

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF ANDHRA MAHILA SABHA
ARTS AND SCIENCE COLLEGE FOR WOMEN**

Place: Hyderabad**Pin: 500007****State: Telangana****Section I: GENERAL****Information**

1. Name & Address of the Institution:	Andhra Mahila Sabha Arts and Science College for Women, Durgabai Deshmukh Campus, Hyderabad, 500007, Telangana
2. Year of Establishment:	1968
3. Current Academic Activities at the Institution (Numbers):	
• Departments/ Centres:	14 (Arts: 6, Science: 7 and Commerce: 1)
• Programmes/ Courses offered:	UG: 7, PG: 3 and Value Added: 58
• Permanent Faculty Members:	31 (Govt, Aided:14, Non-Aided: 17)
• Permanent Support Staff:	39 (Govt, Aided:12, Non-Aided: 27)
• Students:	1109
4. Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Catering to the needs of economically and socially marginalized women section of the society • Offers number of courses in UG and PG • Harmonious relationship among all the stakeholders
5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	28-29 th September, 2018
6. Composition of the Peer Team which undertook the on- site visit:	
Chairman:	Prof. Ranbir Chander Sobti (Former Vice Chancellor, Punjab University, Vice Chancellor, Babasaheb Bhimrao Ambedkar University), Sr. Scientist, INSA, Punjab university, Chandigarh
Member Co-ordinator :	Dr. G. Vazhan Arasu Principal, St. Aloysius College (Autonomous) # 1, AhilyaBaiMarg, Pentinaka, Sadar, Cantt., Jabalpur - 482 001, Madhya Pradesh
Member :	Dr. Mrs. Sudesh Profeesor and Chairperson, University School of Management, Kurukshetra - 136119, Haryana
NAAC Co-ordinator:	Dr. Shyam Singh Inda Assistant Adviser (NAAC), Nagarbhavi, Bangaluru - 560072

Signature by Team

[Signature]
1. Chairperson
28.9.18

[Signature]
2. Member Co-ordinator

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29/9/18
3. Member

Qualitative analysis of Criterion I Curricular Aspects

The college offers the conventional courses like B.A, B.Com and B.Sc. and has adopted Choice Based Credit System (CBCS) which involved restructuring of curriculum with limited freedom to deviate from the University Syllabus. The curriculum has been designed with provision of practical training, fieldwork, computer awareness, community orientation, and ICT skills exposure. In curricula especially in B.A., B.Com. B.Sc., M.Com., M.Sc. in Chemistry and Mathematics topics related to local, national and global have been included.

For all the first year students' value education, Environmental studies, and Gender sensitization are introduced as Ability Enhancement Compulsory Course. This is done with the purpose to inculcate universal values, Truth, Righteousness and to create a sense of respect towards harnessing values of life and spirit of fulfilling social responsibilities.

Qualitative analysis of Criterion II Teaching-Learning and Evaluation

Induction program is organized for the fresher's on the first day of their entry. In this detailed information on the nature of the programme, teaching, learning and evaluation process and other practices of the department is provided. The advanced learners are encouraged to attend seminars and workshops conducted and present papers. They are also encouraged to take additional courses to get more credits. The Slow Learners provided with remedial coaching and special training to prepare for exams.

To enhance the learning experience, learning is made students centric by using methods such as participatory learning and problem solving. This includes activity-oriented learning like Seminars, classroom presentations, Assignments, Field and educational tours, Industrial visits and institutional interaction, group discussion and debates.

Right in the beginning of the of the academic year students are given the prospectus that includes calendar with the dates of the reopening, orientation course, mid end semester examination, submission of question papers, submission of marks registers, commencement semester examinations, and important seminars of the college. Academic audit committee ensures that all academic activities are carried out as per the academic calendar. The committee also evaluates teaching learning progress twice in a semester and all departments present their annual academic report by the end of the academic year.

College prescribes to Continuous Evaluation of 20% Internal Assessment and End Semester Examination of 80% external Examination for assessing the students. Centralized evaluation is introduced. There is a provision for revaluation and recounting in UG courses and recounting in PG courses. The semester memorandum of marks certificates has the number of security features. However IT integration in all examination management system needs strengthening.

Teaching and learning process planned to bring out the desired outcome as stated in the syllabus. Expected learning outcomes and objectives of all the courses are

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framed during the preparations of the syllabus and are communicated to students and teachers at the beginning of the year. It is also displayed at the website. In every course the outcome is measured from the result. The learning outcomes of the students are monitored by the course teachers through regular class test mid and end semester theoretical and practical examination. The realization of objectives of teaching and learning is measured through the feedback from the students, alumni and parents and self-appraisal of the teachers themselves.

Qualitative analysis of Criterion III Research, Innovations and Extension

The college takes up various awareness programmes to sensitize the society on social issues. NSS students participate in the social awareness programme like Swachh Bharat. Recently 350 volunteers participated for 07 days door to door campaign to create awareness among public. Eco Club creates awareness about environment protection by preparing clay Ganesh idols and distributing in the neighbouring residential areas. However, teachers and students need to make sufficient efforts to create an eco system for innovations including Incubation centre and other initiatives for creation and knowledge transfer.

The college has certified voluntary work and it functions in collaboration with DDMS hospital for giving service to the needy. NSS organizes summer water camp and Harita Haaram-distribution of saplings every year. Anti dowry day and world population day awareness rallies are organized. Students organize training programmes in baking, soft toys making, life skills and livelihood skills for the neighbouring women to provide self-employment.

Qualitative analysis of Criterion IV Infrastructure and Learning Resources

The college campus covers approximately 4.11 acres of land having 30 classrooms, laboratories equipped with LCD & OHP, Library, Auditorium, first aid room, counseling room, placement and career counseling cell, Canteen, sports facilities, Hostel and restrooms. The administrative block contains Principal's chamber, the examination cell, the office, committee hall and office of the chairperson and Secretary. Though these facilities are optimally utilized but the infrastructural facilities at large need modernization and up gradation.

The College has ground to play Outdoor games namely Basket Ball, Volley Ball and these too are also used for playing games like Tennikoit, Kho-Kho, Kabaddi and Throw Ball. Facilities of indoor Games like Chess, Caroms, Table Tennis and a Gym are there. Students participate at the Inter Collegiate, All India Inter University, and National levels and have brought laurels to the institute.

Besides main Library there are 14 Departmental Libraries and a reading room. The total number of books available in Library is 39,818 books, 9 newspapers, 17 magazines and 34 journals. An Integrated Library Management System has been purchased but the library is not fully automated. The visually challenged students are provided with a separate wing. The college has the collection of 66 rare books, but no manuscripts, special reports and other knowledge resources are available in the library.

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College has 60 computers equipped with LAN and internet facilities. ACT FIBER NET is replaced with Beam ACT Fiber Net Wi-Fi. It is accessible to students & staff. Upgraded computer systems having configuration of Dell i.3 and Acer i.3 are purchased.

The Management and Principal look after the maintenance of the infrastructure and there is a definite policy with regard to its regular maintenance. Technicians visit the site and complete the maintenance as required. The college has Annual Maintenance Contracts for computer and IT related goods. Standard Operational Procedures for handling various chemicals and instruments are followed.

Qualitative analysis of Criterion V Student Support and Progression

Tough there is no formal students' council exist, students participate in the organization of various events as members of the committees. Students' Quality Assurance Cell is started with two students from each class as members to represent the grievances of their class.

College has a registered Alumni Association. The association pays the fees of to a few economically poor students from its membership fee. Sponsorships and Institutional prizes are provided for gold medals on Convocation day and college Annual day. Alumni member also provide training in Basic computers and tailoring to the non-teaching staff. Free Skill oriented courses like fashion designing, beautician course and DTP are provided to students for their employability. They also felicitate former teachers on teacher's day.

Qualitative analysis of Criterion VI Governance, Leadership and Management

The institution is dedicated to the upliftment of the women and the vision is to provide education to the deprived sections of the society with special emphasis on adolescent girls. The voluntary organization was established with the mission of "Building better lives for women". The goals and objectives of the institution are made known to women students. The mission has been sustained with democratic values, professionalism, humanism and quality education.

The governance rests with the Governing body and the principal is delegated with day to day administration of the college. Academic coordinator looks after the academic issues like preparation and implementation of academic schedules. Over and above, the institution has various committees like Standing Committee, Academic council, Board of Studies, Grievance Redressal Cell and Finance Committee. These conduct regular meetings and minutes are maintained. The management meets from time to time and takes decisions at various levels and implements them for smooth functioning of the college.

The college has Welfare Measures for Teaching and Non-Teaching staff. These include Employee provident fund (EPF), Maternity leave, Paternity Leave, Regular health check up, Financial support to faculty members for presenting papers in National and International Seminars and Workshops. Annual and special increments and Personal loans are provided on need.

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Principal and Secretary assess the performance of teaching and non-teaching staff from time to time and the same is reflected in the confidential report in the service register. Teacher evaluation and that of non-teaching staff include periodical self Evaluation, Institutional Assessment of Teacher Performance, Student Feedback, Research Appraisal, Internal and External Appraisal.

The accounts of the college are audited once in three months. The audit reports are submitted to the parent trust. The external audit is conducted by a statutory auditing company. The Trust Board examines audit remarks and advises for initiating future course of action. The Government funds are audited by the government auditors. This is done once in two years. The UGC funds are audited by the statutory auditors of our College. The audit is done immediately after the grants are utilized.

The main sources of funds are State government grants, fee collected from students, UGC grants, donations, Rent from Auditorium and Classrooms given for the conduct of examinations. The resources are utilized following procedures to optimize the use of funds.

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC meet periodically and chalks out programmes for action. The IQAC organizes lectures, seminars and workshops on Quality Improvement. SQAC is formed for students to involve them in college activities.

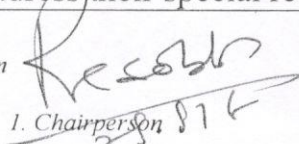
The institution goals, objectives are translated into the academic programs by utilizing the flexibility in autonomy. The mechanism for review of teaching learning process is in place through academic audit committee consisting of Principal, IQAC and Academic coordinators. Teaching diaries are maintained by the faculty members and reviewed by the HOD and academic coordinator.

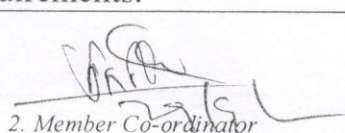
Some of the major incremental improvements made during the post accreditation period are ICT enabled class rooms, new courses in BBA, M.Sc. in Mathematics and Chemistry, upgrading of laboratories and software, Wi-Fi facility to staff and students and Biometric system for students attendance.

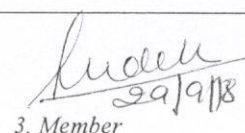
Qualitative analysis of Criterion VII Institutional Values and Best Practices

Institution shows gender sensitivity in providing Safety and Security. Guards are placed at the main gates for the round clock security. CCTV cameras are installed at all strategic points and a hostel warden takes care of the hostel students. Lectures are organized by the members of 'She Teams' to infuse confidence of students. Karate classes are held as a measure of self-defence. Legal and Psychological counseling is given to students who are in need by professional personals. A room is provided with some basic facilities for the students to address their special requirements.

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The college has installed the incinerator to burn the sanitary napkins. Waste like plastics, paper material etc., are collected and sent for recycling. Steps are taken to recycle the answer scripts and newspapers. The used and unusable electronic items such as CDs, toners, ink cartridges and batteries are sold to local shops. The NSS units of the College take care of the rain water harvesting pits in the college and a survey was done by NSS programme officers.

Staff and students plant saplings on all important occasions. Telanganaku Haritha Haaram, the eco-club, green Ganesh, maintenance of botanical garden, green landscaping and rallies of eco-environmental programmes are the initiatives undertaken to promote green initiatives.

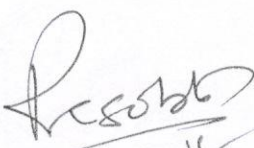
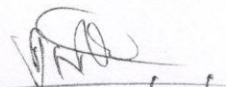
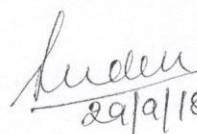
College celebrates the national festivals and birth and death anniversaries of the great Indian personalities to inculcate the patriotism. National Festivals such as Republic Day, Independence Day, Teacher's Day, International Non-Violence Day, Gandhi Jayanthi and Education Day are celebrated. Birth and death anniversaries of the great Indian personalities such as Savitri Bai Phule, Swamy Vivekananda, Gandhi Vardhanthi, Sarojini Naidu, C.V Raman, Dr. B. R. Ambedkar and Durgabai Deshmukh Vardhanthi Durgabhai Deshmukh are also taken care of in beautiful manner.

The institution maintains complete transparency in all its financial, academic, administrative and auxiliary functions. The minutes of the meetings of Finance Committee, Governing Body, Administrative Committee and Academic Council etc. are maintained and the college follows all the provisions of the Right to Information Act.

'Certified Voluntary Work' is the one of the best practice claimed by the institution. The main purpose of this course is to impart a sense of service among the students and to work for society. The activity produces a feeling of self worth and respect. It also educates students to be good citizens. The second good practice is 'Psychological Councelling'. The main Objective is to address stress-related problems. It offers supportive and conducive environment for any student with personal issues or challenges. The Problems discussed are low self confidence, emotional stress, family issues, relationships, and financial problems, decisions regarding career, homesickness, anxiety and time management.

The distinctive vision, priority and thrust of the college is "Building Better Lives for women". The mission of the institution is to motivate and enhance the capacity of the girls who come from the rural poor, weaker sections and minorities. Language courses have been conducted to mould them to fit into global demand, through strong communication skills, Skill Enhancement Course, Inter-disiplinary Elective and Ability Enhancement Compulsory Courses.

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Section III: OVERALL ANALYSIS (SWOC)

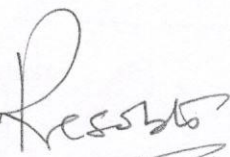
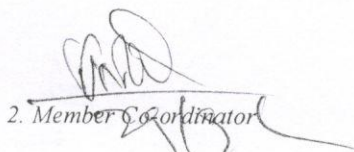
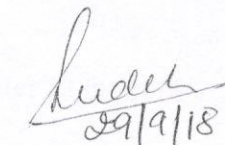
The college was established in 1968 by Padma Vibhushan Dr.(Smt) Durgabai Deshmukh, Padma Vibhushan and is affiliated to Osmania University, Hyderabad, Telangana. It is a Grant-in-aid, women college, which got UGC approval under 2f and 12B in 1970 and autonomous status on 23-01-2007. Located in Hyderabad metropolitan city on a campus area of 4.11 acres of land with physical infrastructure for the existing UG and PG courses in the faculties of Arts, Commerce and Science. There is scope and need for introducing new courses aligned to the emerging challenges of the 21st century knowledge society.

All the instructional courses are under the CBCS-Semester pattern with limited choices. Performance of the evaluation wing is good in terms of conduct of examinations and timely declaration of results. There is decreasing number of evaluation related student grievances. Student performance is good in terms of the pass percentage, progression to higher studies, co-curricular, extracurricular and extension activities. The Principal, staff and students share a harmonious relationship as reflected in the peaceful and learner-centric academic ambience on the camps. Enlisting the support of alumni would further this cause in many ways.

The teachers hold a research degree and several of them with no or little publications, research projects, citation index and patents. Progression to higher education needs to be strengthened with new combinations. Complete automation in administration, examination system and library is required. E-Learning resources need to be improved sufficiently. It needs to grow Vertically so that students receive opportunity till doctoral programs.

The proactive efforts of the Governing Council to promote participatory governance for development of the institution are appreciable. Academic Council and Finance Committee are constituted and functioning as per the relevant norms. Overall, the institution has made sincere efforts during the assessment period to make a mark in the academic map of the state using its autonomous status. It has enough potential to achieve this objective by making suitable course corrections in its perspective plan and synergising the functions of key bodies and committees.

Signature by Team


1. Chairperson
28.8.18
2. Member Coordinator
29/9/18
3. Member

Section IV: Recommendations for Quality Enhancement of the Institution(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Some course outcomes may be revisited to enhance employability related skills and Novel courses may also be planned.
- Energise IQAC activities to explore novel ways of synergizing potentials of the institution with those of the stakeholders for overall development of the college.
- Create an interactive platform with Federation of Commerce and Industry to enhance employment opportunities of students.
- Number of projects, consultancy, publications and academic networking with reputed institutions need to be enhanced.
- Encourage alumni to participate more in college developmental activities.
- Promote the innate talents of students in performing arts, sports and leadership.
- Complete automation in finance, administration, examination system and library need to be implemented.
- Up-gradation and proper maintenance of exiting hostels and toilets and construction of sufficient new toilets could be under taken.
- EST, and gratuity could be given to unaided teaching and non-teaching staff.
- NCC unit could be started within the college .

I have gone through the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution
PRINCIPAL

ANDHRA MAHILA SABHA
 Arts & Science College for Women
 (Autonomous)

Signatures of the Peer Team Members:

Sl. No	Name		Signature with date
1	Prof. Ranbir Chander Sobti	Chairperson	<i>Signature</i> 28.9.18
2	Dr. G. Vazhan Arasu	Member Co-ordinator	<i>Signature</i> 29/9/18
3	Dr. Mrs. Sudesh	Member	<i>Signature</i> 29/9/18
4	Dr. Shyam Singh Inda	NAAC Co-ordinator	

Place: Hyderabad

Date: 29-09-2018

Signature by Team

Signature
 1. Chairperson 28.9.18

Signature
 2. Member Co-ordinator 28.9.18

Signature
 3. Member 29/9/18