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ANDHRA MAHILA SABHA  
ARTS & SCIENCE COLLEGE FOR WOMEN  
AUTONOMOUS NAAC RE-ACCREDITED  
Osmania University, Hyderabad – 07

Minutes of 35th Meeting of Finance Committee

The 35<sup>th</sup> Finance Committee of AMS Arts & Science College for Women was held on 27.04.2019 at 3.00 PM in the Board room.

The following members were present at the meeting:

- |                      |   |                                |
|----------------------|---|--------------------------------|
| 1. Smt.V.Annapurna,  | - | Member                         |
| 2. Dr. D.V.G.Krishna | - | Member                         |
| 3. Prof.M.Usha       | - | Chairperson, AMS ASCW          |
| 4. Prof.M.Srinivas   | - | Hon. Secretary & Correspondent |
| 5. Dr. D. Rajeswari  | - | Chairperson FC, Principal      |
| 6. Dr.S.Sunanda      | - | Member Convener                |

Dr.D.Rajeswari, Principal, AMS ASCW welcomed the members and the agenda listed was taken up.

35.1. Confirmation of the minutes of the 33<sup>rd</sup> (held on 9<sup>th</sup> November 2018) & 34<sup>th</sup> (resolutions by circulation) Finance Committee Meetings

*As the minutes of 33<sup>rd</sup> & 34<sup>th</sup> FC were discussed and approved with signatures of all the members of FC and also approved by Governing Body and Administrative Committee, the minutes are confirmed.*

35.2 Action taken on the Minutes of the previous meetings. (33 & 34)

33.3.2. From the academic year 2019-2020 hike of remuneration from Rs.400 to Rs.500 to conduct CRT classes will be implemented

*Noted*

33.3.3.As per the decision taken regarding uncollectable outstanding dues, an amount of Rs.70,500/- were collected

*Noted*



- 34.ii 33<sup>rd</sup> FC recommended Rs.5000/- per paper to administrative Committee and Governing Body for Publication in recognized journals. In 11<sup>th</sup> administrative Committee meeting held on 26<sup>th</sup> November 2018 it was resolved to pay Rs.2000/- for every publication. This was approved by Governing Body held on 18-12-2018 and also Administrative Committee. It was also informed to the staff.

*Noted*

- 34.iii Certificate course in GST is successfully completed by 37 Students (30 AMS + 4 AMS SOI + 3 Shymala devi college)\_ in collaboration with Dhanwantaari Institute of Science and Technology (DIST) and Rs.18500/- is received by college as collaborative share (25%)

*Noted*

### 35.3 Items for consideration and approval

#### 35.3.1 Quarterly statements of

- i) UG aided
- ii) UG Un-aided
- iii) PG Un-aided
- iv) Hostel
- v) Examination Branch .

*Members have gone through the all the financial statements, expressed their satisfaction and recommended to the Governing Body and Administrative Committee to approve the same.*

*Mrs.Annapurna, Finance Officer, OU suggested to stop all cash transactions and go for online transactions if possible. All members agreed the same.*

#### 35.3.2 Requisition given by COE to purchase two systems, Quotations are called for and waiting for FC approval. RPS Computers quoted the least Rs.39,650/- per system including AMC.

*Members have gone through the details in the quotations. Mrs.Annapurna, Finance Officer, OU suggested to go for higher end configuration if finances permit, otherwise the lowest quoted can be approved.*



*Members unanimously recommended Governing Body and Administrative Committee to approve the lowest quotation submitted by RPS Computers for Rs.39,650/-.*

**35.3.3 Proposals given by the various departments to IQAC for conducting activities for the academic year 2019-2020 (Rs. 05, 81,000/-)**

*Prof.M.Usha Chairperson of the college suggested that the activities proposed by the departments should be as per NAAC requirement. And they should help us to fill gaps suggested by NAAC peer team. Hence advised to form a sub committee to look into the activities and suggest suitable measures.*

*The members agreed the same and constituted a sub-committee with Prof.M.Usha as Chairperson, IQAC Coordinators of AMS, Bhavan's and St.Pious Colleges as members. It is expected that the committee should meet and submit the report within two weeks.*

**35.3.4 Representation given by additional COE to increase their incentives**

*After discussing on this issue, the committee recommends Rs.40,000/- as remuneration for both PG and UG for declarations of results.*

**35.3.5 Representation given by Dr.M.Sridevi, Head Department of Physical Education to collect an amount of Rs.50/- from the students (UG & PG)**

*In principle accepted to collect an amount of Rs.50/- subject to acceptance by DOST and recommended to Governing Body and Administrative Committee for approval.*

**35.3.6 Request to enhance the Exam Remuneration amounts from for various activities**

*Members suggested to form a committee to review the proposal to increase the remuneration of all examination activities except N. 37 & 38. A sub committee is formed for this purpose with Dr.S.Sunanda as Convener, Dr.A.Pramila and Mrs.Swapna Additional Controller as members. They have to meet as early as*



*possible and submit the report within 3 weeks after comparing the rates prevalent in other Autonomous colleges and justification report.*

### **35.3.7 Automation proposal for office, library & Examination branch.**

*Members asked to ascertain the information and call for quotations.*

## **35.4. Any Other Matter**

### **35.4.1 Remuneration to Vice-Principal**

*Members including Mrs. Annapurna, Finance Officer, OU felt that there is no practice of paying remuneration to Vice-Principal. However the present Vice-Principal is taking the additional responsibility of Academic Coordinator and also in view of recommendation given by Prof. PSN Reddy one man committee to suggest duties of Vice-Principal the members resolved to pay Rs.750/- per month and recommended the same to Governing Body and Administrative Committee.*

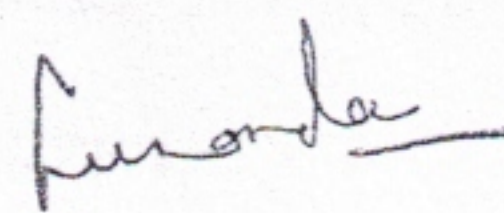
### **35.4.2 Representation given by Journalism faculty**

*After discussion on this issue it was recommended 20% increase on the present amount being paid per paper. Thus the total comes to  $15000 + 20\% = 18000$  per paper.*

### **35.4.3 Representation given by Head Dept of Chemistry to give consolidated amount of Rs.1500/-to PG Practical examiners.**

*The Committee constituted under para 35.3.6 is also take care of this issue.*

The meeting was concluded with vote of thanks by Dr.S.Sunanda.



Dr. S. Sunanda  
Convener