

ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE FOR WOMEN
(Autonomous - NAAC Re-Accredited)
O.U. Campus, Hyderabad – 500 007

IQAC- Internal Quality Assurance Cell
Minutes of the 23rd IQAC Meeting

The 23rd IQAC meeting was held on 20th April'18 at 11:30 AM .
Prof. P. Ramaiah, Chairman of the college presided over the meeting.

The following members were present to the meeting:

- Dr.G.N. Bhagyarekha (Principal)
- Prof.M.Srinivas, Hon. Secretary & Correspondent
- Dr.G.L.K Durga, Vice-Chairperson
- Prof.Sreeram Venkatesh, Director, IQAC, O U
- Dr.Smitha Asthana, Coordinator, IQAC, St.Anns College for Women
- Ms.Pushpa Bhaskar, Alumini
- Dr.D.Rajeswari, Academic Coordinator
- Ms.P.Rajyalakshmi, HoD, English
- Dr.M.Sridevi, HoD, Physical Education, Convenor Criteria – IV
- Dr.S.Sunanda (Staff representative)
- Ms.Y.Vasundhara, HoD, Political Science
- Dr.A.Pramila, HoD, Botany, Convenor Criteria-I
- Dr.K.Kiranmai, HoD, Chemistry, Convenor Criteria - III
- Dr.K.Jhansi Rani, HoD, Public Administration, Convenor Criteria - VI
- Dr.J.Saritha, HoD, Commerce, Convenor Criteria - II
- Ms.K Padmalatha, Controller of Examinations
- Ms.P Sarada, HoD, Mathematics
- Ms.B.Ramani, HoD, Computer science
- Ms.Srilatha, Convenor Criteria – V
- Ms.D.Ramanamma, HoD, Telugu
- Mr.K.Satyanarayana , Member
- Dr.K.Karuna Devi, (IQAC Coordinator)

Members who did not attend the meeting

- Prof. P S N. Reddy, Governing Body Representative
- Ch.S.Arvind Sharma, Industrialist
- Dr.Shaaradha, HoD, Hindi
- Dr.K B Shanthi Sudha, Criteria Convenor –VII

23.1 Confirmation of the minutes of the 22nd IQAC meeting

The Minutes of the 22nd IQAC meeting held on 28th April 2017 were confirmed by the members. However, members suggested that the Bio-metric is the must as it is the order of the day and ought to be implemented by June 2018 for the academic year 2018-19.

23.2 Action taken on the minutes of the previous meeting i.e., 22nd meeting.

S.no	Action Proposed	Action Taken
1	To organize National Seminar in IQAC.	The Proposal will be taken up this year as the IQAC coordinator organized a National Seminar in the Dept of English as Convenor.
2	To conduct Computer awareness programme to non-teaching staff of the college.	Yes, conducted by the Dept of Computer Science from 21 st to 25 th July 2017.
3	To organize an orientation / induction class to the first year students before 20th June 2017.	It was organized in the month of Oct 2017 as the online admissions went on till October.
4	To install Bio-metric machines for tracking the attendance of the students from the academic year 2017-18.	This is reviewed and possible suggestions will be taken in the meeting.
5	Almanac for the year 2017-18 may be circulated to all.	Yes, circulated to all the head of the departments.
6	Results to be declared within 20 days after the last exam.	Results were declared within 30 days PG and UG.

23.3 Activities of the college since previous meeting:

The activities of the college have been presented in detail in the agenda notes circulated and the members noted it.

23.4 Any other matter

- To install Biometric attendance to the students from June 2018.
- A brief report of the AQAR should be presented to the members before submitting it to NAAC.
- Plan of action for the academic year exclusively from IQAC.
- To collect each department's plan of action for the academic year 2018-2019.
- To participate in NIRF (National Institute Ranking Framework).
- Extension activities like NSS/NCC should be reflected in Criteria - III
