

**ANDHRA MAHILA SABHA**  
**ARTS & SCIENCE COLLEGE FOR WOMEN**  
(Autonomous - NAAC Re-Accredited)  
O.U. Campus, Hyderabad – 500 007

**IQAC- Internal Quality Assurance Cell**  
Minutes of the 24<sup>th</sup> IQAC Meeting

The 24<sup>th</sup> IQAC meeting was held on 14<sup>th</sup> Dec' 18 at 02:30 PM .  
Prof. M. Usha, Chairperson of the college presided over the meeting.

The following members were present to the meeting:

- Dr.D.Rajeswari (Principal)
- Prof.M.Srinivas, Hon. Secretary & Correspondent
- Dr.G.L.K Durga, Vice-Chairperson
- Prof.Sreeram Venkatesh, Director, IQAC, O U
- Dr.Smitha Asthana, Coordinator, IQAC, St.Anns College for Women
- Dr.A.Pramila, HoD, Botany, Convenor Criteria-I
- Dr.J.Saritha, HoD, Commerce, Convenor Criteria – II
- Dr.M.Sridevi, HoD, Physical Education, Convenor Criteria – IV
- Ms.Srilatha, , Criteria Convenor –V
- Dr.K.Jhansi Rani, HoD, Public Administration, Convenor Criteria - VI
- Ms.Y.Vasundhara, HoD, Convenor Criteria - VII
- Ms.Vijayalakshmi, Librarian
- Ms.Syeda Tahniyat Muqtadi, (BA EPJ) Ist yr
- Ms.Epistha Gunti, (BA EPJ) Ist yr
- Ms.Shriya Rao, (BBA Ist yr)
- Ms.Maithri, B.Sc B.Z.C
- Ms.Keerthi, B A (IInd yr)
- Dr.K.Karuna Devi, (IQAC Coordinator)

**Members who did not attend the meeting**

- Prof. P S N. Reddy
- Ms.Pushpa Bhaskar
- Dr.K.Kiranmai, HoD, Chemistry, Convenor Criteria – III
- Dr.K B Shanthi Sudha
- Mr.K.Satyanarayana

**The following are the recommendations made by the members:**

- The minutes of the 23<sup>rd</sup> meeting were confirmed.
- To apply for National Institute Ranking Framework (NIRF) this year.

- The IQAC should have 7 to 8 members in the execution of its work.
- Dr.Smitha Astana suggested to show the documents of the work done from the next meeting in the form of Reports, Photographs etc.
- All the members suggested to look into the strengths & weakness of each Criteria from the NAAC report and chalk out an action plan for the overall development of the institution.
- Prof.Sriram Venkatesh suggested to have a Quality Monitoring Cell (QMC) where the heads of the departments have to work out on organizing conferences, workshops and to include Add- on or diploma courses and also department documentation.
- The members suggested to have new add-on courses for employability and model courses like: Social media, NGO media, Telangana culture, E-Commerce, Foreign language like Germany, French etc, Insurance, International accounting & finance. They also suggested tapping funding from various agencies.
- Prof.Srinivas, suggested that each department should plan and give the proposal in a format which has to be thoroughly done.
- The students representatives recommended to have a students' council for which the members accepted and suggested of how to go about to select the students for the posts. CV's of interested students can be collected and scrutiny should be done through interview by a committee and judge them. It has to be transparent in finalizing the list and a report has to be submitted.
- Documentation from Dean Administration, Dean Academics, Dean Students Affairs and Controller of Examinations has to be collected at regular intervals.
- Students suggested to start AMS radio station. The members welcomed the idea and the Management representatives promised to take up this proposal.

Sd-

Dr.K.Karuna Devi

IQAC Coordinator