

**ANDHRA MAHILA SABHA
ARTS & SCIENCE COLLEGE FOR WOMEN**
(Autonomous - NAAC Re-Accredited)
O.U. Campus, Hyderabad – 500 007

IQAC- Internal Quality Assurance Cell
Minutes of the 22nd IQAC Meeting

The 22nd IQAC meeting was held on 28th April'17 at 11:30 AM .

Prof. P. Ramaiah, Chairman of the Administrative Committee presided over the meeting.

The following members were present to the meeting:

- Dr.G.N. Bhagyarekha (Principal)
- Dr.K.Karuna Devi, (IQAC Coordinator)
- Prof. I B. Ramaprasad Rao (G.B.Member)
- Ch.S. Arvind Sharma (Industrialist)
- Ms.P.Vijaya (IQAC Coordinator, RRBVR College)
- Ms.G.Sukanya, (Alumna)
- Dr.S.Sunanda (Staff representative)

Special Invitee

- Sri G.Sethu Madhava Rao (Hon.Secretary & Correspondent)

Members who did not attend the meeting

Prof.Vidyadhar Reddy, Ms.A.Padmalatha, Dr.K.Kiranmai,
Mr.Satyanarayana, Ms. Surya Meghna, Ms.Asiya, Ms.Likitha Reddy

22.1 Confirmation of the minutes of the 21st IQAC meeting

The Minutes of the 21st IQAC meeting held on 11th Aug'2016 were confirmed by the members. However, members pointed out that the numbering in the Agenda notes was not proper. Coordinator was requested to maintain the numbering properly in future.

22.2 Action taken on the minutes of the previous meeting (21st IQAC)

S.No.	Action proposed	Action taken
1	Members suggested to apply for Major and Minor projects	Some members who were sanctioned MRP's have submitted final reports and accounts to UGC. Other members are being encouraged continuously for submitting proposals for MRP's to UGC.
2	Encourage the faculty to write papers in reputed journals	All the faculty are writing papers and submitting the details with impact factor to the principal
3	Encourage the students to present papers in National/International seminars	In the next academic year, the proposal will be taken up.
4	Suggested to update website	It was updated at the time of Autonomy inspection.

22.3 Activities of the college since previous meeting

- The activities of the college have been presented in detail in the agenda notes circulated and the members noted it.

22.4 Any other matter

The following suggestions were made by the members:

1. To organize National Seminar in IQAC
2. To conduct Computer Awareness Training Program to non-teaching staff of the college.
3. To organize an Orientation/ Induction class to the first year students before 20th June, 2017
4. To install Bio-metric machines for tracking the attendance of the students from the academic year 2017-18.
5. Almanac for the year 2017-18 may be circulated to all.
6. Results to be declared within 20 days after the last exam.
