

**ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE FOR WOMEN**
Autonomous - NAAC Re-Accredited
O.U.Campus, Hyderabad - 500 007.

Members of The Governing Body

We agree with the resolutions passed

S.No	Names	Position in the Governing Body	Category	Signature
1	Prof.M.Usha Chairperson of the Administrative Committee, AMS ASCW, Hyderabad Mobile No: 9441109693 Email : munipalle21@gmail.com	Chairperson	Management Nominee - 1	<i>M. Usha</i>
2	Prof.M.Srinivas Secretary , Administrative Committee, AMS ASCW, Hyderabad Phone No : 7013559080 Email: srinadi@yahoo.com	Member	Management Nominee - 2	<i>M. Srinivas</i>
3	Ms.P.Rajya Lakshmi Head Department of English AMS ASCW, Hyderabad Phone No : 9000522870 Email: rajyalakshmi691@gmail.com	Member	Senior Teachers of the College - 1	<i>P. Rajya Lakshmi</i>
4	Smt.Y.Vasundhara Head Department of Political Science AMS ASCW, Hyderabad Phone No: 7337427914 Email : vasundharaascw@gmail.com	Member	Senior Teachers of the College - 2	<i>Y. Vasundhara</i>
5	Dr.G.Vishwanath Prof. JNTU Phone No: 9849163875 Email: kasi.gorthi@gmail.com	Member	Educationist - 1	<i>Recd. contact by email</i>
6		Member	UGC Nominee	Letter addressed not yet nominated
7	Dr.G.Yadagiri JD, (FAC) Phone No: 9441364293 Email: gygiri64@gmail.com	Member	State Government Nominee	<i>Recd. contact through principal</i>
8		Member	University Nominee	Letter addressed not yet nominated

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Minutes of the 14th Meeting of Governing Body held on 5th Nov 2020
at 11.30AM in the Board Room

Members Present

1	Prof.M.Usha Chairperson of the Administrative Committee, AMS ASCW, Hyderabad Mobile No: 9441109693 Email : munipalle21@gmail.com	Chairperson	Management Nominee - 1
2	Prof.M.Srinivas Secretary , Administrative Committee, AMS ASCW, Hyderabad Phone No : 7013559080 Email: srinadi@yahoo.com	Member	Management Nominee - 2
3	Ms.P.Rajya Lakshmi Head Department of English AMS ASCW, Hyderabad Phone No : 9000522870 Email: rajyalakshmi691@gmail.com	Member	Senior Teacher of the College - 1
4	Smt.Y.Vasundhara Head Department of Political Science AMS ASCW, Hyderabad Phone No: 7337427914 Email : vasundharaascw@gmail.com	Member	Senior Teacher of the College - 2
5	Dr.G.Vishwanath Prof. JNTU Phone No: 9849163875 Email: kasi.gorthi@gmail.com	Member	Educationist - 1
6.	Dr.Srinivas Joint secretary UGC SERO	Special Invitee	Educationist
7	Dr.Sridevi Physical Director	Special Invitee	Senior staff member

14.9.3 Online Classes

Secretary informed members that all staff are busy taking online classes with online time table .Classes will be held as per the time table. Members noted the same.

14.9.4 Incharge principal's appointment consequent to retirement of Dr.Rajeswari on superannuation

Secretary informed that as per the decision of administrative committee Dr.Jhansi Rani Associate Professor in Public Administration is appointed as principal incharge in the place of Dr.Rajeswari, principal who retired on superannuation. Members noted the same.

14.9.5 Visiting of College by Autonomy Inspection Committee

Secretary informed the members that three member committee is constituted for inspection of college for extension of college autonomy by the UGC. They will be visiting on 17th and 18th of November,2020. Arrangements for inspection are in progress. Members noted and appreciated the efforts.

14.10 Any other matter with the permission of the chair

Meeting ended with vote of thanks by the Chairperson.


- b) Staff with less than 2 years of service are not considered for Pay Revision as on 31.03.2021.
- c) Annual increment for Teaching and Non – Teaching Staff as approved earlier will Continue.
- d) For 4 staff members designated as Assistant Professors the Pay revision will be higher of the following two alternatives.
- Salary drawn earlier (i.e. prior to designation) plus 10% increase.
 - Salary after designating as Assistant Professors

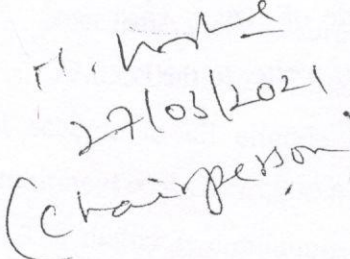
After Pay Revision at the rate of 10% for eligible staff with minimum 2 years of service the additional financial commitment will be Rs. 11,00,000 per annum.

The 39th Finance Committee in its meeting held on 27.03.2021 after deliberations resolved to recommend to the higher bodies to approve the proposal of 10% increase in salaries as stated above.

Hence, the matter is communicated to you for decision and if agreed the following resolution may be approved.

"Resolved to increase the salaries of all the unaided staff by 10% ^{of} the salary as on 31.03.2021 following the a,b,c^d points in the detailed proposal shown above".


27/3/21
Hon. Secretary & Correspondent


27/03/2021
(Chairperson)

G. K. Deega
30/3/2021

N. Usha Reddy
30/3/2021

9	Dr.K.Jhansi Rani Principal I/c AMS ASCW, Hyderabad Phone No : 6303428413 Email: jhansiraniadm@gmail.com	Member	Principal of the College	<i>K. Jhansi Rani</i>
10	Dr.G.L.K.Durga E C Member DDMS (AMS), Hyderabad Mobile : 9346656051 Email : durgaglk@gmail.com	Member	Management Nominee - 3	<i>G.L.K. Durga</i>
11	Smt.N.Usha Reddy President, DDMS (AMS) , Hyderabad Mobile : 7661988050 Email : ushareddy1971@gmail.com	Permanent Invitee	Management Nominee - 4 (Ex-officio)	<i>N. Usha Reddy 30/3/2021</i>
12	Smt.Usha Kanda Vice -President, DDMS (AMS) , Hyderabad Phone No: 9133278103 E-mail: kandausha@yahoo.com	Permanent Invitee	Management Nominee - 5 (Ex-officio)	<i>Recus call by mail</i>
13	Dr.(Smt).M.Lalitha Kameswari General Secretary, DDMS (AMS), Hyderabad Phone No: 9849029762 E- mail : mlalitha22@gmail.com	Permanent Invitee	Management Nominee - 6 (Ex-officio)	<i>M. Lalitha Kameswari 30/3/2021</i>

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8	Dr.K.Jhansi Rani Principal I/C AMS ASCW, Hyderabad Phone No : + 91- 6303 428 413 Email: jhansiraniadmn@gmail.com	Member	Incharge Principal of the College
9	Dr.G.L.K.Durga E C Member, DDMS (AMS), Hyderabad Mobile : 9346656051 Email : durgaglk@gmail.com	Member	Management Nominee - 3
10	Smt.Usha Kanda Vice -President, DDMS (AMS) , Hyderabad Phone No: 9133278103 E-mail: kandausha@yahoo.com	Permanent Invitee	Management Nominee - 5 (Ex-officio)
11	Dr.(Smt).M.Lalitha Kameswari General Secretary, DDMS (AMS), Hyderabad Phone No: 9849029762 E- mail : mlalitha22@gmail.com	Permanent Invitee	Management Nominee - 6 (Ex-officio)

Members Absent

1	Previous member term completed. New member yet to be nominated	Member	UGC Nominee
2.	Previous member retired from service. New member yet to be nominated	Member	State Govt.Nominee
3	Smt.N.Usha Reddy President, DDMS (AMS) , Hyderabad Mobile : 7661988050 Email : ushareddy1971@gmail.com	Permanent Invitee	Management Nominee - 4 (Ex-officio)
4	Previous member term completed. New member is yet to be nominated	Member	University Nominee

- i). Sri.M.A.Kaleem, Junior Assistant, R.c.No. CCE/RD/1/2020-ADMN-88 transferred to GDC Vidyanagar. Hyderabad Dist
- ii). Sri.P.Sunil Kumar, Record Assistant, R.c.No. CCE/RD/1/2020-ADMN-99 transferred to GDC Hayath Nagar, Rangareddy District.
- iii). Smt.Anuradha Bai, Attender, R.c.No. CCE/RD/1/2020-ADMN-102 transferred to GDC Khairatabad, Hyderabad Dist.
- iv).Kum. G.Veena, Attender, R.c.No. CCE/RD/1/2020-ADMN-103 transferred to GDC Vidyanagar. Hyderabad Dist

Consequently there is a need to fill four vacancies. The issue was placed before the Finance Committee held on 27.03.2021.

The Finance Committee resolved to recommend to the higher bodies to fill the vacancies arising due to redeployment of the Non- Teaching Staff members following the procedure in vogue meeting the required funds from unaided account.”

The matter is communicated for decision and if agreed the following resolution may be approved.

“Resolved to fill the vacancies arising due to redeployment of the Non- Teaching Staff members following the procedure in vogue meeting the required funds from unaided account.”

3. Implementation of ESI - For consideration & decision

As directed by the central office (DDMS) and auditors concerned and as per the information found from other colleges and the ESI act, it is proposed to implement ESI facility for all staff earning less than Rs. 21,000/- as salary per month.

As per the ESI Act 0.75 percent is employees contribution and 3.25% is employer's Contribution (copy attached). If this is followed the additional financial Commitment as on 31.01.2021 is Rs. 3, 74,520 per annum for the college (copy attached), which can be met from unaided surplus funds. The 39th Finance Committee in its meeting held on 27.03.2021 after deliberations resolved to recommend to the higher bodies to approve the ESI scheme to all eligible employees of the college, meeting the additional financial commitment of Rs.3, 75,000 from surplus funds of unaided account.

The matter is communicated for decision and if agreed the following resolution may be approved.

“Resolved to approve the ESI scheme to all eligible employees of the college, meeting the additional financial commitment of Rs.3,75,000 from surplus funds of unaided account.”

4. **Implementation of PF Scheme for eligible employees-** For consideration and decision. PF scheme is already offered to the staff of the college. Some more members who have completed 3 years of service applied to include them in PF scheme. As on 31.03.2021 details submitted by the office are as follows (copy attached).

The total additional commitment is Rs. 1, 75,000 per annum.

The 39th Finance Committee in its meeting held on 27.03.2021 after deliberations resolved to recommend to the higher bodies to implement PF Scheme for eligible employees who were not covered thus far at the rate of 12% on Rs. 15,000/- amounting to Rs. 1800 per head plus 1% administration charges totaling Rs1950/- per head.

The matter is communicated for decision and if agreed the following resolution may be approved.

“Resolved to implement PF Scheme for eligible employees who were not covered thus far at the rate of 12% on Rs. 15,000/- amounting to Rs. 1800 per head plus 1% administration charges totaling Rs1950/- per head”.

5. **Request of staff, both Teaching and Non – Teaching for pay revision-For consideration and decision.**

A proposal was submitted to the 16th Administrative Committee meeting convened on 26th February,2021 for the said Pay revision at the rate of 10% . After thorough deliberations, it was decided by the august body to resend the matter to the FC for a detailed proposal.

The detailed proposal is placed here for consideration and approval:

- a) 10% of the salary drawn as on 31.03.2021 is the proposed revision for all the employees with minimum of 2 years' service in the college.

14.8 Approval of appointment of teaching staff

Secretary informed the members that a selection committee has been constituted for selection of teaching staff. On our intimation internal teaching staff who do not have PF facility and who have not acquired SLET/NET have applied apart from outsiders. Online interviews were conducted inviting subject experts from Osmania University. The selection committee selected the following candidates. The details along with salaries offered are given below:

- a. Dr. Rohini Rondla (organic chemistry) as Assistant professor in the Department of Chemistry on temporary basis for the year 2020-21 (in the pay scale of Rs.15,600-39,100 with AGP of Rs.6000). on Rs.28,300 consolidated per month.
- b. Mrs.V.Shanthi, as Assistant professor in the Department of Commerce on temporary basis for the year 2020-21 (in the pay scale of Rs.15,600-39,100 with AGP of Rs.6000) on Rs.25,000 consolidated per month
- c. Mrs. Shakunthala Jain, as Assistant professor in the Department of Commerce on temporary basis for the year 2020-21 (in the pay scale of Rs.15,600-39,100 with AGP of Rs.6000) on Rs.25,000 consolidated per month.

Further it was informed that in view urgency of recruitment of teaching staff the selected candidates were given appointment orders and they reported to duty. The performance all other teaching staff who are already working was not up to the mark as per the experts. Hence it was resolved by the selection committee to continue all existing staff who have attended the interview both from Commerce and Management and other subjects; however their salary and academic improvement conditions of continuation will be decided keeping the minimum requirement for all the staff as per the UGC norms. Members deliberated on this matter and finally approved the selection committee's decisions.

14.9 Items for Information

14.9.1 Students admission through Degree Online Services Telangana (DOST)2020 are in progress

Members noted the progress on admissions and expressed their satisfaction

14.9.2 Online Examinations for Final Year Students

Secretary informed the members that in view of COVID 19 and also as per the guidelines of UGC for outgoing Final Year Students final examinations are conducted on-line with the help of HireMee company services. Members noted and appreciated the action taken.

Andhra Mahila Sabha
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Minutes of the meeting of 15th Governing Body by circulation

1. Redeployment of Non – Teaching staff working in our college, by the CCE-
Consideration & decision

Letters received from the CCE regarding the above issue attached.

- i). Sri.M.A.Kaleem, Junior Assistant, R.c.No. CCE/RD/1/2020-ADMN-88 transferred to GDC Vidyanagar. Hyderabad Dist
- ii). Sri.P.Sunil Kumar, Record Assistant, R.c.No. CCE/RD/1/2020-ADMN-99 transferred to GDC Hayath Nagar, Rangareddy District.
- iii). Smt.Anuradha Bai, Attender, R.c.No. CCE/RD/1/2020-ADMN-102 transferred to GDC Khairatabad, Hyderabad Dist.
- iv). Kum. G.Veena, Attender, R.c.No. CCE/RD/1/2020-ADMN-103 transferred to GDC Vidyanagar. Hyderabad Dist

The above Non-Teaching staff are redeployed on the basis of G.O.Ms.No. 890, G.O.Ms No33 & G.O.Ms.No. 35 according to which uneconomical student strength and workload are stated as reasons for redeployment while the facts are as follows:

- i) B.A, B.Com, and B.Sc aided sections of all three years have economic strength with a total aided sections strength of 500.
- ii) The college has not asked for any redeployment.
- iii) However since the proceedings of the CCE dated : 26.03.2021 have been issued requesting the Secretary and Correspondent of the college to relieve the staff, we hereby request the august body to take the decision. If members agree for relieving, the following resolution may be approved:

“Resolved to relieve the following redeployed Non – Teaching Staff as per the proceedings of the CCE, following the procedure in vogue”

2. Appointment of Non – Teaching Staff in the place of the redeployed staff -For
consideration and decision.

The following Letters are received from the CCE regarding the redeployment of four non- teaching staff members.

14.1 Welcome by the Chairperson

The Chairperson introduced and welcomed all the members present in the meeting

14.2 Confirmation of minutes of the 13th Meeting of Governing Body conducted on 18th Jan 2020 At 2.30 PM in the Board Room

The minutes of the 13th GB which were already circulated were read by the secretary and members confirmed.

14.3 Action taken on the minutes of the 13th Governing Body meeting.

Secretary informed the members about action taken on previous minutes, members noted and expressed their satisfaction.

14.4 Principals report

Principal in charge presented report on activities and achievements of the college and members noted the same.

14.5 Approval of 1st and 2nd Quarter Financial Statements for 2020-21

Members reviewed the following 1st and 2nd quarter financial statements and approved the same.

1. General account Aided Section
2. Post Graduate Account
3. Under graduate account
4. Hostel
5. Examination Branch both UG and PG

14.6 Approval of Academic Council Minutes

The minutes of the Academic Council dated 29th October, 2020 are read by the secretary and members approved them.

14.7 Approval of Finance Committee minutes dated 5th November, 2020

The minutes of the Finance committee dated 05th November, 2020 were placed in the meeting members went through them and approved the same.