambedkar, Sarvepalli Radhakrishnan are celebrated.

Institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. NSS wing of our college allot 1 credit to the first and second years and also allot grades for the final year volunteers . NSS students participated in national integration programs. Our students participate in inter collegiate Competition also .

Every month second Friday Gandhibhavan meetings are organized to sensitize the students on Gandhian values and unity and integrity of the nation, the sacrifices made by freedom fighters and the contribution of Dr.B.R.Ambedkar for constitutional values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio- economic diversities of the state and the nation.The institution believes in equality.As a constitutional obligation the student and employees are sensitized towards to respecting national flag , obey the laws of the country,safeguarding unity and integrity of the country ,utilizing voting rights ,paying taxes regularly ,enlightening them about right to education,freedom of speech,right to information and religion.

Institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day every year. Observation of Voters day. The institution organizes two days Youth

and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. NSS wing of our college allot 1 credit to the first and second years and also allot grades for the final year volunteers . NSS students participated in national integration programs. Our students participate in inter collegiate Competition also .

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sno

Event day

date

1

Birth Anniversary of Durga Bai Deshmukh

15th July

2

Birth Anniversary of Savitribai Phule

3rd January

3

National Youth Day

12th January

4

Republic Day

26th January

5

Martyrs Day

30th January

6

International Women's Day

8th March

7

Ambedkar Jayanthi

14th April

8

Environment Day

5th June

9

International Yoga

21st June

10

Independence Day

15th August

11

Birth Anniversary of Dr. Sarvapalli Radhakrishnan

5th September

12

Gandhi Jayanthi

2nd October

13

Mathubhasha Dinosthvam

9th October

14

Aids Day**1 December****16****Ramanujan Birth Day****22nd December**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

we are providing carrer guidance for the students. We are running the bridge courses for the new entries.Encouraging the students to have group discussions and present papers in the intercollegiate seminars and participating in competitions .Class room seminars debates are conducted to bring out talents of the students.

Best Practice - I

Title of the practice:Inter-Unit activity

Objectives

- To provideInternship and Project awareness for the students in Clinical Labs (Microbiology, Bio- Chemistry, Pathology Labs).
- To create awareness onLegal,Mock Court.
- To educatein Theater, Anchoring & Dubbing Courses.

- Training to the students in Child Psychology
- To train the students in Civil Services and NEET, ICET examinations.
- To train the students in Government Certified Courses in Tailoring, Beautician Courses, Mehandi Designing, Computer Courses etc. through Skill Enhancement.

BEST PRACTICE : II

Title of the practise: 'Certified Voluntary Work'(CVW)

Objective:

- To encourage and support community service which will promote the well being and enhance the quality of education.
- To gain excellent interpersonal and communication skills.
- To educate for adopting the good norms of a good citizen and to work for spreading the idea of Nationality.
- To create awareness on literary programmes.

copy link :<http://amsascw.org.in/wp-content/uploads/2023/05/ECO-CLUB-ACTIVITIES-june-2021-to-august-2022-1.docx>

File Description	Documents
Best practices in the Institutional website	http://amsascw.org.in/wp-content/uploads/2023/02/BEST-Practices2021-22.doc
Any other relevant information	http://amsascw.org.in/wp-content/uploads/2023/05/ECO-CLUB-ACTIVITIES-june-2021-to-august-2022-1.docx

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Andhra Mahila Sabha Arts & Science College for Women was established in 1968 by Dr. Durga Bhai Deshmukh Garu with a visionary goal of "Building Better Lives for Women Empowerment". Our college started with 12 students in PUC course in 1968 is now educating about 2000

students in B.A, B.Sc, B.Com, BBA, M.A,(Economics) M.Sc(Mathematics with computer science) MSC(Chemistry) and M.Com programmes. Our college completed 54 years of dedicated service in educating girls and charging only Government mandated fees so as to serve girls from varied strata of the society. Our college is the first women's college to start B.Com programme and as well B.Com Analytics programme at Hyderabad. Our college is imparting skills in value added courses such as Business Correspondence and Universal Human Values. Many of our past students occupied key positions in academics, administration, financial sector, Science and Technology, Software and several other fields. In accordance with new education policy, our college is planning to start 4 year degree program in B.Sc Data Science and B.Com Information Systems from the academic session 2023-24. It is the endeavor of our college to start new courses in accordance with changing times for girls so that they may lead better lives.

<http://amsascw.org.in/wp-content/uploads/2023/05/institutionaldis7.3.1.docx>

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All courses and programmes in our college are designed and implemented in such a manner that they are relevant to local, national and global developmental needs. The Boards of study of all departments comprise of faculty members, subject experts, Osmania University nominee and Alumni representatives. The proposed curriculum is discussed in the department and is put forth to Board of Studies where experts from Academia, Industry, Alumni and senior faculty members offer their suggestions keeping in view the outcome based education as per guidelines issued by UGC and University norms. As Board of studies meeting is conducted every year, it revised the courses as per market needs and also in tune with latest national and international changes in the curriculum. Programme outcomes, Programme specific outcomes and course outcomes are specified for every course. In examinations and evaluation the concepts of Blooms Taxonomy are practiced. The outcome of any degree programme is three fold viz., Employment orientation, Enhancement of Domain knowledge and General skills and promotion of Entrepreneurship. Students are advised to take up projects, internships, certificate courses. In addition the syllabus is framed taking into account the national and international practices. Such a methodology enables the students to face national and global competitions. link : http://amsascw.org.in/wp-content/uploads/2022/01/Pscos_1.1.1pdf.pdf

File Description	Documents
Upload additional information, if any	View File
Link for additional information	:http://amsascw.org.in/wp-content/uploads/2023/02/1.1-Pos-and-Cos-Criteria.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

345

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

30

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The departments in the institution have courses and activities in their curriculum which relate to the cross cutting issues relevant to Human values, Gender, Environment Sustainability and Professional ethics.

- First Semester students are offered Environmental Studies & Gender Sensitization under Ability Enhancement Compulsory Course (AECC)
- Second year Students are offered Professional Ethics and Universal Human Values paper under UGC proposed Skill Enhancement Courses (SEC)
- Apart from this the college takes up various awareness programmes through their cells and clubs.
- Eco-Club - Environment Awareness, News letter - ANKURA.
- Women's Cell - Gender Sensitization
- EDP Cell - Professional Skills & Corporate Human Values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

23

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1148**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**374**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2023/05/feedback-students-employers-alumni-teachers-1.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	http://amsascw.org.in/wp-content/uploads/2023/05/Feed-BACK-Report-2022-1.docx
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

736

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

599

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

AMS ASCW College assess the learning levels by various methods and provides need-based education to all students which includes regional medium students, slow learners, and advanced learners

ASSESSMENT Levels

1. knowledge
2. The Academic Performance of the students is assessed through Continuous Internal Assessment
3. Viva-voce

Special programs for Slow Learners:

1. Individual Academic Counselling by a concerned subject teacher.
2. Special session for doubts clarifications
3. Repetition of difficult topics
4. Remedial classes for clear understanding of the concepts.
5. Mentoring classes
6. Multilingual explanation and Discussions

Self Study Report

1. Provision for Lecture notes/Course Material
- 2 Audio and Videos are played

Advanced Learners:

1. Student Projects (Industry/Academia).
2. Enrollment of online certificate courses such as NPTEL, SWAYAM

3. Provision of Reference Material, Books, Review Articles, e-resources (NLIST, EPG-PATASHALA, DELNET).
4. Organizing activities through Clubs/Centres
5. Training on using the latest ICT technology (zoom,google meet,free conference)
6. Student Seminars
7. Field Visits

Students are also provided opportunities to develop their creativity by participating in and organizing intercollegiate competitions. Students are motivated and inspired to get highest marks with certificates, cash prizes, gold and silver medals. The college management took a decision to encourage meritorious students to take up value added courses by offering 50% concession.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/08/2022	1874	36

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty of AMS ASCW College is well trained to adopt the student-centric approach in their classrooms. Some of the Student Centric Methods used are listed below: **Experiential learning:** Industrial visits, Field visits, Field projects ,Internships, Real-time projects, Hands-on Training, To prepare and compare the company Balance Sheets ,Video making, Content & report writing, Model making, Exhibitions, Calculation of Insurance Premium, creating own resumes Business Fairs & Exhibitions **Participative Learning:** Group Discussions,Quiz, sharing ideas, Self Study Report of students of AMSASCW College surveys, Debates, Oral & poster presentations Club activities-Blogs writing, Real-life learning in teams, Article writing in magazines Brainstorming sessions, Role plays for understanding concepts **Participative e-learning,** Meet with an Industry expert(MIE),Meet with Academic expert(MAE),. Student Seminars

Problem-Solving Methodologies: Case Studies Data analysis through Logical thinking Mind Mapping, Aptitude Tests, Self-learning Online Tests, Quiz Competitions, Mock interview,

. Alahomora an inter collegiate competitions are organized by our students. **Laboratory experiential learning:**Presentday Technology Education is justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible

beginning from the first year labs like chemistry . Later from their second year, students related to the core department are given an exposure to pure coding languages to depth based on the potential of the student so that the student can learn it by experience.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/05/2.3.1link.doc

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the college conducted Faculty Training Programme for the development of e-content and the use of e- resources during the year. Teachers also attended several refresher courses and faculty Development Programmes. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

Thus the college is following ICT enabled teaching in addition to the traditional classroom education. All efforts are made by the college to provide e-learning atmosphere in the classroom: In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Digital library has been created for students to have access any time from any where.

College premises is Wi-Fi enabled

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://amsascw.org.in/wp-content/uploads/2023/05/ict.doc
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar: The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops and industrial visits holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the director and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects. Academic diaries are maintained by all faculty members. The diaries are cross checked by HODs, Academic coordinator, Director and principal, Workdone statements are submitted by the faculty every month to the director. These plans are made in advance and serves as guide for conducting sessions. The director and HODs check the progress of each course and

ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

36

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

299

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

12

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Separate examination branch was established in 2007 headed by a senior faculty member as controller of examinations and three additional controllers representing three faculties. Examination branch is following all the rules and regulations as prescribed by the parent university (Osmania University) as far as conduct of annual exams, paper setting, paper valuation, revaluation, remuneration for paper setting, valuation etc. Periodical circulars/notices are sent by COE and principal. Meetings are

held frequently to decide the schedule of exams . Semester end exams were conducted online in collaboration with Code Tantra organization due to pandemic. Internal exams are conducted online .Evaluation was done on-line. Examination results are approved and declared by the COE-OU. Question paper auditing is undertaken by external faculties. Exam branch is fully equipped with computers ,printers, scanners, photocopy etc. Separate accountant, programmer, record assistant and sub staff assist the COE. MOU with Arrow Computer Services(ACS) is entered for processing results, moderation, TRs, Provisional certificates, Memos. MOU with extreme Informatics Pvt Limited is entered for issue of hall tickets etc. Every effort is made to declare the result within stipulated time. It is proposed to have Spot evaluation to reduce the valuation time. Around 100 gold medals sponsored by stake holders for meritorious students for all faculties given on the occasion of convocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/examinationreforms-1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students The students are also made aware of the same through class counsellors & Subject teacher

Extension lectures are conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate B.A, B.Sc, B. Com, BBA and post Graduate courses for the students.

There are 18 subjects in the college viz. English, Hindi, Telugu,

Sanskrit, Political Science, Economics, Public administration, Chemistry, Botany, Zoology, Bio technology. Mathematics, statistics, computer science, Psychology, mass communication, Journalism and Commerce, Marketing management and Business management.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://amsascw.org.in/cos&pos.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Our college evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal semester exam., end-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback by the students, parents, teachers, employees and the alumni.

Methodology to measure the COs is under process. Proposed to organize a work shop exclusively for this purpose

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/cos&pos.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

428

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://amsascw.org.in/wp-content/uploads/2023/05/UG-Result-analysis-33RD-result-commite-Report-APRIL-2022addtional.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://amsascw.org.in/wp-content/uploads/2023/02/Feed-BAck-Report-2022recent-1.docx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

1. Started Research Training Consultancy Cell (RTCC) to encourage staff and students to write papers in UGC notified journals.

2. Management has announced an incentive of Rs.2000/ through RTCC for publishing papers as a token of appreciation.

3. SAMANVAY half yearly journal is brought out to encourage staff and students to publish their articles.

4. The Vision and Mission of the Research, Training and Consultancy Cell is to provide not only a forum for sharing research ideas on important topics and policy issues of national and international interest but also to stimulate interdisciplinary discussion to build capacities of the faculty in order to empower them to take up training as well as consultancy services across disciplines. All the Heads of departments are members of the cell who guide other faculty and students by their suggestions / inputs in carrying out research work in the college.

5. with the objective of promoting research culture, the practice of vision circle started in 2009 and continued up to 2014 and has been revived . The objective of vision circle was to provide a platform for the faculty members to re-present the research papers already presented in various seminars and papers published .

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	nil
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Department of Botany entered into MOU with Earth box IT, Private Limited, an authorized agency of ITC for disposing of dry recyclable waste generated in the college .

The Department of Mathematics entered into MOU with SIKSHA SAMSKRUTHI Utthanyas for jointly running of academic programmes.

The Department of Commerce & Business management have organized programs on entrepreneurship in collaboration with NIMSME (National Institute of Micro small and medium enterprises), Hyd.

Sharat Chandra Foundation organized a community orientation programme with our college studentst o Govt.Schools to offer different voluntary services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/02/3.4.4add.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

178

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. NSS organized several activities which were carried out by NSS volunteers addressing social issues cleanliness, tree plantation, Social interaction, Environmental awareness, National Integrity, Aids awareness, , etc. Under Swatch Bharat mission students participated by cleaning the surroundings at their own homes and colonies to create awareness in the locality to keep our surroundings clean in this pandemic situation. And also created awareness on the importance Yoga in their places with family members created videos and posted in the group. NSS volunteers also participated webinars on suicide prevention, Unnat bharat Abhiyan under national education policy Govt. Of India. As a part of Azadi Ki Amrit Mahosthav college organized Poshan Mahaan, NSS volunteers involved in the tree plantation programme where medicinal plants were planted in the nearby angan wadi, Govt.schools and created awareness on malnutrition in the nearby schools by taking classes and distributed millet recipes prepared by them. Under clean India programmes students participated by cleaning the campus, botanical garden and collected the plastic waste. All these activities have positive impact on the students and it developed student community relationship, leadership skills and self confidence of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/02/3.6.3add.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1554

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing courses. The college has a built up area covering approximately 4.11 acres of land in the prime area in the city of Hyderabad. During the last 55 years, the Andhra Mahila Sabha Trust, which has started the college has developed well defined infrastructure facilities for the college such as Classrooms, Library, Laboratories, Hostel and other amenities like first aid room, counseling room, auditorium, Canteen, sports facilities, Hostel and restrooms. The main building has space earmarked and is being used for administration like the office, principal's chamber, placement and career counseling cell, well designed committee hall, with AC and mounted LCD Projector connected facility, special rooms for chairperson and secretary separately and the examination branch

The details of the physical facilities are given below:

- Class rooms - 28 Laboratory Rooms- 21 Computers Labs - 4 Language Lab-1 Seminar Halls -1
- Auditorium-1 Smart Class Rooms -7 Class rooms and seminar halls with ICT facilities-14 Computers available in the institution -147 Available bandwidth of internet connection in the institution - >500 MBPS Act Fiber Net
- Girls' Hostel Canteen: Drinking Water: Xerox Point: Reading Room:
- OHPs- 2, K-yaan -2 Public address system- 2 Digital board- 1 UPS - 10 RO(Reverse Osmosis)- 1
- Rest Rooms for students -1 Staff Rooms- 6 Wash Rooms- 31

Link: <http://amsascw.org.in/wp-content/uploads/2023/04/4.1.1additionalinfo.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.1.1additionalinfo.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education provides excellent sports facilities and fully equipped Gym, fitness zone for the all-round development of the students. Modern equipments like Treadmill, , Weighing Machine, Elliptical Cycle , Recumbent Bike Cycle, Multipurpose Bench, four Station multi gym etc. in its Fitness Zone. Students are given training in sports games to take part in college annual competitions, inter-collegiate, inter-zonal, inter university All India Interuniversity, State, and National level competitions.

Department of Physical Education has been providing opportunity for the all-round development of students. The department has specific plans for creating awareness about health and fitness.

Students of this institution are provided opportunities for participating/conducting competitions. The teaching-learning process is mainly focused on how to perform exercise, role of exercise, acquisition of skill in a game, how to approach a competition etc

The College has ground Facilities, Students to play Outdoor Games like Tennikoit, VolleyBall, Kho-Kho, Kabaddi, Throw Ball, Indoor Games like Chess, Carroms, Table-Tennis, etc. A well Equipped Gym is established by the UGC Funds. The college has Basket Ball Court funded by UGC.

From 2016 onwards the Department of Physical Education offering Free three months Certificate courses in Yoga and Marshal Arts of Karate & Taekwondo to all the students.

Auditorium (M.V.Hall): Open air theatre:

<http://amsascw.org.in/wp-content/uploads/2023/04/Link4.1.2.doc>

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/Link4.1.2.doc

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

14

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR

in Lakhs)

1,34,199.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software: NewGenLib Software Nature of automation: Full Automated Version:3.1.5Year Automatiom:17.03.2011

The college has one main Library and 14 Departmental Libraries. There is an Open Access Catalogue for students and staff.

A computer in the reference section is provided to monitor the status of the books for issue in the library.

NewGenLibis an integrated library management system that makes our library visible in web. A Library Management System is Software that uses to maintain the record of the library, help to maintain a database that is useful to enter new books and record books borrowed by the members with the respective submission dates.

OPAC: The library has developed the database of its own collection through the library software. Library is fully computerized with barcode-based issue-and return process, online public access catalogue (OPAC) facility is made available in the library. OPAC which is used students and faculty member for search of books by Title, Author, Subject name etc.

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members.The issue and return of book have been activated in the library software.

<http://amsascw.org.in/wp-content/uploads/2023/04/linklibrary.doc>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/linklibrary.doc

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

57,578.00

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

223

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an integrated Wi-Fi facility accessible to students and faculty. Staff members and students can access through their mobile phone, tablet or laptop in the College campus. Information about upcoming events will be posted on the website. The technology at college is constantly updated.

IT facilities are provided for teaching, evaluation, research and administration.

80 computers were equipped with LAN facilities.

Beam ACT Fibre Net from 2015 to till date. Available bandwidth of internet connection speed 500 MBPS.

Wi-Fi is provided in MSCS lab, Block I (Office Building), Commerce lab, English lab. It is accessible to students & staff.

1. Upgraded software systems having configuration Dell I.3 .

2. Upgraded software systems having configuration Acer i.3

3. Commerce Lab: Thin client (1 Server,30 Clients) without CPU

.Installed in 2020-2021 network connectivity is through LAN. It is accessible to students & staff.

Propriety Software:

1. Oracle 8i
2. MS- Office 2007
3. MS-Office 2019 Turbo C++
4. JAVA
5. SPSS Software Norton Antivirus MAT LAB

6. Tally

Open Source Software:

1. Tomcat Web Server Redhat Linux
2. Open office
3. Image Editing software PHP
4. Python Mysql

Link: <http://amsascw.org.in/wp-content/uploads/2023/04/4.3.3.docx>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.3.3.docx

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1874	149

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture

D. Any one of the above

Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

11,56,304.79

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

AMS, Arts & Science College for Women has an extensive infrastructure for teaching, learning and research programs. The Institute has an established system for the maintenance and utilization of computers, classrooms, equipment and laboratories. Diagrammatic representations of a procedure for the maintenance of various infrastructural facilities are presented here.

Maintenance of Physical Facilities

The physical facilities are maintained by the Institution's Infrastructure Committee. The services of plumbers, electricians, and others are there in the campus. Electrician is responsible for the uninterrupted power supply and maintenance of equipment like inverters, general lighting, power distribution system etc. Maintenance of water plumbing plants, sewage and drainage is undertaken by support staff. The civil and electrical complaints are handled by Infrastructure Committee which is under the supervision of the coordinator and maintenance staff. The complaints can be registered through the Principal or complaint

box. Care takers and supervisors with a team of members monitor the maintenance and cleanliness of the buildings, classrooms, labs, furniture, campus ground, sports facilities, staff and students amenity areas, cafeteria. Housekeeping services are outsourced on annual contract basis and are made available during day time.

Maintenance of Classrooms, Furniture and Laboratories

Maintenance of Facilities in the Computer Centre

Maintenance of Sports and Games Facility

Maintenance of Campus Cleanliness

Annual Stock Checking

Replacement of Equipment/ Electronics /Computers

Day to Day Emergency Maintenance

<http://amsascw.org.in/wp-content/uploads/2023/04/4.4.2-maintenance-campus-infrastructure.docx>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/04/4.4.2-maintenance-campus-infrastructure.docx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1363

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://amsascw.org.in/wp-content/uploads/2023/06/5.1.3.docx
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

98

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

42

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

27

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active Student Executive Body that comprises of students from each class B.A, B.Com, BBA & B.Sc. The Principal is the chairperson of this body along with the coordinator of IQAC and six other teachers are included as members to guide the proceedings. In the meetings, students participate actively and

express their views on the agenda items thereby helping in the governance of the college. The SEB is constituted annually and meets at frequent intervals to discuss the issues pertaining to the students. One important outcome of the SEB meeting conducted on 06.12.2021 is to initiate the online payment of the course fees as requested by student representatives. The following list depicts the participation of student members in various councils/committees for the year 2021-22:

Academic Council: The Academic Council of the college consists of two student representatives Ms Vaishavi from BA III Year and Ms Sahata, B.Com Final year as special invitees for the academic year 2021-22. They participated in the discussions and their opinions were sought on the agenda items concerning academics.

Anti- ragging Committee: The student members are all involved in the efforts of preventing ragging and discipline related issues, if any, in the college premises.

Maheshwri , BBA III year & Ms.B.Yamuna, B Com II Year were the members of Anti-ragging committee during the year 2021-22.However we are happy to say that our college is ragging-free campus. Students are also members of several other committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/student-council-1.docx

5.3.3 - Number of sports and cultural events / competitions organised by the institution

04

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association of Andhra Mahila Sabha Arts & Science College (Women) was registered on 25th march 2004 bearing Registration No .547 under Society Registration Act ,2001.

The members of Alumni Association conducted executive committee meeting on 29th August 2022. They have formulated the plan of action, to create a software /portal /application for centralization of database of alumni with software development cell organizations.

To connect with the Alumni Google form in coordination with computer science department is been created and uploaded in college website link.

Alumni Association also conducted an awareness talk on

" Management models approach to career guidance "on 7th April 2022 and Guest speaker was D Asha Prakash Founder CEO SM Consulting Services and Jaya B.Paniharam consultant Strategies Lnd &OD both are meritorious Former Alumni students of our college.

As per the past practice Alumni Association has celebrated Teachers Day on 5th September 2022 and the chief guest for the program is Dr. Durga president of Alumni Association, 12 former students of the batch 1990 and the present faculty members were felicitated and honored.

As per the past practice alumni meets are conducted department wise in the month of November 2022.

To enrich the student learning experience a distinct set of activities are planned for the overall personality development of the students .The activities are planned in a manner of ensuring quality and ensuring the capability of the students and requirements during the different semesters without disturbing the academic routine.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/alumni.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution dedicated to the upliftment of the women and the vision is to provide education which is enriching, challenging and innovative to the deprived sections of the society with special emphasis on adolescent girls. It is the unique voluntary organization established by the great social worker and the founder president, Padma Vibhushan Dr.(Smt.) Durgabai Deshmukh with the mission of ''Building better lives for women''.The college is constantly guided and supported by eminent personalities of the Trust Board of AMS President Smt.Usha Reddy (Philanthropist) ,Dr.G.L.K.Durga Vice President,Dr.M.Lalitha Kameshwari general secretary ,Justice Jeevan Reddy, Dr.Mohan Kanda,Justice L.Narsimha Reddy, Sri.N.krishna.

To instill Confidence and Strengthen students body and Mind ,we offer courses like Yoga, Karate, Taekwondo, Sports and value based education which includes human values and professional skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/about-us/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Autonomous status of the college allows us decentralisation, in Academic and Administrative procedures and functions of the college. The institution is supported by the University Professors who are members of various committees like the Academic Council and Governing Body. The University Heads of departments are ex-officio members in the Boards of study.

The Governance of the college rests with the Governing body nominated by the parent organisation the Chairman and secretary are main functionaries.

The Principal works in the day to day administration of the college with the guidance of the chairman and secretary and conducts various staff meetings related to academicadmissions, examination,internals,workshops,seminars,celebrations and periodically monitors the progress of implementation. The Academic Coordinator looks after the academic issues like preparation and implementation of academic schedules like Almanac, provide guidance to students on academic goals and educational issues and monitors the activities under the guidance of principal and periodically checks the progress of implementation of Almanac and academic calendar.

TheManagement,Principal,Staff (teaching and non teaching) and Students are inclusive of participatory management of various capacities.

Various Committesin participatory management are:

- 1.Governing Body
2. Academic Council
- 3.Administrative Committee
- 4.Finance Committee

5.Student Counsellors**6.Staff Participation in various Committees and cells****7.Examination Committee****8.Students Executive Body**

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/documents/activitycalendar2021-2022.pdf

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented**

The basic precept of the institution's vision strives to achieve "Women empowerment". Towards this end, besides academics, the college focuses on building synergy by offering many courses for the overall personality development and encouraging students to participate in various activities to instil confidence in the young women. We believe that yoga, karate, taekwondo, sports, value based education which includes a course on Gandhian studies, Certified Voluntary work with the motto "We serve , We gain" are an integral part of the college experience for a student to strengthen their body and mind. Environmental Studies, Durgabai studies, Light music, Open office-I & II , EDP-I and II , vedic mathematics, Aqua culture -I, gender sensitization, Report writing, Folk dance, Law and Ethics in Governance , Big data Analysis, Aqua culture-II, Hindi to English translation, Durgs,

Web Designing, Disaster management, Indian Constitution-I and II , Banking, Financial Accounting -I and II , Nature cure, Soap and detergents, Basics of marketing, Human values and Professional Ethics, Applications of Bio Technology, Arithmetic mental ability, Consumer behaviour,, Economic issues of telangana, Good

governance, Python Programming ,Statistics in Psychology, General studies are the courses offered across different semesters to help all round development of students which will go a long way in achieving our vision of Women empowerment.The institution is applied for green ranking and NIRF.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://amsascw.org.in/documents/strategydevelopmentanddeployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The administrative and management hierarchy of the college is maintained with utmost simple structure. The Objective is good governance which ensures transparency and accountability. Service motive of the parent body DDMS is the back bone for all the decisions.The hierarchy is shown in the link attached.

The Administrative committee of the college is responsible for the smooth functioning of the college .It reviews periodically the performance of the college .

Governing body guides the college on matters related to autonomy, approval of new programmes /Courses, recruitment of staff and consider other functions as may be necessary and deemed fit for the proper functioning of the college.

The Honorary posts of Chairperson and Correspondent are filled by DDMS for a term of two year subject to renewal. Chairperson is responsible to ensure good governance of the institution.

The Secretary of the college is the executive head of the College. The Secretary is the liaison between Central office ,University ,Government (TSCHE) and college. Mainly he/she ensures discipline and smooth functioning of the employees of the institution.

Principal of the college : coordinates the day to day functioning of the college , conducts meetings and ensures implementation of decisions taken in various meetings, initiates all developmental activities, monitor the progress and report to the management.

File Description	Documents
Paste link to Organogram on the institution webpage	http://amsascw.org.in/documents/ORGONOGRAM_recent.pdf
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/documents/ORGONOGRAM_recent.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and Non-teaching staff

1.Maternity leave

2 Annual and special increments

3. For NET/SLET/SET for Ph.D awardees

4. Financial support to faculty members for presenting papers

5. Employees Provident Fund, Paternity and Maternity Leave

6. Festival advances/Gifts in kind and cash

7. Gold medals for merit students

8. Few Teachers sponsor fee for Economically backward students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/welfaremeasures.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

1

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits regularly for Aided, unaided sections and examination branch.

1. The Institution is under the management of the parent Institution i.e., Andhra Mahila Sabha trust board which arranges for both internal and external audit periodically and annually.

2. Internal audits are done four quarters for the financial year 202-22 i.e., for the accounts of April to June, July September, Oct - December, January- March 2021-22

3. There are three accounts for aided section via general, special and UGC Auditor General (AG) Audit was conducted in the year therefore for the financial year 2021-22. The Statutory audit conducted in September, 2021.

4. There are four accounts under unaided section i.e., for UG, PG & hostel separate accounts are being maintained in Andhra bank which is now merged into union bank separate account is maintained as SBI Bank for provident fund and professional tax.

5. Examination branch is having 3 accounts

6. Convocation accounts - 2 (1. Canara Bank 2. Union Bank)

7. Examination fees - 1 account with Union Bank

All the budget approaches were placed before finance committee, governing body & administrative committee for 2021-2022.

Capital expenditure will be approved by statutory bodies.

Salaries are paid regularly on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/PDFGallery_20230614_131550.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1,32,000.00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The sources of revenue are the following

- 1, Grant in aid received for salaries of aided staff.
- 2, Fee collected from students.
- 3, Donations from Philanthropists.

The funds received are utilised in the most optimal manner by following the Governance processes laid down by the Andhra Mahila Sabha Trust Board. The utilisation of funds is subject to clearance by various committees like finance committee, Governing Body and Administrative Committee

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/06/6.4.3mobile.docx

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1st Cycle:

First women's college to introduce B.Com Course .Autonomy was conferred in 2007. NEWGENLIB software was installed in 2011.The institution has developed linkage with INFLIBNET - 2012 having access to e-books and journals .To give retail business management skills a Students management canteen is functioning .

A well equipped Gymnasium was established in the 2010-2011.CBCS was introduced in the academic year 2011-12.Gandhian and Durgabai studies were offered as anAdd on Course to all the first year UG Students.

2nd cycle:

Automation software installed in the examination branch and office.Biometric systems and CCTV installed for the staff and students attendance.Certified Voluntary Work (CVW) was introduced in 2011.

3rd Cycle:

In B.A.,nine self financing programmes, B.Com (Business Analytics), B.Com (Computer applications),Additional sectionB.Com(Tax procedures),initiated w.e.f 2020-2021.

Online examinations and evaluation system was implemented.

In May, 2020 due to COVID the e-learning team conducted a number of training sessions for staff and students to enhance academic skills and improve the confidence regarding the use of online technologies in teaching, learning and even in conducting online examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/6.5.1additional.docx

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Reviews are carried out periodically through the following methods

1. BOS review meetings
2. IQAC review meetings
3. Regular feed back from students
4. Feed back from Alumni

keeping in view the present market demands IQAC initiated new programs B.Com(Business Analytics), B.Com(Tax Procedures), M.A(Economics), nine Self Finance Courses in B.A

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://amsascw.org.in/wp-content/uploads/2023/06/6.5.2.docx

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the

A. Any 4 or all of the above

IQAC Feedback collected, analysed and used for improvement of the institution
Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	http://amsascw.org.in/wp-content/uploads/2023/06/principal-report.docx
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is basically catering to the needs of the women. We consider that gender equity can be achieved to the following areas like Political empowerment , Education attainment, Management leadership Qualities , Health checkup etc. To extent we are offering courses in social science like Political Science, Public Administration, Psychology, Journalism, Commerce and Management, entrepreneurship , leadership qualities are inculcated through NSS and NCC. Enhancement of physical and mental ability through Sports. Creating social and legal awareness to fight for equal rights and also to stand for themselves. Women empowerment awareness on women problems and solutions, Legal awareness regarding sexual harassment and domestic violence, anti-dowry.

S.No

Title of the Programme

Period (from - to)

No.of Participants

Date

1

International Yoga Day

10-1.00pm

12

14th May,2022

2

Work shop on Wellness Program Stress Management

10- 5 pm

60

6,7,8/6/22

3

International Yoga Day

10.00- .2.00 pm

50

21st June , 2022

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://amsascw.org.in/wp-content/uploads/2023/05/27728_294_672.doc

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Plastic free campus: Use of plastic bags below 50 microns is banned in the campus. Green landscaping with trees and plants: The campus is lush green with trees, including 24 varieties of trees with medicinal values .The Eco club creates awareness among students about the importance of a clean, green and sustainable environment through its activities.Govt of Telangana initiative "HARITHA HAARAM" is observed every year by planting variety of tree saplings. The Dept of Botany of the college brings out a newsletter 'Ankura'. Started 'Energy conservation Club' in collaboration with Institute of Engineers, Hyd. Students participate in energy runs, seminars, workshops organized by IOE. The college uses different dustbins (green and blue) identified and setup for solid and liquid waste disposal respectively.

Hazardous chemicals like concentrated acids and bases are drained through water out flow.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p>C. Any 2 of the above</p>
---	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio- economic diversities of the state and the nation.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

The institution has diverse socio-cultural background and different linguistics .We do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great favourthe national festivals, Birth Anniversaries of great Indian personalities like Duragabai Deshmukh, Mahatma Gandhi ,Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. B.R.Ambedkar, Sarvepalli Radhakrishnan are celebrated.

Institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. NSS wing of our college allot 1 credit to the first and second years and also allot grades for the final year volunteers . NSS students participated in national integration programs. Our students participate in inter collegiate Competition also .

Every month second Friday Gandhibhavan meetings are organized to sensitize the students on Gandhian values and unity and integrity

of the nation, the sacrifices made by freedom fighters and the contribution of Dr.B.R.Ambedkar for constitutional values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio- economic diversities of the state and the nation.The institution believes in equality.As a constitutional obligation the student and employees are sensitized towards to respecting national flag , obey the laws of the country,safeguarding unity and integrity of the country ,utilizing voting rights ,paying taxes regularly ,enlightening them about right to education,freedom of speech,right to information and religion.

Institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day every year. Observation of Voters day. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. NSS wing of our college allot 1 credit to the first and second years and also allot grades for the final year volunteers . NSS students participated in national integration programs. Our students participate in inter collegiate Competition also .

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this

A. All of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sno

Event day

date

1

Birth Anniversary of Durga Bai Deshmukh

15th July

2

Birth Anniversary of Savitribai Phule

3rd January

3

National Youth Day

12th January

4

Republic Day

26th January

5

Martyrs Day

30th January

6

International Women's Day

8th March

7

Ambedkar Jayanthi

14th April

8

Environment Day

5th June

9

International Yoga

21st June

10

Independence Day

15th August

11

Birth Anniversary of Dr. Sarvapalli Radhakrishnan

5th September

12

Gandhi Jayanthi

2nd October

13

Mathubhasha Dinosthvam

9th October

14

Aids Day

1 December

16

Ramanujan Birth Day

22nd December

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

we are providing carrer guidance for the students. We are running the bridge courses for the new entries.Encouraging the students to have group discussions and present papers in the intercollegiate seminars and participating in competitions .Class room seminars debates are conducted to bring out talents of the students.

Best Practice - I

Title of the practice:Inter-Unit activity

Objectives

- To provideInternship and Project awareness for the students in Clinical Labs (Microbiology, Bio- Chemistry, Pathology Labs).
- To create awareness onLegal,Mock Court.
- To educatein Theater, Anchoring & Dubbing Courses.
- Training to the students in Child Psychology
- To train the students in Civil Services and NEET, ICET examinations.
- To train the students inGovernmentCertified Courses in Tailoring, Beautician Courses, Mehandi Designing, Computer Courses etc. through Skill Enhancement.

BEST PRACTICE : II

Title of the practise: 'Certified Voluntary Work'(CVW)

Objective:

- To encourage and support community service which will promote the well being and enhance the quality of education.
- To gain excellent interpersonal and communication skills.
- To educate for adopting the good norms of a good citizen and to work for spreading the idea of Nationality.
- To create awareness on literary programmes.

copy link :<http://amsascw.org.in/wp-content/uploads/2023/05/ECO-CLUB-ACTIVITIES-june-2021-to-august-2022-1.docx>

File Description	Documents
Best practices in the Institutional website	http://amsascw.org.in/wp-content/uploads/2023/02/BEST-Practices2021-22.doc
Any other relevant information	http://amsascw.org.in/wp-content/uploads/2023/05/ECO-CLUB-ACTIVITIES-june-2021-to-august-2022-1.docx

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Andhra Mahila Sabha Arts & Science College for Women was established in 1968 by Dr. Durga Bhai Deshmukh Garu with a visionary goal of "Building Better Lives for Women Empowerment". Our college started with 12 students in PUC course in 1968 is now educating about 2000 students in B.A, B.Sc, B.Com, BBA, M.A,(Economics) M.Sc(Mathematics with computer science) MSC(Chemistry) and M.Com programmes. Our college completed 54 years of dedicated service in educating girls and charging only Government mandated fees so as to serve girls from varied strata of the society. Our college is the first women's college to start B.Com programme and as well B.Com Analytics programme at Hyderabad. Our college is imparting skills in value added courses such as Business Correspondence and Universal Human Values. Many of our past students occupied key positions in academics, administration, financial sector, Science and Technology, Software and several other fields. In accordance with new

education policy, our college is planning to start 4 year degree program in B.Sc Data Science and B.Com Information Systems from the academic session 2023-24. It is the endeavor of our college to start new courses in accordance with changing times for girls so that they may lead better lives.

<http://amsascw.org.in/wp-content/uploads/2023/05/institutionaldis7.3.1.docx>

File Description	Documents
Appropriate link in the institutional website	http://amsascw.org.in/wp-content/uploads/2023/05/institutionaldis7.3.1.docx
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Strengthening the Research Training and Consultancy Cell (RTCC)
2. Implementation of Certificate courses in MS-Office and HTML
3. College proposed to apply for National Institute of Ranking Framework(NIRF) and green sustainability rankings.
4. To Conduct mock tests and interviews for employment for all final year students.
5. Manufacturing of Sanitary Napkins by EDP cell and also conduct awareness program of healthy sanitary pads usage done by EDP cell students.
6. To conduct Symposium on budget and budgeting process
7. To conduct awareness sessions for Civil Services for students of all streams.
8. To organize FDP's and seminars or webinars pertaining to research methodology, IPR and Research ethics.
9. To conduct voter awareness programme to students by Municipal Corporation
10. Collaboration with institutions of National Importance for improving the quality of Education.