

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance**  
**Report (AQAR) in Accredited Institutions**  
*(Revised in October 2013)*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

AQAR for the year *(for example 2013-14)*

2017-18

#### I. Details of the Institution

1.1 Name of the Institution

ANDHRA MAHILA SABHA ARTS &  
SCIENCE COLLEGE FOR WOMEN

1.2 Address Line 1

DURGA BAI DESHMUKH CAMPUS

Address Line 2

OSMANIA UNIVERSITY CAMPUS

City/Town

HYDERABAD

State

TELANGANA

Pin Code

500007

Institution e-mail address

ascwams@yahoo.co.in

Contact Nos.

040-27098811

Name of the Head of the Institution:

DR.G.N.BHAGYA REKHA

Tel. No. with STD Code:

040-27070471

Mobile:

0944053882

Name of the IQAC Co-ordinator:

DR.K.KARUNA DEVI

Mobile:

09441307252

IQAC e-mail address:

amsascwiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TSC0GN12329

OR

1.4 NAAC Executive Committee No. & Date:

EC/63/RAR/15 dated 25.03.2013

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

www.amsascw.org.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2005	5 YRS

2	2 <sup>nd</sup> Cycle	B	2.93	2013	5 YRS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

06-09-2005

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : 31/07/2017
- ii. AQAR : 31/07/2016
- iii. AQAR : 30/07/2015
- iv. AQAR : 30/07/2014

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

SOCIAL SCIENCES

#### 1.11 Name of the Affiliating University (*for the Colleges*)

OSMANIA UNIVERSITY

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UGC / OSMANIA UNIVERSITY

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

1

2.3 No. of students	3
2.4 No. of Management representatives	2
2.5 No. of Alumni	1
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	2
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	3

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Organized Open House
- Organized FETE - 2017
- Organized Orientation programme to 1<sup>st</sup> yr students
- Organized workshop on "Human Values" to teaching and non-teaching staff
- Organized a lecture on "Right to Intellectual Property" to the UG final year & PG Students
- Inaugurated "Research Training and Consultancy Cell"

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Celebrating important days	Done
2. Open house and FETE	Done
3. Guest lecture on “Intellectual Property Right “	Done
4. Orientation to students and teachers	Done
5. Organize national seminar	Done
6. Helping Hands (Community Service)	Done

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

1. Encourage the faculty to apply for Major Projects	No
2. To encourage faculty to write papers/articles in reputed Journals	Yes
3. To start few more certificate courses	Yes
4. To encourage students present papers, in National and International seminars.	Yes
5. To conduct national/international seminars	Yes



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3			
UG	5	1 BBA  1 B A ( E P J ) - Course	3	26
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2
Others				
<b>Total</b>				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06 (UG) & 04 (PG)
Trimester	
Annual	

1.3 Feedback from stakeholders\*

Alumni ☐ Parents ☒ Employers ☐ Students ☐

*(On all aspects)*

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- BBA program introduced
- Inaugurated Research Training and Consultancy Cell

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	2	12		24

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

25		5
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		08	-
Presented papers	01	08	-
Resource Persons			01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Encourage students to prepare and present Power point presentations
- Student centric learning methods like student seminars, group discussions, debates, quiz, field visits etc.
- Encouraging students to participate in Summer Internship Programs
- Encourage Students for Projects
- Encourage Students for participating in National conferences

2.7 Total No. of actual teaching days during this academic year

252
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

<input checked="" type="checkbox"/>
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

14	3	-
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A	22	Nil	95%	5%	-	-
B.Com(Gen)	53	Nil	98%	2%	-	-
B.Sc BZC	36	Nil	100%	-	-	-
B.Sc MSCs	82	Nil	100%	-	-	-
Biotech	46	Nil	98%	2%	-	-
B.Com(Com)	59	Nil	98%	2%	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The institution being a reputed service oriented one the campus of Osmania University is widely known still it displays notifications on the college notice boards giving admissions schedule. From 2016-17, the admissions are taken up by the Telangana State Council of Higher Education and students are allotted as per the norms of the state policy. The college also follows statutory reservation policy for SC, ST and OBC etc.

1. The learning methods in the college are through interactive method, project based learning, computer assisted learning experiments learning and Seminars.
2. Annual plan / synopsis are prepared by the teachers in the beginning of the academic year. Invited extension lectures are conducted by all the departments.

3. Educationally backward students are given personal attention in the class and remedial classes are conducted.
4. Inculcate continuous updating of the knowledge among teachers and students by taking necessary steps like ICT, Field visit etc. to use learning resources.
5. The faculty advises the students to get exposed interdisciplinary programmes with multi-dimensional approach.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12			25
Technical Staff	-	-	-	1

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- One National Seminar – Department of English
- Papers presented in Reputed Journals

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	2,40,000/-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	No			
Minor Projects	No			
Interdisciplinary Projects	No			
Industry sponsored	No			
Projects sponsored by the University/ College	No			
Students research projects <i>(other than compulsory by the University)</i>	No			
Any other(Specify)	No			
Total	No			

3.7 No. of books published i) With ISBN No.

2

Chapters in Edited Books

2

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

Yes

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

-

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	8
Sponsoring agencies		TSCHE			College

3.12 No. of faculty served as experts, chairpersons or resource persons

17

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution   
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other



3.21 No. of students Participated in NSS events:

University level	300	State level	2
National level	1	International level	-

3.22 No. of students participated in NCC events:

University level	20	State level	8
National level	5	International level	

3.23 No. of Awards won in NSS:

University level		State level	1
National level		International level	

3.24 No. of Awards won in NCC:

University level	5	State level	1
National level		International level	

3.25 No. of Extension activities organized

University forum	1	College forum	10	
NCC		NSS	4	Any other

- Helping Hands – Donation to Orphanage
- Telangana ku Haritha Haaram – Tree plantation Program
- Swachh Bharat - Campus Cleaning
- Eco Friendly Ganesh Idols
- World Population Day
- Voters Day
- International Yoga Day
- Youth Festival
- 7 days Special Camp - NSS
- 20 days National Camp - NCC

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Donation of food grains, old clothes, books and other stationary items to the Orphanage “Rainbow Homes”.
- Pink Ribbon walk – by NSS students
- Enrolment activities on Voters Day – NSS Students
- Telangana ku Haritha Haaram – Tree plantation Program
- World Population Day - Rally by the department of Economics

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.11 acres	-	-	-
Class rooms	24	1 Smart Classroom	UGC	-
Laboratories	9	-	-	-
Seminar Halls	2	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

E-Software is used in:

- Wi-fi
- Tally
- Online admissions
- Automation in library

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1296	3,11,147	625	1,61,095	39,818	39,818
Reference Books	6,578		115			6,693
e-Books	Inflibnet					
Journals						
e-Journals	Inflibnet					
Digital Database	Nil					
CD & Video	Nil					
Others (specify)	Nil					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	145	4	145	4	92	25	17	7
Added	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> <li>• Math Cad Software</li> <li>• English Software</li> </ul>
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4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	559707
iii) Equipments	486636
iv) Others	886586
<b>Total :</b>	<b>1932929</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organized Open House
- Organized FETE - 2017
- Organized Orientation programme to 1<sup>st</sup> yr students
- Organized workshop on “Human Values” to teaching and non-teaching staff
- Organized a lecture on “Right to Intellectual Property” to the UG final year & PG Students
- Inaugurated “Research Training and Consultancy Cell”

5.2 Efforts made by the institution for tracking the progression

- Progress chart of the students (Semester to Semester)
- Remedial coaching to the weak students.
- Corporate Recruitment Training to Final year students.
- CC Cameras in college campus installed.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
317	83	-	

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

<ol style="list-style-type: none"> <li>Sutherland Global Services</li> <li>Specialist Diagnostic Services</li> <li>Capgemini</li> <li>Gallagher</li> <li>Wipro</li> <li>TCS</li> </ol>
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No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1. Sutherland Global Services 2. Specialist Diagnostic Services 3. Capgemini 4. Gallagher 5. Wipro 6. TCS	400	97	2

#### 5.8 Details of gender sensitization programmes

- Gender Sensitization Awareness workshop - In collaboration with Legal-aid centre AMS.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level

National level

International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	50	30,000
Financial support from government	694	8000 (each)
Financial support from other sources	20	1000 (each)
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ Nil \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

To provide education which is enriching, challenging and innovation to the deprived sections of the society with special emphasis on adolescent girls to join the main stream not as beneficiaries or recipients in societal growth.

- Offer Undergraduate and Post Graduate programs with concern for values and women's development.
- Provide an environment which nurtures inherent learning skills.
- Respond to the Changing needs of the community.
- Ensure committed leadership and continuous professional enrichment of staff within a participatory management process. Developing the total personality.

#### 6.2 Does the Institution has a management Information System

1. Administrative Information System
2. Student Information System
3. Library Information System
4. Examination Branch Information System
5. CC Cameras installed in college campus

All these units do convey the inputs to the management by monthly reports and as often as needed.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Contemporary topics are included to give latest knowledge to students.



### 6.3.2 Teaching and Learning

A part from regular teaching method, use of internet for project work and power point presentation is encouraged to present papers at seminars. Recording of teaching of teachers to help students.

### 6.3.3 Examination and Evaluation

- Internal Assessment, Semester end exam, question papers auditing, early results.
- Strategies adopted by the institution in class room is group discussion, Quiz and project work.

### 6.3.4 Research and Development

- Encourage staff to write papers in International and National Journals.
- Encourage to apply for major & minor projects.
- To organize National and International Seminars.
- To present papers in International and National conferences

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Internet , Xerox, e-journal facility in Library
- Wi-fi facility in college campus
- 1 smart class room
- Renovated washrooms
- Aqua guard drinking water facility in hostel

#### 6.3.6 Human Resource Management

- Each and every member of faculty is selected for working in various committees and some as coordinator of various cells.
- Eg: Academic counselling, IQAC, G B, Academic coordinator, Statutory committee, Administrative committee, Women cell, NSS Program officers, Anti-ragging committee, Standing committee.

#### 6.3.7 Faculty and Staff recruitment

Recruitments through selection committee constituted as per University guidelines.

#### 6.3.8 Industry Interaction / Collaboration

Institution is in correspondence with the industries to address the students and communicate their needs and assist in curricular development and encourage becoming important stake holder.

#### 6.3.9 Admission of Students

Online admissions as per State Government Guidelines.

#### 6.4 Welfare schemes for

Teaching	Incentives at the time of festivals
Non teaching	Loan, Incentives at the time of festivals
Students	<ul style="list-style-type: none"> <li>• Grace time to pay fee, hostel facility with minimum fee, counselling centre, health care centre.</li> <li>• Sponsor cash prize to meritorious students in all subjects.</li> <li>• Sponsored the gold medals in Convocation.</li> </ul>

#### 6.5 Total corpus fund generated

-

#### 6.6 Whether annual financial audit has been done

Yes

✓

No

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC, CCE	Yes	Principal, Academic coordinator, IQAC Coordinator
Administrative	Yes	Anand & Company	Yes	Principal

#### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

✓

No

For PG Programmes

Yes

✓

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Consolidate marks sheet, Question paper Auditing

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University participate in various statutory bodies and suggest new courses, modernizing administration.

6.11 Activities and support from the Alumni Association

Financial support, guest lecturers arranged to the students on various topics such as Human Values, Human rights etc.. and felicitating retired teachers on Teachers day, brings out newsletters “Andhra Mahila” once in three months.

6.12 Activities and support from the Parent – Teacher Association

Once in a year parent’s teacher meeting is arranged and feedback received in these meetings carefully reviewed and suitable action is taken and reported in the next meeting.

6.13 Development programmes for support staff

Guest lectures are arranged to update them with latest information relating to their work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Planting trees under Haritha Haaram programme and taking care of them.
- Plastic Free zone in campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Each lecturer conducts minimum 4 PPT per semester
- Field / Educational- tour to students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Arranged Guest Lecture to teaching and non-teaching staff.
- Adopted the practice of classroom seminar as a part of internal assessment
- Diploma course in Karate (3months) is started by Physical Education department

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Gandhi Bhavan Meetings
- Certified Voluntary work

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

- Plantation programme
- Environmental rallies and awareness lectures (on pollution free)
- Telangana ku Haritha Haaram

#### 7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

##### S – Strengths

1. Autonomous, visibility of the institution increased
2. CBCS
3. Committed staff
4. College under 2(F) and 12 (B)

##### W- Weakness

1. Student from low socio economic background who require more individual attention
2. More of contract based teachers
3. Little scope for expansion.

##### O- Opportunities

1. Collaborations with Industries
2. Under Autonomy courses with new combinations can be introduce
3. Add-on courses in CBCS are existing.

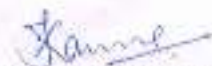
##### Threats

1. Fees are fixed by the University / Govt
2. In un-aided courses we attract students from upper, middle class but in the aided sections we have students from low socio economic, who require more individual attraction.

8. Future plans & action for next academic year (500 words)

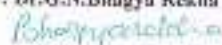
- To introduce few more Certificate courses / Programmes
- To organize National / International Seminars
- Encourage teachers to apply for Major Projects.
- To have more MOU's with Companies / Laboratories / NGO's / Govt Organizations.

Name: Dr.K.Karuna Devi



Signature of the Co-ordinator

Name : Dr.G.N.Bhagya Rekha



Signature of the Chair-person IQAC

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